

Staff Senate Minutes – May 2, 2018

Ashlee Brown called meeting to order at 4:02

Speaker miscommunication. Will come next meeting to discuss Academic Calendar.

Quorum present

Savannah Chambers – moved to suspend agenda so we can vote on issues while quorum is present.
Kacey Marshall seconded.

- Transition ceremony – July 5th @ Texas Tech Club. Had budgeted \$1500 and actual cost will be \$1700 so we need to vote on adjustment to budget. Steve Maines motioned to adjust budget to \$1700. Kelly Cooper seconded. Vote passed.
- Kacey Marshall moved to do a special election for EEO classes without. Ron Baker seconded. Vote passed to hold special election within regular election.
- Ron Baker motioned to adjust budget by \$500 for watch party. Vote passed to adjust budget.
- Levi Johnson motioned to approve minutes from March and April. Sarah Cuevas seconded. Vote passed to approve.
- Ashlee Brown discussed petty cash that needs to be voted on. Revenue from candy grams. Approximately \$180. PR is requesting funds be used on gift cards for senator of the month presentations at 2nd cup of coffee. Discussion involving risk of handling cash. Sarah Cuevas motioned to add cash to scholarship fund. Steve Maines seconded. Vote passed.

Officer nominations: Accepted today in meeting and email will be sent out including list of eligible senators. Self-nominations are accepted.

President-Elect – Kelly Cooper - accepted

Treasurer – Levi Johnson (will decide later); Shelley Johnson declined; Ron Baker – accepted nomination

Secretary – Sarah Cuevas – accepted nomination

Billy Tiongco – Treasurer's report - \$14K+ - should have plenty of money after summer scholarships, transition ceremony, etc.

Kacey Marshall / Kelly Cooper – Constitution / By-laws – discussion of interruptions (points) skits

- Point of order
- Point of privilege
- Point of information
- Point of parliamentary inquiry

PR – Kim Bergan – invite other staff to like Staff Senate on FB. Event has been added on FB.

TechAdvantage on March 23rd. Looking for “swag” for door prizes. Contact Kim or Raquel for more information. Kim and Levi discussed adding event to Staff Senate website. No more 2nd cups planned for this academic year. Kim asked about presenting staff of the month award at TechAdvantage. Discussion concerning purchasing hospitality gift cards with Staff Senate FOP.

Nominations – Levi Johnson is new chair.

Grievances – Steve Maines – no report

Issues – none

Scholarships – Christi Felton – summer app is open – on website and FB.

Tech committee – Levi Johnson – 2 ipads and note taking device donated. Ipads can be used for committees. May eventually be used for attendance. Question was asked about voting, but Levi said laptops would be best.

Diversity – Kelsey Jackson - nothing to report.

University parking – Kristin Miller – met 3 times in last month (20-25 appeals per meeting)

Academic Council – Maggie Gilchrest – meeting was short. About adding courses, certifications.

Provost Council – Maggie Gilchrest – graduate degree guidelines –European model of graduate coursework. Has copy of model if anyone needs it. Going back to graduate council and provost's office before voting. Recommendation by July. Discussed transfer evaluation options. We were at an all-time high last year and are at an all-time low now. Will be a change to 2nd degree students – they will now be eligible to graduate with honors.

Ethics – Maggie – be on the lookout for training emails. Asked Dr. Ferguson if Staff Senate could submit proposals for October conference. He said yes.

Ashlee met w/ President Schovenec two weeks ago. He wanted to talk about proposals we submitted. He asked about having a fund for providing a gift or lunch for senator of the year. Discussed professional development and leadership institute. Ashlee asked for numbers from Leadership Institute. Is split evenly male / female and faculty / staff. Not evenly divided between EEO class. Is normally only higher administration. Jon Mark said his group was more diverse, but that the institute is also time consuming and application process is lengthy. This could prevent staff from applying. Jon Mark Bernal also said program is under a new area of campus. President spoke to Faculty Senate about equity compression issues. He recognized that he had not talked to Staff Senate. Ashlee defined equity compression. Ashlee also discussed state staff senate with the President. He offered to host and fund an annual meeting or conference for the state-wide senate. Ashlee let President know that Staff Senate would be developing a Climate Committee. A survey needs to be developed and sent out to all staff soon. Maggie met with faculty senate president-elect. He gave her name of faculty senate climate committee members. Group would like to collaborate with staff if possible. 1. Climate committee, 2. Sustainability, 3. Faculty / Senate events (techadvantage like events) and 4. Childcare

Any announcements?

Distinguished staff nominations are open now. Ashlee can assist with nominations if anyone needs help.

Ron Baker motioned to adjourn. Kelly Cooper seconded. Meeting adjourned at 4:51pm.