

Staff Senate

General Meeting Agenda

October 2, 2019

SUB Senate Room – 4:00 pm

Senators Present: A. Dixon, A. Deaton, A. Wagner, A. Buck, A. Nunez, A. Davis, B. Sasser, D. Burt, E. Everette, E. Wilkinson, H. Coats, J. Kemp, J. Williams, J. Bernal, J. Duncan, K. Ericson, K. Shippet, K. Saldana, L. Raschke, L. Gould, M. Proctor, M. Baeza, M. Brannon, N. Ham, O. Achourkina, R. David, R. Bain, S. Scully, S. Harkey, S. Johnson, S. Stockard, S. Morales, T. Fidler, T. Love, T. Carrillo

1. Call to Order – *Jon Mark Bernal* 4:01PM
2. Administrative Business
 - a. Quorum ___32/58___ -- *Heather Coats*
 - b. Approve Past Minutes – *Jon Mark Bernal*
 - i. S. Johnson move approved
 - ii. K. Ericson second
 - iii. All approved
 - c. Treasurer's Report – *Olga Achourkina*
 - i. Carry over \$1152 + \$28700 = \$29852; \$117 on Working Wed
3. New Business
 - a. Visitors
 - i. President of Faculty Senate – Wes Cochran
 - b. Guests from Lime – *Jon Mark*
 - i. Questions from Senate and staff across campus
 - ii. Education not stance on Lime scooters
 - iii. Nick Barber (Lime area GM), Chris Betterton (Lubbock manager)
 1. Limes exists because of large urban populations, parking scarcity
 2. Micromobility – bikes, e-bikes, e-scooters (2018)
 3. Lime app to use vehicles
 4. 100 million rides, 100+ cities, 25+ countries, campuses
 5. CA based company
 6. Permitted with City of Lubbock in 2018 – had to have higher education partner first
 7. Local operations – 24/7, on-campus patrols, local mechanic team
 8. Teams to help with campus events (eg sports events), storm safety (pick up fleet)
 9. Parking vehicles in not designated parking areas results in fines to the rider, after three violations, they get warning email, fine for violations after that
 10. Scooters follow all traffic laws (stop signs, red lights, etc.), use bike lanes when available, do not ride in dismount zones

11. App, social media safety and use info, First Ride Academy live events (safety education, scooter instruction, group ride)
12. ADA compliance, Braille info on scooters
13. Wearing earbuds while riding? – helmets are not required but recommended. No enforcement on wearing them but strongly recommend they don't do
14. Speed on campus? – identifying slow speed zones (eg, outside SUB), geocaching more accurate, identifying areas with TPS to make slow speed zones
15. How to report stray scooters? – in you have app, report stray scooters to be picked up. Each scooter has phone number and email address to contact them and teams constantly on campus.
16. K. Shiplet – does app show parking spots? – yes, blue squares
17. E. Everette – insurance for rider or others? – university is not at risk, funnel issues through Law Enforcement
- iv. Eric Crouch, Neil and Craig from TPS
 1. Same issues as bikes but larger scale, very popular with students
- v. L.J. won helmet
4. Committee Reports – open to discussion after each report is given (*Voting reports first*)
 - a. Constitution & Bylaws –*Shelley Johnson*
 - i. OP Review Committee – 2nd Reading
 1. Name of OP Review in text and five senators
 - ii. Resignations and Filling terms – 2nd Reading
 1. Changed to alternates shall complete term of senator
 2. Motion S. Johnson
 3. Second M. Brannon
 4. Approved by all
 - b. OP Review – *Kymerli Saldana*
 - i. 3 OPs to vote on
 1. Using statutory language, did add color back in, contact is Dean of Students office
 2. Move K. Saldana
 3. Second S. Johnson
 4. All approve
 - ii. 72.05 Expenditures – update to IRS codes
 1. Move K. Saldana
 2. Second S. Johnson
 3. All approve
 - iii. 10.15 Presidents Award on Diversity, Equity, Inclusion
 1. Faculty is \$2500, staff is \$1500 – why? Ask Dr. Sumner
 2. 2 faculty awards because two groups – tenured and non-tenured and 1 staff award because staff is one group
 3. Check goes directly to individual so can be used in any way (through Payroll)

- 4. Send other questions to Kymberli
- c. PR Committee – *Amiee Dixon*
 - i. Working Wednesday – 11/13/19 – 2:30pm – 3:30pm / Drane Hall 249
 - ii. Unwind & Be Well Event – 11/20 – 2pm – 4pm / SUB Matador Rm.
 - 1. Interactive variety of activities
 - iii. Currently working on spring events
- d. Nominations – *David Cannon*
 - i. nothing
- e. Elections – *Mari Baeza*
 - i. nothing
- f. Diversity – *Bianca Sasser*
 - i. Translation of Senate documents
 - ii. Events attached
 - 1. Tunnel of Awareness – Oct 6th
 - iii. Attending Boots, Bows Gala Oct 14th - \$35/person – talk to Bianca after
- g. Scholarship & Awards Committee – *Emily Everette*
 - i. Fall Scholarship update – Received 31 apps
 - ii. Awarded 9, submitted EOPS today
 - iii. Think that is the most apps received
 - iv. DSA – Jon Mark will present awards (2), President’s Office wants it to be clear we are the ones awarding the awards
 - v. Emails saying thank you for scholarship
- h. Issues – *L.J. Gould*
 - i. Off campus reps on Senate – issues that make it hard for them to participate
 - ii. Mental health days – how documented, use time, scheduling, etc. – waiting on HR response
 - iii. Drive of Champions & Canton Ave – heavy traffic – can stop light or stop signs be put in place; under consideration by Grounds Maint. (Charles Leatherwood)
- i. Grievances – *Angela Buck*
 - i. Nothing
- j. Technology – *Justin Hughes*
 - i. nothing

5. Special Committee Announcements

- a. Update on meeting with President Schovanec – *Jon Mark*
 - i. Community engagement days - can staff accrue days? He is aware and a good opportunity for staff. Still up to supervisors, performance evaluations, etc.
 - ii. State of the University Address – speak to depts to gather questions, gather questions from Senate
 - iii. Exempt and Non-exempt classification revamp
- b. Academic Council – *Dee Nguyen*

- i. Shared Calendars are available to promote awareness of campus-wide dates and deadlines and are available if it relates to your job duties. Contact provost.communications@ttu.edu with the subject CALENDARS with any questions or help importing.
 - ii. Send out to Senate already
- 6. Old Business
 - a. Custodial Appreciation Day – Today
 - i. Dee and Carlos attended, at Physical Plant because of weather
 - ii. We did not give money for room
- 7. Open Forum Announcements – open to all Senators & Guests
 - a. Staff Senate Newsletter – *Heather Coats*
 - i. Send info to me
 - ii. Flu shot reschedule
 - b. Hospitality donuts for SECC & Silent Auction – *Dee Nguyen*
 - i. Deadline extended
 - c. O. Achourkina - In sick leave OP, parent of kids can use up to 8 hrs of sick time to attend educational events, report at educational activities on time sheet report
 - d. D. Burt – Skyviews pop up restaurants, lunch discount, dinner outing, learning lab
 - e. D. Burt – lime question on liability of student
- 8. Adjourn 4:58PM
 - a. Motion by S. Johnson
 - b. Second M. Brannon
 - c. All approve