

**Staff Senate**  
General Meeting Minutes  
September 4, 2019  
SUB Senate Room – 4:00 pm

1. Call to Order – *Jon Mark Bernal* 4:01PM
2. Administrative Business
  - a. Quorum 47/60 -- *Heather Coats*
  - b. Approve Past Minutes – *Jon Mark Bernal*
    - i. S. Johnson move to approve
    - ii. T. Love second
    - iii. All approve
  - c. Treasurer’s Report – *Olga Achourkina*
    - i. Carried over \$1082 from FY 2019
    - ii. Awarded more scholarships
3. New Business –
  - a. New FY’20 Staff Senate Budget proposal – *Olga Achourkina*
    - i. \$28,700 from Pres Office
    - ii. Total proposed budget for FY 2020 \$29,800
    - iii. Buckets are events, supplies, Scholarships/DSA, diversity, elections, Exec board (staff initiative – e.g. table for staff event like Top Techsan)
    - iv. Two DSA awards – E. Everette
    - v. Spend less on events and scholarships FY 2020
    - vi. S. Johnson move to accept budget
    - vii. T. Fidler second
    - viii. All approve
  - b. Custodial Appreciation Day – Wed. 10/2/19 – *Jon Mark*
    - i. Operations Custodial staff want our presence
    - ii. 4:30-5:30PM, during our Oct. meeting
    - iii. 115-130 people, food, thank you event
    - iv. Share cost of room in staff initiatives pool \$50
    - v. Group we normally don’t have contact with
    - vi. J. Wagner – first time event, appreciation, custodians did not know what Staff Senate was when she ran

- vii. D. Nguyen working event, asking for Spanish speaking volunteer?
- 4. Committee Reports – open to discussion after each report is given (*Voting reports first*)
  - a. Constitution & Bylaws – *Shelley Johnson*
    - i. OP Review Committee
      - 1. Add requirement for five senators to compose committee
    - ii. Resignations and Filling terms
      - 1. Article 1 Section G: Change alternates serving one year term to serving the entire remaining term of senator they are replacing senator
      - 2. Unclear verbiage on alternate attending General meetings
  - b. OP Review – *Kymberli Saldana*
    - i. OP 70.40 Info Privacy and Confidentiality - minor revision – approved – comments by Monday, Sept. 9th
    - ii. OP 40.02 Non-Discrimination and Anti-Harassment – major revisions – add sexual identity, pregnancy, contact info for complaints, add accommodations for pregnancy and religious
      - 1. K. Shiplet – maybe add gender, gender expression, color?, contact info updates?
      - 2. K. Saldana send comments to HR and discuss next month
      - 3. SharePoint on Senate Resources page
  - c. PR Committee – *Morgan Brannon*
    - i. Working Wednesday – afternoon event – Sept. 18<sup>th</sup>, Wiggins 2:30PM – depending on building will feature committees (Diversity & Issues this time), tour buildings with renovations/new stuff
      - 1. Nov. 13<sup>th</sup> Drane Hall
      - 2. Every other month
    - ii. Nov 20<sup>th</sup> Unwind and Be Well – new event – how to take care of yourself, Faculty/Staff Clinic, massage, spa, Rec Center – healthy snacks
      - 1. Send business recommendations to Morgan by end of Sept.
  - d. Nominations – *David Cannon*
    - i. Need Skilled Crafts EEO rep
    - ii. J. Bernal - Reach out to supervisors?
  - e. Elections – *Mari Baeza*
    - i. Nothing to report

- ii. Maybe have 2 Other Professionals seats to fill soon
  - f. Diversity – *Keri Shippet*
    - i. Volunteers for subcommittee to check translation?
      - 1. Lana Sheldon help
    - ii. Currently minutes are translated in Word, not reviewed
    - iii. S. Johnson – solicit volunteers but not form a subcommittee without motion
    - iv. Events on Campus
      - 1. Sexism in Cinema – Alamo Drafthouse 7PM \$7 Middle of Nowhere
      - 2. Blockers next movie
      - 3. Ignite – LGBTQIA office Sept 19<sup>th</sup> 12PM – TLPDC site
      - 4. Green Zone – Sept 25<sup>th</sup> 8:30-10AM TLPDC site
      - 5. Sept 26<sup>th</sup> World of Beer – Student Orgs mixer
    - v. E. Justyn – is there Other inclusive language other than gender neutral language?
  - g. Scholarship & Awards Committee – *Emily Everette*
    - i. Fall Apps Open: 8/26 – 9/15
    - ii. Certificates for recipients will be sent out
    - iii. DSA – award 2 in October
  - h. Issues – *L.J. Gould*
    - i. R13 Parking Lot (New lot near 15<sup>th</sup> street)
      - 1. J. Day reached out to Parking & Transportation
    - ii. Lime scooter issue submitted today
  - i. Grievances – *Angela Buck*
    - i. No grievance
  - j. Technology – *Justin Hughes*
    - i. Nothing to report
    - ii. Updating website stuff
- 5. Old Business –
  - a. HR Brown Bags for Fall – *Jon Mark*
    - i. Do two in fall? HR speaker talk on various topics during Senate hosted Brown Bag
    - ii. More info in coming weeks
    - iii. We recommended certain topics

