

Texas Tech University Staff Senate General Meeting Agenda

August 3, 2022

4 – 5 p.m.

Student Union Building Senate Room | Zoom

Senators: Sandra Addo, Anitta Baeza, Holley Baker, Lloyd Biles, Carol Bonner, Jana Campbell, Elizabeth Carroll, Ben Chamness, Sarah Cody, Giovanni Cordoba, Flavia Corona, Christian Enevoldsen, Jennifer Fidler, Jasmine Flores, Johnny Fowler, Brandy Ganus, Raquel Gonzales, Marian Gossett, Blaine Grimes, Marie Hanza, Feroza Haq, Morgan Hyman, Jose Jimenez, Shelley Johnson, Peggy Jones, Rachel Kloc, Bethany Kuwitzky, Rodney Lackey, Liz Lindsey, Rebecca Maloney, Charity Martinez, Jonathan Montes, Jessica Perea, Amy Peterman, Amy Prause, Anthony A Rodriguez, Vanessa Salazar, Delores Sanchez, Michael Sonberg, Beth Watson, Stephanie West, Nicole Wyatt

Guests: Brandon Cruz, Shannon Wallace

Attendance: www.staffsenate.ttu.edu/checkin.php

1. Call to Order – Sandra Addo
2. Guest Speaker - Shannon Wallace, Assistant Director for Annual Giving
 - a. The TTU Annual Day of Giving is August 16-17
 - i. This is a fund drive to support TTU initiatives.
 - ii. It is a good chance to reach out to alumni, friends, and family to give back to TTU
 - iii. There will be donuts and a resource fair on August 16 in the courtyard from 8-11am
 - iv. You can choose anywhere on campus to donate funds to (named endowments, scholarships, etc.)
3. Administrative Business
 - a. Quorum ___42/65 attended___ – Ben Chamness
 - b. GM: Approve Past Minutes – Sandra Addo
 - i. Minutes were approved as is with no objections
 - c. Treasurer’s Report – Jana Campbell
 - i. Updated budget
 1. Our year-to-date expenses are \$23,415
 2. Current balance is \$10,284.63
 3. There are promised pcard expenses that haven’t yet posted
 4. We would have over \$7,000 left after these p-card expenses
 5. We will carry over \$17109.76
 - ii. 2022-2023 Budget Conversations
 1. We will vote to approve budget at the next meeting
4. Unfinished Business
 - a. Academic Council – Sandra Addo
 - i. There was no meeting for July
 - ii. Jana will serve on this committee moving forward

- b. Centennial Updates – Sandra Addo
 - i. Stacy will remain on committee
 - ii. There will be new commencement robes
 - iii. August 25 is the kickoff event
 - 1. RSVP for this event if you haven't already done so
 - 2. New 100-year attire and promotional items will be released
 - iv. 100-year celebration carries from this Carol of Lights to the next
 - v. There will be Senate volunteer opportunities to coincide with the university's goal of reaching 1 million volunteer hours
- 5. New Business
 - a. Virtual/Zoom options
 - i. We want to keep this opportunity open to those that need it, just let us know
- 6. Committee Reports – open to discussion after each report is given
(*Voting reports first*)
 - a. **OP Review – Peggy Jones**
 - i. Two new O.P.'s to be reviewed by incoming OP Review committee
 - b. **Bylaws – Shelley Johnson**
 - i. Proposed amendments from Ben to clarify Constitution/Bylaws
 - 1. Bylaws is the most up-to-date document
 - 2. Constitution edits need to be run by the President
 - c. **Grievances – Sarah Cody**
 - i. New attendance policy is officially in place
 - 1. 2nd and 3rd year senators take note of this change
 - d. **PR Committee – Bethany Kuwitzky**
 - i. Stars and Stripes
 - 1. I'd like to get this on the agenda for the fall
 - a. Friday reservation
 - 2. Open to staff members to have a flat rate per car
 - ii. TechAdvantage
 - 1. May 17th is saved for next year
 - iii. Summer Volunteer
 - 1. Foodbank
 - a. August 4th, 2022
 - b. 12:30 – 5pm (actual volunteering from 1 to 4:30pm)
 - i. 10 people signed up
 - iv. Need to order more swag for NEO
 - 1. Would like to order more calendars for NEO
 - v. NEO for next year
 - 1. Full! Thank you!
 - 2. This is a resource fair for new staff members
 - 3. 2nd and 3rd year senators will pickup equipment and materials for the resource fair for setup
 - vi. Will need a vote to increase committee capacity
 - e. **Scholarship Committee – Johnny Fowler**
 - i. Scholarships
 - 1. Confirming employment status and will send reviews for awards

- 2. Expected award timeline
 - a. Review process will complete on Friday
 - b. Hope to award 9 scholarships
 - ii. Distinguished Staff Award will go out in a few weeks
- f. Diversity – Carol Bonner**
 - i. No new business
- g. Issues – Christian Enevoldsen**
 - i. Quality of TTU Vision Insurance
 - ii. Petition for TTU to offer pet insurance
- h. Elections – Ben Chamness**
 - i. Holding special election next general meeting to fill Treasurer seat
- i. Staff Emergency Fund – Jana Campbell**
 - i. No new business
- j. Nominations – Becky Maloney**
 - i. Committee placements and selecting new chairs
 - ii. 20 people did not provide committee preferences
- k. Technology – Ben Chamness**
 - i. Request to have a webpage showing committee membership
 - ii. Update committee pages to match bylaws
- l. Caregiver Support Ad Hoc – Becky Maloney (Sarah Cody & Liz Lindsey)**
 - i. Making Caregiver Ad Hoc a standing committee
- 7. Open Forum Announcements – open to all Senators & Guests
 - a. Study Abroad Fair Sept 7 in Ballroom (up until 10-4)
 - i. Will be bringing camel back the day before
 - b. Environmental Health and Safety open house August 31, 130-330 Tipps lab (room 406 of Experimental Sciences 2)
 - c. 700 student orgs that give our students a unique experience
 - i. Shortage of faculty and staff advisors
 - ii. Have documents to help support prospective advisors
 - iii. Work to match people with organizations that meet interests/needs
 - iv. Orgs need an advisor to exist on this campus
 - v. Amy Prause is the contact
 - d. September 3, Murray State Football game
 - i. Employee free/cheap game
- 8. Adjourn (4:35pm)
 - a. Motioned by Rebecca Maloney, Seconded by Peggy Jones