

Texas Tech University Staff Senate  
General Meeting Agenda  
March 2, 2022  
4 – 5 p.m.  
SUB Senate Room | ZOOM

Attendance: Amy Prause, Ashley Brister, Audrey Davis, Ben Chamness, Bethany Kuwitzky, Bianca Sasser, Brandy Ganus, Carol Bonner, Chamonix Meja, Chrissy Morris, Christian Enevoldsen, Cristal Ponciano Sanchez, Daniel Perez, Daniel Unruh, Delores Sanchez, Emily Wilkinson, Feroza Haq, Giovanni Cordoba, Holley Baker, James Peel, Jenn Fidler, Jeremy Haggard, Jessica Perea, Johnny Fowler, Jon Crider, Julia Wagner, Kristina McCravey, Kymberli Saldana, L.J. Gould, Laura Hernandez, Lauren McDonald, Lindsey Crowley-Scott, Luke Stone, Marie Hanza, Missy Helbert, Nicole Wyatt, Nina Ham, Peggy Jones, Rebecca Maloney, Ryan Bain, Sandra Addo, Sarah Cody, Scott Layher, Sean Scully, Sharon Rhodes, Shelley Johnson, Stacy Caliva, Taylor Fidler, Taylor Love

1. Call to Order – Stacy Caliva
2. Administrative Business
  - a. Quorum Yes – Julia Wagner
  - b. GM: Approve Past Minutes – Stacy Caliva
    - i. Approved as is
  - c. Treasurer’s Report – Ryan Bain
    - i. Processed: one SEF Scholarship
    - ii. Pending: one SEF Scholarship
    - iii. Balance: \$24,861
3. Unfinished Business
  - a. Juju Chang Lectures – Stacy Caliva, Cristal Sanchez, Bethany Kuwitzky
4. New Business – Stacy Caliva
5. Committee Reports – open to discussion after each report is given  
*(Voting reports first)*
  - a. OP Review – Peggy Jones & Sean Scully
    - i. 4 OPs with moderate to major revisions requiring GM vote:
      1. OP 10.13, Strategic Planning and Assessment Reporting for Texas Tech University, Including All Academic Programs and Support Operations, has moderate revisions
        - a. Committee has no changes
      2. OP 60.24, Bloodborne Pathogen Protection Program, has moderate revisions. (Staff Senate reviewed this last year, but EHS had additional revisions. It’s gone back through all the reviewers, so now it is ready for Staff Senate again.)
        - a. Committee has no changes
      3. OP 61.11, Underground Trenching of Utilities, has moderate revisions
        - a. Committee has no changes

4. OP 70.20, Conducting Criminal Background Checks for Employment Purposes, has major revisions. **PRIORITY**
    - a. Committee has no changes
  5. OP 70.40, Information Privacy and Confidentiality Statement, has moderate revisions
    - a. Committee has no changes
  6. Motion: Peggy  
2<sup>nd</sup>: Rebecca  
Passed as is
- ii. 2 OPs with minor revisions not requiring GM vote
    1. OP 62.32, Budget Adjustments to the Annual Operating Budget
    2. OP 80.03, Out-of-Country Use of University Vehicles
- b. Bylaws – Shelley Johnson
    - i. Reading of proposed change to the Attendance Policy
      1. Motion: Marie  
Second: Bethany  
Motion passed as is
  - c. Grievances – Sarah Cody & Jana Campbell
    - i. 1<sup>st</sup> reading of proposed change to Grievance Committee description
  - d. PR Committee – Bethany Kuwitzky
    - i. Social Media
      1. Join us on Instagram and Facebook! Our tag is texastechstaffsenate
      2. If anyone ever wants Staff Senate social media to post something on their behalf, submit a request to <https://www.surveymonkey.com/r/VWV2Y39>
    - ii. Senator Spotlights
      1. Please remember to fill out the spotlight form if you have not already!
    - iii. Upcoming Events
      1. Tech Advantage May 18th
        - a. Will be requesting volunteers
        - b. If you know any vendors who would like to table or donate, let us know
      2. Wellness Night at the Rec
        - a. Tabling this idea for now, maybe this summer
      3. Staff movie night at Stars and Stripes
        - a. Look out for sign ups
        - b. Thursday, April 21<sup>st</sup>
        - c. Still choosing date and movie
        - d. \$10 per car
      4. Arbor Day
        - a. Signups to be sent out soon for Staff Senate group
      5. Look out for upcoming events!
        - a. Movie Night at the Jones – Summer

- b. Volunteering this spring
- e. Scholarship Committee – Taylor Love
  - i. Largest application pool all year
    - 1. 42 applications, 22 eligible
    - 2. Would like to split up reviewing them. Not everyone will review every application but all applications will be reviewed by multiple people.
  - ii. Notify recipients by March 15<sup>th</sup>
  - iii. Will send the top number of people to Payroll to find out how much it would cost to give each person net \$500. Then we will know how much the actual cost would be and be able to decide at that time how many to give scholarships to.
- f. Diversity – Cristal Sanchez
  - i. Welcome to new co-chair, Carol Bonner!
  - ii. R.E.D. (Raiders Engaged in Diversity) Talk Recap
  - iii. Please complete the R.E.D Talks Series survey if you have attended any of the talks.
- g. Issues – Christian Enevoldsen & LJ Gould
  - i. One issue brought up at February GM: Available warming stations in the area during winter months?
    - 1. Open Door
    - 2. Salvation Army
  - ii. Follow-up on a previous issue of a 4-way stop on the corner of Canton Ave and Drive of Champions.
    - 1. Has been passed along to the appropriate departments and will be looked into it.
- h. Elections – Ben Chamness & Jeremy Haggard
  - i. Elections timeline has been created and will run as follows (pending your approval).
    - 1. Nominations Open: Monday, March 21st
    - 2. Nominations Close: Friday, April 8th
    - 3. Nominee Acceptance Deadline: Friday, April 15th
    - 4. IT weblink needed: Friday, April 22nd
    - 5. Candidates sent to IT for ballot: Monday, April 25th
    - 6. Elections Open: Monday, May 16th
    - 7. Elections Close: Wednesday, May 18th
    - 8. New Senator Announcement: Friday, May 20th
  - ii. Hoping to have intentional efforts with Operations Division, Housing, Hospitality, TTU PD, and Transportation and Parking, that will include:
    - 1. Encouraging leadership in these areas to promote Staff Senate / Elections
    - 2. Fliers/table tents in high-traffic areas
    - 3. Encouraging Staff Senators to reach out to their awesome Skilled Crafts / Services and Maintenance colleagues
  - iii. Possibly add video reminder before the movie at the drive-in.
    - 1. Would need to push the final date back a day or two

- i. Staff Emergency Fund – Jana Campbell & Liz Lindsey
  - i. 1 request awarded at \$500
- j. Nominations – Becky Maloney
  - i. No updates at this time.
- k. Technology – Ben Chamness
  - i. No updates at this time.
- l. Land Acknowledgement Ad Hoc – Sean Scully & Lauren McDonald
  - i. Conducting final committee review of LA Statement and Resource List for Senate website and SharePoint
- m. Caregiver Support Ad Hoc – Becky Maloney (Sarah Cody & Liz Lindsey)
  - i. Working on a document of recommendations regarding the mother friendly program at TTU to give to HR
  - ii. Actively in the process of scheduling a tour of the mother rooms with Jodie Billingsley, which will likely be in early to mid-March.
  - iii. Started reviewing the updated “Staff Caregiver Resources” document and noting recommendation/clarifications there.
6. Open Forum Announcements – open to all Senators & Guests
  - a. 7<sup>th</sup> Annual Ambassadors Forum. Invite Ambassadors from DC to talk about current events on March 10<sup>th</sup>, free, in-person
  - b. Launched a new website for the public art collection: [ttublicart.com](http://ttublicart.com)
  - c. HR Learning Series: Finding the Motivation to Move (tomorrow)
7. Adjourn
  - a. 4:51pm