

Texas Tech University Staff Senate
General Meeting Agenda
March 1, 2023
4 p.m. - 5 p.m.
SUB Senate Room

Senators: Jeff Bain, Holley Baker, Lloyd Biles, Carol Bonner, Jana Campbell, Ben Chamness, Flavia Corona, Jon Crider, Christian Enevoldsen, Jennifer Fidler, Jasmine Flores, Brandy Ganus, Raquel Gonzales, Marian Gossett, Blaine Grimes, Jeremy Haggard, Marie Hanza, Feroza Haq, Laura Hernandez, Morgan Hyman, Peggy Jones, Rachel Kloc, Bethany Kuwitzky, Rodney Lackey, Scott Layher, Liz Lindsey, Rebecca Maloney, Chamonix Mejia, Jonathan Montes, April Narbaez, James Peel, Jessica Perea, Anthony A Rodriguez, Vanessa Salazar, Delores Sanchez, Erika Valencia, Beth Watson, Stephanie West, Nicole Wyatt

Guests: Ronald Hendrick, Yulanda White

Attendance: www.staffsenate.ttu.edu/checkin.php

1. Call to Order – Jana Campbell
2. Land Acknowledgement
3. Guest Speaker: Provost Ronald Hendrick
 - a. Provost typically involved with student issues, but there are lots of staff items the provost works with
 - b. Performed a series of town halls last semester
 - c. Doing another round of salary adjustments
 - d. Making sure we are doing a good job recruiting strong faculty/staff/students, and keeping them here (or moving students through in an appropriate amount of time)
 - e. We have recommendations from the Vice President that we will be implementing
 - f. Promoting student, staff, and faculty wellness
 - i. Funded by some one-time funds, hoping that becomes recurring
 - g. Waiting to see what happens between now and the 11th to see what new policies are brought along
 - i. Some legislation is likely counterproductive to creating an open and welcoming environment for all
 - ii. May need to change some of our policies / marketing around hiring, but still committed to a mission of diversity
 - h. Hoping to have an increase in our base budget
 - i. We spend money towards supporting veterans that we are hoping to recover
 - i. Q and A
 - i. Asking about a tuition benefit for those with children
 - i. Definitely something they recognize as a need

- ii. Likely depends on budget availability
 - iii. Followup that even couples that both work on campus cannot receive a double benefit for students to attend
- ii. AAUP chapter statement in support of DEI initiatives. Provost has said would regularly meet with faculty senate to discuss issues and provide regular updates – can we be a part of those as well
 - i. Yes, Sandra already attends those meetings but he will talk with the President to ensure we are included in those conversations
- iii. TTU budget likely to increase, what can staff expect to see for that
 - i. Increased outlets and modalities for student health / wellness / counseling
 - ii. Looking at adding staff to EAP
- iv. Ask about increasing sessions available for EAP
 - i. This has been increased to 8 per person (from a lower limit per household)
- v. Ask about why the university rec center cannot be covered by BCBS employee health
 - i. Rec Center is very much aware of this item
 - ii. Insurance side says that it is something that should be possible
- vi. Many raises come to staff tied to academic units, but those aren't part of an academic unit may not see those same opportunities
- vii. Weekend and evening workers often do not get holidays and must use paid leave when 8-5 staff members have a vacation

4. Administrative Business

- a. Quorum Yes – Ben Chamness
- b. GM: Approve Past Minutes – Jana Campbell
 - i. Motion to approve by Bethany
 - ii. Second by Brandy
 - iii. Vote to approve passes
- c. Treasurer's Report – Brandy Ganus
 - i. 16A019 – Staff Senate Operating
 - i. Caregiver = \$8K
 - ii. Comms/PR
 - a. Budget = \$7K
 - b. Spent = \$4,310.94 – Discussed moving some of the expenses from ELL to fall under Exec (food costs). So this will actually be less
 - c. Remaining = \$2,689.06
 - iii. Diversity = \$2K
 - iv. Elections = \$50
 - v. Exec
 - a. Budget = \$1K
 - b. Spent = \$125 (1/4/23 SUB room rental)

- c. Remaining = \$875
 - vi. Scholarship
 - a. Budget = \$15K
 - b. Spent = \$5,794.71
 - c. Remaining = \$9,205.29
 - vii. Supplies
 - a. Budget = \$1,900
 - b. Spent = \$1,437.50 (water bottles)
 - c. Remaining = \$462.50
 - viii. Operating (Remaining)
 - a. Budget = \$627.30
 - b. Spent = \$627.30
 - c. Remaining = \$11,009.67
 - ii. 31A460 – Staff Senate Emergency Fund
 - i. Budget = \$9,612.84
 - ii. Spent = \$6,171.56
 - iii. Remaining = \$3,441.28
 - iii. 18R005 – Unrestricted Funds (Savings/Reserved)
 - i. Budget = \$21,767.67
 - ii. Spent = \$12.79 (CC fees Dec/Jan)
 - iii. Remaining = \$21,754.88
- 5. Unfinished Business
 - a. Academic Council – Jana Campbell
- 6. New Business
 - a. Big XII LGBTQIA+ and Allies Summit Table Sponsorship
 - i. Will send out email to find volunteers
 - ii. April 14 and 15
- 7. Committee Reports – open to discussion after each report is given
(*Voting reports first*)
 - a. **OP Review – Peggy Jones**
 - i. Moderate Revisions (Vote at General Meeting)
 - ii. OP 69.01 Distribution of Payroll Checks
 - a. Department leadership can no longer pick up a paycheck on behalf of an employee
 - iii. OP 79.08 Reimbursement of Travel Expenses
 - a. If you use points for travel / get travel/lodging for free, you will not be reimbursed in cash
 - iii. OP 69.02 Reporting Withholding Taxes on Employee Awards and Prizes
 - a. Section 6 has the big change

- b. Possibly 6 – 8:30pm
- c. Tabling options
- d. Rock Wall
- e. Classes & open Rec
- f. Lawn games
- g. Looking into chair massages and possibly small tourneys
- h. Indoor pool
- i. Hoping to have presence from SEF, Scholarships, Grad School
- j. Looking at food to purchase
- k. Discounted staff/faculty memberships if sign up during event
- iii. TechAdvantage
 - a. May 17, 2023
 - b. Waiting on graphic and then will start emailing vendors
 - c. People will not need to be present to win
 - d. Two entries with RRF donation
- iv. Happy Hour
 - a. Café J Happy Hour tonight!

e. Scholarship Committee – Johnny Fowler

- i. Friday is the deadline to apply!

f. Diversity – Raquel Gonzales

- i. April RED Talk in progress
 - i. Recordings for past RED Talks
- ii. March 23, 1:30 – 2:30 in the Matador Room will have in-person reboot for Fentanyl is Fatal
- iii. Statement regarding DEI hiring practices
 - i. Not looking at putting out a statement at the moment
 - ii. Hoping to keep an eye on the situation, support our DEI colleagues

g. Issues – Beth Watson

- i. A staff member submitted a concern about cars stopping in no parking areas for pickup purposes in R3. Parking services reiterated that this is not allowed for safety reasons and will increase patrols. Requests that campus members call in this behavior if they notice it.
- ii. 3 more issues came in today, looking to have that approved

h. Elections – Jeremy Haggard

- i. Vote and approve election timeline for senators and exec
- ii. Nominations Open: Monday, March 20st (Monday after Spring Break)
- iii. Nominations Close: Friday, April 7th (3 weeks after open)

- iv. Nominee Acceptance Deadline: Friday, April 14th (1 week after nomination close) - I accept confirmations until I delivered data to ADS
- v. Candidates sent to IT for ballot: Monday, April 24th (2 Mondays after acceptance deadline)
- vi. Elections Open: Monday, May 15th (3 weeks after data sent to ADS)
- vii. Elections Close: Wednesday, May 17th (2 days after elections open)
- viii. New Senator Announcement: Friday, May 19th (2 days after elections close)
- ix. Motion to approve Ben
 - i. Second by Brandy
 - ii. Motion Passes

i. Staff Emergency Fund – Jenn Fidler

- i. 3 new applications since last meeting. All 3 have been approved

j. Nominations – Becky Maloney

- i. No new business

k. Technology – Beth Watson

- i. No new business

l. Caregiver Support – Becky Maloney

- i. Moving forward with MFR purchases
- ii. Meeting with campus nursing mothers’ coalition next Monday. Working to schedule MFR tours
- iii. Met with many stakeholders about mother friendly rooms
 - i. Some changes are coming to Title ix, so we will hopefully implement those

8. Open Forum Announcements – open to all Senators & Guests

- i. Mental Health and Wellness Funding for Academic Units (up to \$15,000)
 - i. Check out TTU Beyond Okay website for details
 - ii. Some money is being allocated to wellness and health initiatives within departments
 - iii. 2-page proposal including the budget. Unit gets up to 15k
 - iv. Non-academic units cannot apply, but individuals can apply for up to \$2000 – hopefully that can change in the next few days
 - v. Does not cover food or rentals
 - vi. Accept proposals until April 28, Spent by August 31
 - a. An event can be after August 31, as long as it is paid before
- ii. Latina/Hispanic Faculty/Staff Association March 9th noon - 1
 - i. Puerto Rican Cultural Center in Austin

- ii. Only Puerto Rican affiliated ambassadors in Texas / Southwest
 - iii. Doing a performance (dance, theater, ancestral fighting)
 - iii. Raider Depot reached out to Staff Senate asking for a feedback survey
 - iv. Ambassadors Forum is tomorrow at the International Cultural Center
 - i. US Ambassadors come on campus to give a panel, this year is about Global Citizenship
 - ii. 5:00 PM
 - v. March 10-11 Viva Aztlan event at the Civic Center – all day festival
 - i. Lots of participants from around the area
 - ii. Tickets are \$15 on select-a-seat
 - iii. Mariachi performance from a San Antonio Group

9. Adjourn

- a. Motion to adjourn by Bethany
 - i. Seconded by Brandy
 - ii. Vote passes