

Texas Tech University Staff Senate General Meeting Agenda

April 6, 2022

4 – 5 p.m.

SUB Senate Room

Attendance: Adele, Deaton, Adrian Romero Sr., Amy Peterman, Amy Prause, Anita Nunez, Anitta Baeza, Ashley Brister, Ben Chamness, Bethany Kuwitzky, Bianca Sasser, Brandy Ganus, Charity Martinez, Chrissy Morris, Cristal Sanchez, Daniel Unruh, Delores Sanchez, Emily Wilkinson, Feroza Haq, Giovanni Cordoba, Holley Baker, James Peel, Jana Campbell, Jeff Day, Jennifer Fidler, Jeremy Haggard, Jessica Perea, Johnny Fowler, Julia Wagner, Kymberli Saldana, Laura Hernandez, Lauren McDonald, Lindsey Crowley-Scott, Liz Lindsey, LJ Gould, Marie Hanza, Michael Sonberg, Missy Helbert, Nicole Wyatt, Nina Ham, Peggy Jones, Rebecca Maloney, Ryan Bain, Sandra Addo, Sarah Cody, Scott Layher, Sharon Rhodes, Shelley Johnson, Stacy Caliva, Taylor Love

1. Call to Order – Stacy Caliva
2. Guest Speakers
 - a. Dr. Carey Hewett, Managing Director for Sustainability and Logistics, Karen Marin, Sustainability Program Manager – Campus Sustainability Advisory Committee
3. Administrative Business
 - a. Quorum yes – Julia Wagner
 - b. GM: Approve Past Minutes – Stacy Caliva
 - i. Approved as is
 - c. Treasurer’s Report – Ryan Bain
 - i. Pending: Spring scholarships, Red Raider Talks Registration
 - ii. Remaining Budget: \$18,713.18
4. Unfinished Business
 - a. Academic Council – Sandra Addo
 - i. No updates at this time
5. New Business – Stacy Caliva
6. Committee Reports – open to discussion after each report is given
(Voting reports first)
 - a. OP Review – Peggy Jones & Sean Scully
 - i. 4 OPs with moderate to major revisions requiring GM vote
 1. OP 52.01, Information Technology (IT) Operations, has moderate revisions.
 - a. Committee had no changes
 2. OP 72.01, Equipment Purchases Requiring Building and/or System Modification, has moderate revisions and new attachments.
 - a. Committee noted that phone and fax numbers were missing
 3. OP 72.04, Contract Administration, has moderate revisions.

- a. Committee had no changes
 - 4. OP 72.07, Leasing Land, Space, and Facilities, has moderate revisions.
 - a. Committee had no changes
 - 5. Motion to accept: Peggy
 - a. 2nd: Sandra
 - b. Motion Passed
- b. Bylaws – Shelley Johnson
 - i. Second reading of proposed change to Grievance Committee description. The change is simply adding the line highlighted in yellow:
 - 1. The Grievance Committee shall be composed of a minimum of five senators. The duties of the Committee shall be to handle Senate grievances or concerns that may be expressed by any Senator and/or the University community in accordance with Article IV, Section 2 of the Constitution. **In addition, the Committee will work with the Staff Senate Secretary to maintain accurate attendance records and enforce the Senate Attendance policy as stated in Article I, sections D and E of the Bylaws.**
 - a. Motion to Accept: Marie
 - i. 2nd: Brandy
 - ii. Motion Passed
- c. Grievances – Sarah Cody & Jana Campbell
 - i. No updates at this time
- d. PR Committee – Bethany Kuwitzky
 - i. Social Media
 - 1. Join us on Instagram and Facebook! Our tag is texastechstaffsenate
 - 2. If anyone ever wants Staff Senate social media to post something on their behalf, submit a request to <https://www.surveymonkey.com/r/VWV2Y39>
 - ii. Senator Spotlight
 - 1. Please remember to fill out the spotlight form if you have not already! <https://www.surveymonkey.com/r/79ZYJ83>
 - iii. Upcoming Events
 - 1. **Tech Advantage – May 18th**
 - a. Requesting Volunteers: <https://www.surveymonkey.com/r/8RZGXVW>
 - b. If you know any vendors who would like to table or donate, let us know
 - c. 15 vendors so far
 - 2. **Staff Night at the Stars and Stripes Drive in – April 21**
 - a. Top 3 movies are:
 - i. Jurassic World
 - ii. Jurassic Park

- iii. Wonder Woman
 - b. Gates open at 7:45pm and movie will start at 8:35pm
 - c. \$10/car
 - d. Will create a sign-up link and send to all staff
 - e. 140 parking spaces
 - f. 10 first people to visit the Staff Senate Table will get free popcorn (donated by Stars and Sripes)
 - 3. Arbor Day
 - a. Sign-ups to be sent out soon for Staff Senate group
 - 4. Look out for upcoming events!
 - a. Volunteering this Summer
- e. Scholarship Committee – Taylor Love
 - i. Recipients awarded and notified: 9 scholarships (4 undergraduate, 5 graduate)
 - ii. EOPS/Graduate scholarships processing, anticipate showing by May 1 at latest
- f. Diversity – Cristal Sanchez
 - i. May’s Mental Health Awareness R.E.D. Talk – Carol Bonner
 - 1. Focus, questions, and panel
 - 2. “Healing: Destigmatizing the Journey to Mental Health and Wellness”
 - 3. We need two Staff willing to share their journeys
 - ii. President’s and TWHE’s Raider Talks Report – Carol Bonner and Lauren McDonald
 - 1. Takeaways from event (Carol and Lauren)
 - 2. Discussion of sponsorship to events like these (Lauren)
 - iii. Does anyone have any items they would like to donate to provide panel members as a “thank you”? Our committee will be working on thank you cards and delivering items. – Cristal
- g. Issues – Christian Enevoldsen & LJ Gould
 - i. Investigating new issue submitted to determine what’s needed
- h. Elections – Ben Chamness & Jeremy Haggard
 - i. Elections timeline:
 - 1. Nominations Open: Monday, March 21st
 - a. <https://www.depts.ttu.edu/staffsenate/elections/>
 - 2. Nominations Close: Tuesday, April 12th
 - 3. Nominee Acceptance Deadline: Friday, April 15th
 - 4. IT weblink needed: Friday, April 22nd
 - 5. Candidates sent to IT for ballot: Monday, April 25th
 - 6. Elections Open: Monday, May 16th
 - 7. Elections Close: Wednesday, May 18th
 - 8. New Senator Announcement: Friday, May 20th

- ii. Currently have 14 nominations and 33 vacancies on Staff Senate (let's get more!)
 - iii. Really need to encourage staff members in Skilled Crafts and Services/Maintenance
 - i. Staff Emergency Fund – Jana Campbell & Liz Lindsey
 - i. No requests submitted.
 - j. Nominations – Becky Maloney
 - i. No updates at this time.
 - k. Technology – Ben Chamness
 - i. We are working on creating a new “Current Senators” page: <https://www.depts.ttu.edu/staffsenate/senators/index.php>
 - ii. We will be taking photos / info from the Senator Spotlight initiative – let us know if you want to change your image / info.
 - iii. Shout out to Holley Baker and Nicole Wyatt for their assistance in this project!
 - l. Land Acknowledgement Ad Hoc – Sean Scully & Lauren McDonald
 - i. Finalizing items and preparing to present
 - m. Caregiver Support Ad Hoc – Becky Maloney (Sarah Cody & Liz Lindsey)
 - i. Met March 30
 - ii. Toured mother-friendly rooms on March 7
 - 1. Found some inconsistencies in rooms and some not listed at all.
 - iii. Review of updated “Staff Caregiver Resources” document
 - iv. Developing final recommendations to HR regarding mother-friendly program and potential ways for Staff Senate to assist in supporting that program
 - v. Identified potential funding for a grant to help support the program.
- 7. Open Forum Announcements – open to all Senators & Guests
 - a. Student Orgs are looking for advisors. If interested, please email Amy Prause.
 - b. Leisure pool opens May 18th
- 8. Adjourn
 - a. 5:00pm