

Texas Tech University Staff Senate  
General Meeting Agenda  
November 3, 2021  
4 – 5 p.m.  
SUB Senate Room | ZOOM

Adele Deaton, Adrian Romero, Amy Peterman, Amy Prause, Anita Nunez, Ashley Brister, Audrey Davis, Ben Chamness, Bethany Kuwitzky, Bianca Sasser, Carol Bonner, Chamonix Mejia, Chrissy Morris, Christian Enevoldsen, Cristal Sanchez, Daniel Perez, Delores Sanchez, Elizabeth Hansen, Emily Wilkinson, Feroza Haq, Giovanni Cordoba, Holley Baker, Jana Campbell, Jenn Fidler, Jeremy Haggard, Johnny Fowler, Jon Crider, Jose Jimenez, Julia Wagner, Kristina McCravey, Kymberli Saldana, L.J. Gould, Lauren McDonald, Lisa Lively, Liz Lindsey, Lloyd Biles, Luke Stone, Madison Bradley, Marie Hanza, Missy Helbert, Missy Jenkins, Myranda Aycock, Nicole Wyatt, Peggy Jones, Rebecca Maloney, Regina Gililland, Ryan Bain, Sandra Addo, Sarah Cody, Scott Layher, Sean Scully, Shelley Johnson, Stacy Caliva, Taylor Fidler, Taylor Love

1. Call to Order – Stacy Caliva
2. Guest Speaker: Gil Caley, Secretary-General of Student Intersectional Leadership Council (SILC), on Indigenous Peoples Heritage Month  
(<https://www.depts.ttu.edu/diversity/indigenous-peoples-heritage/>)
  - a. Work with underserved minority groups on campus
  - b. Indigenous Peoples Heritage Month started on Monday
  - c. Multiple events around campus throughout the month
3. Administrative Business
  - a. Quorum \_\_ Yes \_\_ – Julia Wagner
  - b. GM: Approve Past Minutes – Stacy Caliva
    - i. Approved as written
  - c. Treasurer’s Report – Ryan Bain
    - i. Pending: New cart for events, SUB Room for Tech Advantage, Brochures
    - ii. Balance \$29,621
4. Unfinished Business – Stacy Caliva
  - a. Academic Council – Sandra Addo
    - i. No new business
5. New Business – Stacy Caliva
  - a. Mental Wellness Committee – Stacy Caliva
6. Committee Reports – open to discussion after each report is given  
(*Voting reports first*)
  - a. OP Review – Peggy Jones & Sean Scully
    - i. 61.40 Advertising Methods for Construction Services Contracts  
(Moderate revisions)
      1. Committee had no comments or concerns
    - ii. 61.12 Installation of Cabling in Buildings, Tunnels, and Other TTU Locations (Moderate revisions)

- 1. Committee had no comments or concerns
- iii. 79.05 International Travel (Moderate revisions)
  - 1. Committee had no comments or concerns
- iv. 79.08 Reimbursement of Travel Expenses (Moderate revisions)
  - 1. Committee had no comments or concerns
- v. Motion to accept all: Peggy J; 2<sup>nd</sup>: Bethany K.
  - 1. All approved
- b. Bylaws – Shelley Johnson
  - i. Working with Grievance Committee on proposed attendance policy revision
- c. Grievances – Sarah Cody & Jana Campbell
  - i. We are reviewing proposed changes to Article I.D. Attendance. Working with the Bylaws committee to incorporate other changes needed throughout the bylaws as well (ex. Article III.A. Officer Duties & Article VI.A. Membership/Purpose – Grievance Committee)
- d. PR Committee – Bethany Kuwitzky
  - i. Social Media
    - 1. Created Survey Monkey for post requests
    - 2. Will send out once complete
  - ii. Senator Spotlights
    - 1. • Share when you see yours as this will create traction
  - iii. New Employee Orientation
    - 1. Please arrive early
      - a. Set up first
      - b. Lunch
      - c. Resource fair to follow
      - d. Tables are first come first serve
        - i. Choose whatever table you want
    - 2. Wear Staff Senate Polo and Name Tag
    - 3. Will have a QR Code for the next volunteers: November 9th: Marie Hanza and Sean Scully
      - a. Please plan for one of you to pick up the cart from Bethany Kuwitzky (contact me directly)
  - iv. Upcoming Events
    - 1. Look out for upcoming social events!
    - 2. Trivia at Two Docs: November 15<sup>th</sup> starting at 7pm
    - 3. Volunteer afternoon December 17<sup>th</sup> from 1-4pm
      - a. Creating Christmas meal boxes
      - b. If interested, contact Bethany for more info
      - c. Utilize volunteer pay!
- e. Scholarship Committee – Taylor Love
  - i. Fall scholarships
    - 1. Review should be done today
    - 2. Hoping to notify by tomorrow

3. 20 total applications; only 12 were eligible
  4. HSC is not eligible
  5. Must have a TTU GPA to be eligible
  - f. Diversity – Cristal Sanchez & Lauren McDonald
    - i. Planning for November 16 R.E.D from 12:30-1:30pm
      1. Focus is on Veterans and Returning the Service: Understanding and Supporting out Military Members
      2. Will have 3 speakers
  - g. Issues – Christian Enevoldsen & LJ Gould
    - i. Update on salary compression study
      1. Waiting till everyone's pay was adjusted from merit raises
    - ii. Start of winter break on Christmas Eve
      1. Calendars are approved years in advanced
    - iii. Hostile workplace concern
      1. Directed to Talent Management with HR
  - h. Elections – Ben Chamness & Jeremy Haggard
    - i. Beginning to plan special nomination / election period for Services / Maintenance and Skilled Crafts areas
  - i. Staff Emergency Fund – Jana Campbell & Liz Lindsey
    - i. 3 new applications
  - j. Nominations – Becky Maloney
    - i. Nothing to report
  - k. Technology –Lisa Lively
    - i. Nothing to report
  - l. Caregiver Support Ad Hoc – Becky Maloney (Sarah Cody & Liz Lindsey)
    - i. The committee has been evaluating the mother friendly workplace at TTU
  - m. Land Acknowledgement Ad Hoc – Sean Scully & Lauren McDonald
    - i. In progress
    - ii. Contact with stakeholders for input
    - iii. Building resources for technology to add to the website
7. Open Forum Announcements – open to all Senators & Guests
- a. First Gen Week Volunteers needed, especially Friday (11/12)
  - b. Women's Staff Network Lunch Nov 16<sup>th</sup>
  - c. HR Learning Series Nov 4<sup>th</sup> 1:15-2:30pm Creating Health Relationships
  - d. TRUE is hiring a student assistant, if you know someone, let Ryan Bain know
8. Adjourn
- a. 4:55pm