

1. Call to Order – Maggie J. Gilchrest
2. Administrative Business
 - a. Quorum _____ -- Sarah Cuevas
 - b. Approve Past Minutes– Maggie J. Gilchrest
 - i. Motion made to approve March & April by Shelley Johnson
 - c. Vote unanimous, none opposed
 - d. Treasurer’s Report – Olga Achourkina
3. Committee Reports – open to discussion after each report is given (Voting reports first)
 - a. Constitution & Bylaws –Shelley Johnson
 - i. Second reading for Senator Duties
 1. Motion made by Shelley Johnson to approve change, second
Vote unanimous, none opposed
 - b. OP Review –Kymberli Saldana & David Cannon
 - i. Four OP’s in review
 - ii. 70.22 Death while employed
 - iii. 70.33- Employee systems-
 1. 6 meetings pers year

OP 10.11 Ethics

Added language and clauses

70.14- Salaries

Major edit, updates on various operations

Floor opened for discussion,

Motion made by Saldana, second Cannon

Vote unanimous, none opposed

Motion made to suspend rules and go back to Bylaws then Treasury

- c. PR Committee – Morgan Brannon
 - i. Tech Advantage update/change with vendors: offering a free table to vendors in exchange for unique door prizes
 - ii. 21 vendors confirmed with local businesses
 1. Top Tier order for the event in place

Question about the time of event 2pm to 4pm on 5/22/19

Point of clarification from David Mondt, when did the event stop becoming a fundraising event

- d. Nominations – Shelley Johnson & David Cannon
 - i. Nothing to report
- e. Elections – Madison Proctor
 - i. Over 100 nominations
 - ii. Currently nominations confirmed, now confirming candidate nominations accepted
 - iii. Elections on May 20-23
 - iv. May 24, 2019 elected senators will be notified
- f. From Technology team, if someone states they should have been nominated and have not been notified to have them investigate it.
- g. Diversity – Dee Nguyen
 - i. Diverse hiring practices, working with Human Resources on this
- h. Scholarship Committee – Christi Felton & Emily Everette
 - DSA Staff Senate award open now please nominate
 - *nominate one good letter
 - Will post summer scholarships
- i. Issues – Heather Coats
 - i. 34 issues received this year
 - ii. Two only open now
 - iii. Working with Exec Team on memo response for Telecommuting
 - iv. Looking at issue with Community engagement, as staff are not able to volunteer without taking vacation time
 - 1. Heather, Jon Mark and Olga are meeting with this committee on campus to start a conversation on where staff fits in with this
 - 2. Staff issue submitted on how merit raises are awarded
 - a. Resolution: Committee met with HR & Grace Hernandez and will post the information that was received for this
- j. Grievances – Margie Ceja
 - i. Nothing to report
- k. Technology – Levi Johnson
 - i. Working with various committees on projects
 - ii. Reminder to contact committee you need something posted

4. Old Business –

- a. Proposals Update
 - i. Staff Emergency Fund going forward, timeline is not set right now. Still in the works
- b. New Senator Orientation – Jon Mark Bernal
 - i. June 26, 2019 is the tentative date
 - ii. Looking to schedule a time
 - iii. Working to put this on the website as soon as it is set, to be transparent for new senators coming in the expectations are shared ahead of time.
 - iv. Taking feedback from the floor on suggestions to help with the orientation
 - v. Question asked: If I was not able to attend last year, can I attend. Yes
 - vi. Send an email of things you wish I knew to help
- c. Transition Ceremony – Maggie J. Gilchrest
 - i. July 10, 2019 date for Ceremony at 3:30pm -5pm

Location: SUB Ballroom

This is a Meeting date, start with ceremony then go straight into meeting. This allows all to see what a meeting is like. Meeting/swear in/Reception

5. New Business –

- a. HR Development Partnership – Jon Mark Bernal
 - i. After having the partnership this Fall, Staff Senate provided snacks and had the opportunity to spread the word of what we do.
 - ii. Will continue in the summer, three sessions and currently securing the locations
 - iii. Now looking to partner again for opportunities of more than just providing snacks. Potential options of leadership, workshop on staff topics, other important topics to staff
 - iv. Propose: setting aside \$2500 for the partnership
 - 1. Question of would this be allotted for a whole year? Yes, from August to August
 - 2. Suggestion made to post the dates on Staff Senate website

3. Question about what item will give out at these events,
PR is working on this.
 - a. HR series- note pad
 - b. Phone accessory to hand out
6. Open Forum Announcements – open to all Senators & Guests
 - a. Katie Ericson- Gender Equity Council
 - i. Handed out a Title IX quick card, available for staff & faculty
 - b. Heather Coats- Event over What is your hand washing IQ
 - i. Monday 10am-1pm in the Forum
 - c. Rusty David- Campus Wide RRO Meeting tomorrow 2pm-3:30pm
 - d. Raiders Rojos convocation- 5/16/19

Motion to adjourn Heather Coats, second by Shelley Johnson

Majority vote passed; Levi Johnson opposed

7. Adjourn @ 4:48 pm