

Staff Senate General
Meeting Minutes
December 2, 2020
Zoom – 3:45pm

Present: A Dixon, A. Deaton, A. Wagner, A. Peterman, A. Nunez, A. Davis, B. Chamness, B. Kuwitzky, B. Sasser, B. moody, C. Carter, C. Mosher, C. Enevoldsen, C. Sanchez, D. Cannon, D. Nguyen, D. Burt, E. Hansen, E. Salazar, E. Everette, E. Wilkinson, Gio C., H. Coats, I. Hinojosa, J. Quintanilla, J. Peel, J. Thornton, J. Kemp, J. Perea, J. Thomas, J. Vega, J. Crider, J. Duncan, J. Wanger, K. Saldana, L. Raschke, L. Gould, L. Lively, L. Lindsey, M. Williams, M. Bradley, M. Baeza, M. Barrera, M. Brannon, M. Gonzales, M Villanueva, N. Ham, O. Achourkina, P. Jones, R. Maloney, R. Bain, S. Addo, S. Cody, S. Scully, S. Harkey, S. Stockard, S. Hicks, T. Love, T, Fidler, T. Dodson, T. Heinrich

1. Call to Order – Dee Nguyen 3:45PM
2. Administrative Business
 - a. Quorum _____ -- Heather Coats
 - b. Welcome Guests – Dee Nguyen
 - i. Amiee Dixon, Commencement Coordinator
 - a) 8 ceremonies, all graduate 6 ft apart, most populated is 240 students, faculty and staff arrangement is changed
 - b) Students have Grad Pass to log in and remove contact with people – enter the arena
 - c) No processional
 - d) All attendees must wear masks. Will not be allowed entrance without a mask. Graduates can take them off for photo with President and green screen.
 - e) Masks, gloves, hand sanitizer provided
 - f) Clear bag policy at USA
 - g) Deep cleaning between each graduation ceremony 1 hour
 - h) Students exit after their turn and family encouraged to leave with them
 - c. Approve Past Minutes – Dee Nguyen
 - i. H. Coats revise date and K. Saldana move, P. Jones second
 - d. Treasurer’s Report – Ryan Bain
 - i. Spent \$13168, remaining \$23520
 - ii. \$15,000 SEF
 - iii. Other account \$22K
3. New Business –
 - a. Academic Council Update – Stacy Caliva
 - i. Addendum to syllabi on how students should interact with online course material (e.g., not in a moving car)

- b. Staff Senate Resolution Update – Dee Nguyen
 - i. Flex scheduling, reduced staff until the end of the year – Nov 23rd
 - ii. Cancel in person events until end of the year
- 4. Committee Reports – open to discussion after each report is given
(*Voting reports first*)
 - a. OP Review – Lacey Raschke & Peggy Jones
 - i. OP 61.41, Use of University Classrooms and Facilities for Events. This OP was approved by Staff Senate in September, but Faculty Senate suggested additional revisions in section 2.d. (the purple markup).
 - a) L. Gould move, J. Crider second, all approve
 - ii. OP 61.47, University Identification. This is a new OP.
 - a) K. Saldana, B. Kutwitzky second, all approve
 - iii. OP 63.03, Central Receiving and Shipping: Revisions in red are from Aaron Smith in Operations, and revisions in green are from Jennifer Adling, Chief Procurement Officer.
 - a) B. Kutwitzky move, L. Gould second, all approve
 - iv. OP 69.07, Payroll Deduction Designated to Texas Tech for Recreational Sports Fee: Blue revisions are from Deborah L. Green in Recreational Sports. Pink revisions are from LaDonna Johnson in HR. Green revisions are from Kara Newcomb, Chief Payroll Officer.
 - a) B. Moody, D. Burt second, all approve
 - v. OP 70.01 – Miscellaneous Leaves of Absence: Blue and orange revisions are from Jodie Billingsley, and green are from Charlotte Bingham.
 - a) Table moved by H. Coats, C. Mosher second, all approve
 - vi. Five other minor revisions that are being reviewed in the committee
 - b. Constitution & Bylaws – Liz Lindsey & Amy Peterman
 - i. SEF Committee added, Article 6A being revised and should be presented at the next meeting
 - c. PR Committee – Morgan Brannon & Jake Quintanilla
 - i. Trivia Event – December 1
 - a) Surely Not Everyone Was Kung Fu Fighting won the best name!
 - ii. Renting Stars & Stripes? Working on details
 - d. Nominations – David Cannon & Becky Maloney
 - i. How to reach Anitta? Dee work with
 - e. Elections – Mari Baeza & James Kemp
 - i. Will have a seat soon and have already found senator to fill in
 - f. Diversity – Taylor Fidler & Sandra Addo
 - i. Zoom users will have captioning services soon
 - ii. Next RED Talk on Dec 15th “Hard Conversations over the Holidays”
 - g. Scholarship Committee – Chris Mosher & Jon Crider
 - i. Kristin Miller won 2020 Senate DSA!
 - ii. Yay to Morgan to getting a DSA!
 - h. Staff Emergency Fund – Emily Everette & Kristina McCravey
 - i. Waiting on IT online web form

- i. Issues – Jesus Vega & LJ Gould
 - i. Parking issue – too much cost, too far away from buildings
- j. Grievances – Nina Ham & Sarah Cody
 - i. nothing
- k. Technology – Lisa Lively
 - i. nothing
- 5. Open Forum Announcements – open to all Senators & Guests
 - a. CDC holidays guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html>
- 6. Adjourn 4:40PM
 - a. Move J. Crider, L. Lively second, all approve