

Staff Senate Exec
Meeting Agenda
October 7, 2020
Zoom – 4pm

Members present: A. Dixon, A. Deaton, A. Wagner, A. Peterman, A. Nunez, A. Davis, B. Kuwitzky, B. Sasser, B. Moody, C. Carter, C. Mosher, C. Enevoldsen, C. Sanchez, D. Cannon, D. Nguyen, D. Burt, E. Hansen, E. Salazar, E. Everette, E. Wilkinson, H. Coats, I. Hinojosa, J. Quintanilla, J. Peel, J. Thornton, J. Day, J. Haggard, J. Perea, J. Thomas, J. Williams, J. Crider, J. Duncan, J. Wagner, J. Hughes, K. Saldana, L. Gould, L. Lively, L. Lindsey, L. Biles, M. Williams, M. Bradley, M. Baeza, M. Brannon, M. Gonzales, M. Villanueva, N. Ham, R. Maloney, R. Bain, S. Addo, S. Cody, S. Scully, S. Harkey, S. Stockard, S. Hicks, T. Dodson, T. Heinrich

1. Call to Order – Dee Nguyen 4:00PM
2. Administrative Business
 - a. Quorum __yes__ -- Heather Coats
 - b. Welcome Guests – Dee Nguyen
 - i. Faculty Senate Liaison – Donell Callender
 - ii. Dr. Joseph Heppert, Vice President, Dr. Alice Young, Associate Vice President – Responsible Research – Office of Research & Innovation: Federal Outside Employment and Foreign Influence Reporting Requirements
 1. Increased attention to programs at universities funded by foreign entities due to some instances of discovering research assisting foreign militaries
 2. More disclosure and reporting from individuals, especially those involved in research funded by foreign federal agencies
 3. Concerns are held by members of all political parties, and agency mandates are agreed upon
 4. What's different:
 - a. Do not put together biosketch right before submitting grant proposal in a Word document; must put together through the INICEF portal and allow ample time to complete it
 - i. ORI offers assistance
 - b. Previously didn't have to report personal, non-professional activity when not on duty. Agencies will no longer make that distinction. If you have substantive professional activities outside your TTU job funded by foreign entities or another university, those must be disclosed.
 - i. Stipends from another university (due to predatory practices by foreign entities to circumvent

regulations), service on boards, research funded by foreign entities, foreign collaborations on publications, scholarships for international students conducting research, etc.

- c. P-cards and procurement also face some new regulations
- d. A great deal of complexity and reach with new regulations on research and collaboration. Special attention paid to tasks done abroad.

5. Reach out to Dr. Heppert and Dr. Young with any questions and if help is needed.

- c. Approve Past Minutes – Dee Nguyen
 - i. Move to approve – D. Cannon, B. Kuwitzky, all approve
 - d. Treasurer’s Report – Ryan Bain
 - i. Spent \$1344 in FY 2020 – trophies, Polos and nametags
 - ii. Remaining \$44056
 - iii. New senators – have any polo or nametag issues? Email Ryan Bain.
3. Old Business –
- a. Outreach and Engagement Hours – Dee Nguyen
 - i. AKA Community Service Leave, implementing next month after application finalized
4. New Business –
- a. Welcome to new Services and Skilled Crafts senators!
 - b. Meeting with Dr. Sumner – Dee Nguyen
 - i. Send suggestions on DEI to staffsenate@ttu.edu
 - c. ADA Compliance Committee – Dee Nguyen
 - i. Bus stops are operating are usual
 - ii. Student Disability Services is moving into Weeks Hall
 - d. Bravo Board cross institution integration – Dee Nguyen
 - i. Add capability to recognize across TTU, TTUS, and TTUHSC
 - ii. Update the Bravo system – form ad hoc committee at Exec next month
 - e. SGA passed resolution calling for fall semester to end after thanksgiving break
 - i. Survey sent out to faculty to see if they agreed
 - ii. Accommodations will be made to move F2F classes to
 - iii. Plan is to remain in Phase II the remainder of fall, staff still on campus
 - iv. Survey will be sent out tomorrow to ask if we support the resolution
5. Committee Reports – open to discussion after each report is given
(*Voting reports first*)
- a. OP Review – Lacey Raschke & Peggy Jones
 - i. Senate vote on three OPs with moderate changes
 - 1. OP 70.03 Staff Recruitment
 - 2. OP 70.09 Tax Deferred Account Program
 - 3. OP 70.17 Overtime
 - ii. Table until next meeting – H. Coats, second R. Bain, all approve
 - b. Constitution & Bylaws – Liz Lindsey & Amy Peterman - nothing

- c. PR Committee – Morgan Brannon & Jake Quintanilla
 - i. Geeks Who Drink Trivia Night – partner with Raider Red Food Pantry to donate items for buy in
 - 1. Dee has other contact for Morgan
 - ii. Virtual Lunch Hour
 - iii. Virtual Happy Hour
 - iv. January – Leadership Luncheon ideas?
 - d. Nominations – David Cannon & Becky Maloney – nothing
 - i. Get new senators on committees – S. Stockard
 - e. Elections – Mari Baeza & James Kemp
 - i. Fill vacancies in Services and Skilled Crafts
 - f. Diversity – Taylor Fidler & Sandra Addo
 - i. Met with Sumner on more ideas, developing programming to be released soon
 - g. Scholarship Committee – Chris Mosher & John Crider
 - i. 17 applications scored – next step to see how many will be awarded
 - h. Staff Emergency Fund – Liz Lindsey
 - i. OP approved!
 - ii. Working with HR on test application
 - iii. Responses for funded, not funded or not eligible have been drafted
 - i. Issues –LJ Gould
 - i. COVID-19 protocol not being followed – contact HR, covid guides sent
 - ii. Supervisor evaluations – being researched
 - j. Grievances –Sarah Cody - nothing
 - k. Technology – Justin Hughes & Lisa Lively – nothing
 - i. J. Hughes – can show you around new Weeks Hall
6. Open Forum Announcements – open to all Senators & Guests
- a. H. Coats – Raider Wellness workshop and Hand Washing event
 - b. D. Burt – Skyviews operating out of Sam’s Place in the Human Sciences building, every Thursday is dinner series
 - i. Pricing has changed
 - c. B. Kuwitzky – International Week – Culture Fest
 - d. B. Moody – Theatre & Dance – virtual events
7. Adjourn 5:03PM
- a. move J. Hughes, C. Mosher second, all approve