

## STAFF SENATE

### Final General Meeting Agenda

July 8, 2020

Zoom – 3:30 pm

**Present:** A. Dixon, A. Deaton, A. Wagner, A. Peterman, A. Davis, B. Sasser, C. Favela, C. Mosher, D. Ballard, D> Cannon, D. Nguyen, D. Burt, H. Coats, J. Kemp, J. Thomas, J. Williams, J. Vega, J. Bernal, J. Duncan, J. Wagner, J. Hughes, K. Ericson, K. Shippet, K. McCravey, K. Saldana, L. Raschke, L. Gould, L. Lively, M. Baeza, M. Brannon, M. Villanueva, N. Ham, O. Achourkina, R. David, R. Bain, S. Cuevas, S. Harkey, S. Scully, S. Johnson, S. Stockard, T. Fidler, T. Love

**New Senators:** T. Heinrich, S. Cody, M. Gonzales, C. Sanchez, I. Hinojosa, S. Addo, M. Williams, J. Crider, J. Quintanilla, A. Peterman, B. Chamness, L. Lindsey, P. Jones, C. Enevoldsen, B. Kuwitzky, R. Maloney, T. Dodson, J. Peel

1. **Call to Order** – *Jon Mark Bernal 3:33PM*
2. **Administrative Business**
  - a. Quorum yes\_39 -- *Heather Coats*
  - b. Welcome Guests – *Jon Mark Bernal*
  - c. Approve Past Minutes – *Jon Mark*
    - i. Move S. Cuevas, K. Ericson second, all approve
  - d. Treasurer's Report – *Olga Achourkina*
    - i. \$13,548 left – estimated polos, nametags, scholarships for remaining expenses
    - ii. Allocate \$5000 to SEF
    - iii. Carryover roughly \$1500 to next fiscal year
3. **Old Business**
  - a. Outreach and Engagement Hours Update – *Jon Mark*
    - i. Finalizing the website under Office of Outreach & Engagement, hours will go live Sept 1, can use 8 hours each semester, supervisor must approve and if work allows, report to Raiders Engaged
  - b. Final Committee Reports – Please wrap up the year and begin to post on Sharepoint – *Jon Mark*
  - c. New Senator Orientation Recap – *Dee*
    - i. Senate overview, sharepoint, committees
    - ii. Parking still to do, change over sharepoint, email list
    - iii. Please submit Polo & Nametag form and Committee Form
4. **Committee Reports – open to discussion after each report is given**  
*(Voting reports first)*
  - a. Constitution & Bylaws – *Shelley Johnson*
  - b. OP Review – *Kymerli Saldana*
    - i. 2 OP's for review by Staff Senate and require a vote (see attached)
      1. 61.02 alcohol on campus
      2. Room allocation – exemption for Raider Ready room
      3. Organized files and posted Excel sheet on all Ops reviewed this year
  - c. Scholarship & Awards Committee – *Jon Mark*
    - i. Scholarship Deadline Extended – July 15, 2020
    - ii. DSA Awards Open now: April 20 – July 10 - hr.ttu.edu
  - d. Diversity – *Keri Shippet*

- i. I Think a Student Has Autism, What Should I Do? Workshop - Tuesday, July 14 - 1:30-2:30 pm RSVP by Email: [staffsenate@ttu.edu](mailto:staffsenate@ttu.edu)
    - ii. How to Be An Inclusive Leader: Your Role in Creating Cultures of Belonging Where Everyone Can Thrive by Jennifer Brown – Book Discussion Thursday, July 30 – 12:00-1:00 pm RSVP by email [staffsenate@ttu.edu](mailto:staffsenate@ttu.edu)
    - iii. BLM resources to be posted on the Senate website
  - e. PR Committee – *Morgan Brannon*
    - i. Third year Senator recognition posts on Facebook
    - ii. Sharepoint report already posted
  - f. Elections – *Mari Baeza*
    - i. Filled two vacancies next week
    - ii. Everything posted in Sharepoint
  - g. Issues – *LJ Gould*
    - i. Parking for custodians? Now paying because they get \$11/hour now. But why is there not a scaled parking payment for those
    - ii. Notification for COVID positives? – hotline will be created for people to report, there will be some kind of notification sent out, TTU will work with Lubbock Public Health Dept for contact tracing and notification → memo from HR to be sent out soon on procedures
    - iii. Sharepoint updated
  - h. Grievances – *Angela Buck* – nothing
    - i. Heather send letters and post on sharepoint
  - i. Technology – *Justin Hughes* – third year senator recognition, working on handbook to post to sharepoint
  - j. Nominations – *David Cannon*
    - i. Committee assignment for next year
    - ii. Please indicate if you want to serve on more than one committee
5. **New Business**
- a. Budget Adjustment for SEF from 2019-2020 Budget – Olga
    - i. \$5000 moved over
  - b. Recognizing the 3<sup>rd</sup> Year Senators & Officers – *Jon Mark*
    - i. Presentation and speaking from third year and outgoing officers
  - c. Transition – 2020-2021 Officers and Senators – *Jon Mark & Dee*
    - i. Dee sworn in, new officers and senators sworn in
6. **Open Forum Announcements – open to all Senators & Guests**
- a. J. Bernal – get third year senator gift
7. **Adjourn – Dee 4:54PM**
- a. S. Johnson move to adjourn, S. Cuevas second, all approve