

- Call to Order – Maggie J. Gilchrest
- Administrative Business
 - Quorum 27 out 53-- Sarah Cuevas
 - Quorum met
 - Approve Past Minutes (December & January) – Maggie J. Gilchrest
 - Motion made Senator Maines
 - Second by Shelley Johnson & Margie Ceja
 - Minutes approved
 - Treasurer's Report – Jon Mark Bernal
 - Two events have occurred
 - Balance after \$22,887.27
 - Treasurer Election – Maggie
 - One senator to complete term: Olga Achourkina
 - Floor opened for other candidates, no other candidates nominated
 - Vote will be after meeting
- Committee Reports – open to discussion after each report is given (Voting reports first)
 - OP Review –Kymberli Saldana
 - Nine OP's revised and sent to HR
 - Motion to un-table
 - Motion passed
 - Floor open to discuss OP 70.31
 - Comments from HR provided
 - Motion made by Shelly Johnson to approve changes
 - Passed unanimously, none opposed
 - Three other OP's up for review in the sharepoint for comments from senate.
 - Brief over view of the OP's
 - Bylaws & Constitution Report – Kacey Marshall (reading of amendments)
 - Three resolutions ready
 - Article Four, Section A
 - Alternates for EEO class for Board meeting
 - Move to approve this amendment
 - Brief discussion of why this was amended and how it will support the Executive board with quorum
 - Unanimously passed, none opposed
 - Article Five Section A
 - Striking out
 - Motion made by Margie Ceja, second by Kelly Cooper
 - Unanimously passed, none opposed
 - Amend article 4 section A
 - As prescribed and quorum is adjusted accordingly
 - Recognize classes that submitted
 - Motion made Cooper, Johnson second
 - Unanimously passed, none opposed

- Technology (surplus) – Justin Hughes & Levi Johnson
 - Motion to transfer iPad to Ethics Center & Clicker, laptop to surplus
 - Second by David Mondt
 - Unanimously passed, none opposed
- Grievances Report (Expulsion) – Margie Ceja
 - Motion to remove Senator Rodrick Thomas due to excessive absences
 - Second by David Mondt
 - Unanimously passed, none opposed
- Issues Committee (Survey Cost) – Heather Coats
 - Twenty-three issues received so far
 - Brief over view of current issues:
 - Requesting money for survey monkey access
 - Motion for \$100 to retrieve data
 - Floor open to discussion
 - Tracy Tindle asked if TTU already has access to Survey Monkey
 - Levi Johnson explained that cost for other survey programs. Open ticket with IT on this and waiting for a response on this. For Qualtrics would cost \$4000
 - Recommendation from Technology committee to use Microsoft Forms going forward
 - Question asked about the budget, Jon Mark confirmed that we have the funding for this survey monkey purchase
 - Staff senate will own the data after purchase
 - David Mondt second the motion
 - Unanimously passed, none opposed
- Nominations – Shelley Johnson & David Cannon
 - Reached out to Student Government, Staff Senators will receive copies of resolutions ahead of time and this will keep from designating a senator to attend every meeting
 - Reviewing committees and will assign senators to the committees
 - Technology committee seeking members
 - New Committee- Pedestrian and Traffic safety committee
 - If you are interested please, email Shelley Johnson
- PR Committee – Raquel Miranda & Morgan Brannon
 - Tech Advantage -5/22/19 2pm – 4pm
 - Host for Second Cup of Coffee in March
 - New Employee Orientation for next week: Johnathan Duncan & Angela Buck
 - Working to use sign up genius for remainder signups
 - March 8 2019 next HR Development date- Gabriel taking the lead for this event
 - February 26, 2019 Pop in with the President from 2:30pm-3:30pm Wiggins Complex
 - February 28, 2019- Pop in with President 10:30am-11:30am-West Hall

- Candy Grams still taking orders -close on 2/11/19 close at 4pm
 - Any questions for this get with Raquel Miranda
 - How is payment collected: will send out invoices and payment sent back to her mail stop
 - What is the difference with the price range?
 - \$1 – valentine’s day card with candy
 - \$2- candy, eraser, other items with message
 - If you would like to help with bags email Raquel or Morgan, taking place on 2/12/19
 - Diversity – Dee Nguyen
 - Update on the Gender Inclusive resolution
 - Emailed Dean’s, Department Chairs with background to how the resolution was created and what they aim to do moving forward
 - Diversity Week
 - Diversity Training-working with HR on this
 - 3/21/19 Thursday 11am – 2pm
 - Aiming to set a world record with the most nationalities represented at one place
 - Scholarship Committee – Christi Felton & Emily Everette
 - Scholarship time for the spring will close on 2/15/19
 - Submitted criteria for Distinguished Staff Award and will be able to be set for the awards this year
- Old Business:
 - Proposals – Maggie J. Gilchrest
 - NEEPA proposal –David Mondt
 - Motion to un-table the discussion for the proposal by Christi Felton, second by Shelley Johnson
 - Unanimous vote to open for discussion, none opposed
 - David Mondt suggested \$500 awards to employees
 - Explained the thought behind this further and looking to reward hourly employees who make under \$48,000. It’s an idea that needs some shaping and would like to put it out there.
 - In discussion the following points were raised:
 - How it will be distributed, have a more concrete method
 - Would get Staff Senate’s name out there
 - The smaller amounts to be distributed would give more opportunity
 - Motion made to create an Ad Hoc committee to discuss this by Heather Coats, second by Kacey Marshall
 - Unanimously voted, none opposed
- Open Forum Announcements – open to all Senators
 - Katie Ericson- Gender Equity awards
 - Rusty David -Raiders who Rock deadline to submit 3/8/19
 - Dee Nguyen- Chili Cook off 2/20/19 cost is \$6.00 in SUB Ballroom
 - Jon Mark Bernal- highlights from Academic council, after this summer they will no longer print the catalogs.
 - Motion to adjourn by Levi Johnson, second by Justin Hughes
 - Unanimously passed, none opposed
- Adjourn @ 4:59 pm