

Meeting Agenda  
April 3, 2019

- Call to Order – Maggie J. Gilchrest
- Guest Speaker – Sean Childers, Eric Crouch, & Charles Leatherwood
  - Sean Childers
    - Discussed parking and increase growth of campus
    - What we need to consider is where vehicles will go with more pedestrians on campus
    - What are we going to do with traffic?
      - Safety first
      - Accommodate parking
      - Long term plan with parking and student growth
      - 1.8 employees to each professor
  - Eric Crouch
    - Provided visual of campus master plan and safety
    - Potential services changes
      - Should TTU consider closing streets to create additional pedestrian/bike areas
    - Weeks Hall
      - Renovation for office space
      - Projected completion Spring 2020
      - Expansion of R13
      - Concerns with safety/parking with CDRC
      - 15<sup>th</sup> street will be closed off
    - Administration Parking R07
      - Addressing safety & pedestrians
      - Close off 15<sup>th</sup> street and will add pedestrian park
      - Relocate bus access to Akron
      - In the design process
      - Potentially next summer
    - Potential shuttle service for employees to travel around campus
      - Will kick off in the Fall
    - Womble Basketball Center
      - Losing 150 parking spaces

- Relocating to C10 parking
  - Will connect to pass way for traffic
  - Main & Indiana will get a roundabout for better traffic flow
  - Will have portions completed this summer, will not interfere with commencement
- 18<sup>th</sup> and flint in progress for drainage
- Windows being replaced in Chitwood
- Wiggins Service Dock being reworked
- MCOM windows being replaced on the north side
- Questions:
  - Incentive for employees who do not use parking
    - Potential plans incentive for those that need to bring items in
      - Could get parking in a certain location
    - Concern with guests getting tickets for visitor parking
      - Potentially look at option to lighten parking enforcement
    - R01 parking expansion?
      - Currently in the design works
  - Guest that have questions, please send them to [staffsenate@ttu.edu](mailto:staffsenate@ttu.edu)
- Administrative Business
  - Quorum met 28 -- Sarah Cuevas
    - 24 senators for quorum
  - Approve Past Minutes– Maggie J. Gilchrest
  - Treasurer's Report – Olga Achourkina
    - 5400 for Summer scholarships
    - \$17, 687 left in budget
- Committee Reports – open to discussion after each report is given (Voting reports first)
  - OP Review –Kymberli Saldana & Katelyn Perry
    - 70.4 sick leave
    - 70.5 Insurance eligibility
      - These revisions
    - Motion made to send revisions as they are by Kacey Marshall
      - Second by Shelley Johnson
      - With additional comments sent to HR
    - OP with minor revisions is posted in SharePoint

- Any comments, please send by Friday April 5, 2019
- Diversity – Dee Nguyen
  - April 25<sup>th</sup> Latino/Hispanic Banquet
    - Tickets are \$30 funding going to Food Pantry & Back to School event
    - Margie has requested funding for 8 tickets
    - Steve Maines motioned to purchase tickets
      - Second by Shelley Johnson
      - Motion amended to approve spending of up to \$240 to only purchase tickets for those that will attend
        - Vote passed unanimously, none opposed
    - Energy committee met
- Nominations – Shelley Johnson & David Cannon
  - Two EEO class openings
    - Rep for
      - Services & Maintenance
        - Heather Coats
        - Tirso Carrillo -Alternative
      - Clerical Secretarial
        - Dee Nguyen
        - Kymberli Saldana
- Elections – Madison Proctor
  - Not present
- PR Committee -Morgan Brannon
  - Still need volunteers for NEO
  - Need to order tote bags
    - 1,100 option 1
    - 1, 200 option 2
  - Giveaway item for Staff Senate
    - Leather coaster \$897 for 500
    - Coffee mug \$1, 384 for 500
    - Silicon phone \$500.89
    - Table runner \$93.80
    - Note pad 6 x 4 \$415 for 500

- Motion made to allocate \$5000 for marketing/promotional items
  - Second by Kacey Marshall
    - Vote passed Unanimously, none opposed
    - Decision on items will be made by PR Committee
- Scholarship Committee – Christi Felton & Emily Everette
- Constitution & Bylaws – Kacey Marshall
  - First reading of an amendment from the by laws
- Issues – Heather Coats
  - Closing out telecommuting
- Grievances – Margie Ceja
  - No grievances
- Technology – Justin Hughes & Levi Johnson
  - Updates with website
- Old Business –
  - Telecommuting
    - OP review next year for work hours
  - Proposals Update
    - Staff Emergency Fund has been approved by the President's Office
- New Business –
  - New Senator Orientation – Sarah Cuevas
    - Potential dates for in May for new senators
  - Transition Ceremony – Maggie J. Gilchrest
    - Will be discussed further at a later date
  - Potential ad for Final Four with Daily Toreador
    - To market Staff Senate, after discussion this was declined by the senate
- Adjourn at 5:02 pm