



TEXAS TECH UNIVERSITY

Staff Senate™

Texas Tech University Staff Senate General Meeting Agenda

December 1, 2021

4 – 5 p.m.

SUB Senate Room | ZOOM

Adele Deaton, Adrian Romero, Amy Peterman, Amy Prause, Anita Nunez, Ashley Brister, Audrey Davis, Ben Chamness, Charmonix Mejia, Bethany Kuwitzky, Bianca Sasser, Brandy Ganus, Carol Bonner, Charity Martinez, Chrissy Morris, Christian Enevoldsen, Cristal Sanchez, Delores Sanchez, Elizabeth Hansen, Emily Wilkinson, Feroza Haq, Giovanni Cordoba, Holley Baker, James Peel, Jana Campbell, Jenn Fidler, Jeremy Haggard, Johnny Fowler, Jon Crider, Jose Jimenez, Julia Wagner, Kristina McCravey, Kymberli Saldaña, L.J. Gould, Lauren McDonald, Lisa Lively, Liz Lindsey, Lloyd Biles, Luke Stone, Madison Bradley, Marie Hanza, Myranda Aycock, Nicole Wyatt, Peggy Jones, Rebecca Maloney, Regina Gililland, Ryan Bain, Sandra Addo, Sarah Cody, Scott Layher, Sean Scully, Sharon Rhodes, Shelley Johnson, Stacy Caliva, Taylor Fidler, Taylor Love

1. Call to Order – Stacy Caliva
2. Guest Speakers: **Jodie Billingsley**, Associate Vice President of Human Resources, and **Todd Phillips**, Associate Managing Director of Human Resources, Talent Support
 - a. OP 70.06 Update on Remote Work -
<https://www.texastech.edu/offices/cfo/system-regulation-07.13-remote-work.pdf>
 - i. Decision delegated to individual departments
 - ii. Two Arrangements:
 1. On-Going: 2 days or more a week for longer than 1 month
 - a. Must be approved by the President
 2. Other Than: Anything less than does not need a Work Arrangement approved by the President. Can be approved by the Dean level.
 - b. Staff Salary Compression Study Results
 - i. Implement Salary Changes in March 2022
3. Administrative Business
 - a. Quorum __ Yes __ – Julia Wagner
 - b. Approve Past Minutes – Stacy Caliva
 - i. Approved as is
 - c. Treasurer’s Report – Ryan Bain

4. Unfinished Business
 - a. Academic Council – Sandra Addo
 - b. Mental Wellness Committee – Stacy Caliva
 - c. Safety Committee – Stacy Caliva
5. New Business – Stacy Caliva
6. Committee Reports – open to discussion after each report is given
(*Voting reports first*)
 - a. OP Review – Peggy Jones & Sean Scully
 - i. OP 10.01, Operating Policy and Procedure Manual for Texas Tech University, has major revisions.
 - ii. OP 60.22, Handling and Disposal of Hazardous Waste Material, **is a new OP**
 1. Motioned to accept as written: Peggy; 2nd: Brandi
 - a. Approved
 - b. Grievances – Sarah Cody & Jana Campbell
 - i. Grievance committee met and finalized the draft proposal of new language related to the attendance policy and will share with the Bylaws committee.
 - c. Bylaws – Shelley Johnson
 - d. PR Committee – Bethany Kuwitzky
 - i. Social Media
 1. Survey Monkey has been sent out. Please use it for any social media requests - <https://www.surveymonkey.com/r/VWV2Y39>
 2. Created an Instagram – Link will be shared soon
 - ii. Senator Spotlights
 1. Share when you see yours as this will create traction
 - iii. Tech Advantage
 1. May 18th
 2. Food given out as incentive
 3. Entry is registration and 3 cans to donate to the Red Raider Food pantry
 4. Donuts & Discovery/Coffee & Community/Tea and Tech (or something)
 - iv. Happy Holiday Grams
 1. “Happy Holidays from your friends at Staff Senate” with Candy Cane mail stopped to all staff
 2. Info about what staff senate is on the back of the gram
 - v. New Employee Orientation
 1. Reminder to get there early. Tables are first come first serve.
 2. Set up first. Lunch. Resource fair to follow.
 3. Wear Staff Senate polo and name tag
 4. Will have a QR Code for the next volunteers: December 14: Jana Campbell & Ryan Bain. Please plan for one of you to pick up the cart from Bethany Kuwitzky (contact me directly)
 - vi. Upcoming Events
 1. Wellness at the Rec – Mid Spring
 2. Movie Night at the Jones – Late Spring

3. Creating more trivia events
- e. Scholarship Committee – Taylor Love
 - i. Scholarship Amount Awarded with Tax - \$4,213.62 (budgeted \$4,900)
 - ii. Spring Scholarship Open 1/15-2/15 (extend to 2/28 if needed)
- f. Diversity – Cristal Sanchez & Lauren McDonald
 - i. Thank-you items for Sept. – Nov. R.E.D. Talks Panelists (12)
 - ii. Next R.E.D. Talk will be in Jan./Feb. and be held either every other month or quarterly. Feedback?
 - iii. Request feedback from senate of 2022 topics to discuss. Can email myself or Lauren.
 - iv. Follow up on outside donations for Diversity Committee
 - v. Diversity Day (campus collaboration)
- g. Issues – Christian Enevoldsen & LJ Gould
 - i. Change of Duty/Working Remotely – Still in committee
 - ii. Safety Issue/Lighting in the Flint Garage
 - iii. Suggestion to add a stop sign on the Drive of Champions to make it a 4 way stop
- h. Elections – Ben Chamness & Jeremy Haggard
 - i. Nominations are live for the Skilled Crafts and Services/Maintenance EEO Classifications
 - ii. Close 11/28
- i. Staff Emergency Fund – Jana Campbell & Liz Lindsey
 - i. One request in October, three new requests since last GM
- j. Nominations – Becky Maloney
 - i. If do not have a committee placement, please email Rebecca.maloney@ttu.edu
- k. Technology –Lisa Lively
 - i. No new business
- l. Caregiver Support Ad Hoc – Becky Maloney (Sarah Cody & Liz Lindsey)
 - i. Met 11/29 to discuss TTUS regulation 7-13. Submitted questions that arose.
- m. Land Acknowledgement Ad Hoc – Sean Scully & Lauren McDonald
 - i. Working on compiling resources for webpage
7. Open Forum Announcements – open to all Senators & Guests
8. Adjourn
 - a. 5:15pm