



STAFF SENATE

TEXAS TECH

General Meeting Minutes

October 2, 2024

3:00 – 5:00 p.m.

SUB Senate Room

Attendance: <http://www.staffsenate.ttu.edu/checkin.php>

Attendees: Ryan Bain, Stephanie West, Jeremiah Neal, Johanna Valencia, Valorie Duvall, Erika Soto, Jared McCauley, Charlotte Stockton, Joshua Whitt, Aimee Cameron, Pris Renteria, Rachel Bloodworth, Casandra Suarez, Heather Higgins, Shannon Gonzales, Rodney Lackey, Yulanda white, Chandyl Pruitt, Austin Pace, Brooke Galvan, Christine Mosher, Donna Brasher, Beth Watson, Kym H. ruiz, Sophia Peña, Theresa Madrid, Joann Wright, Ashlie Crawford, Morgan Hyman, Jeff Hoover , Jay Balderas, Amy Perez, Annmarie Maldonado, Rosa Testini, Marian Gossett, Victor Moore, Michele Moore, Bryson Carroll, james winters, Elizabeth Carroll, Rob Ward, Brooks Gustafson, Kyle Panon, Blaine Grimes , Anne King, Anthony Rodriguez, Mccaleb Hart, Tayler Ramos , D Patterson, Erin Engelhardt, Michelle Deleon, Heather Johnson , Jasmine Dumas, Vanessa Salazar, Jeramey Gillilan, & Jerrod Nutt

1. Call to Order – Stephanie West (1 min.) @ 3:05pm

2. Land Acknowledgement-Jerrod Nutt (1 min.)

3. Administrative Business (5 min.)

- Quorum – Ryan Bain (yes)
- Approve Past Minutes (August)
 - Sophia Pena 1st and Victor Moore 2nd.
- Academic Council-Jerrod Nutt
 - General studies degree changes.
 - Midterm grades include all first term students.
- First Meeting with the President update

- Talked about proposal for Staff Success.
- Talked a lot about budget in case enrollment doesn't make and there are budget cuts.

5. Treasurer's Report- Heather Johnson (10 min.)

6. Caregiver Support – Angela Chisum- Chair & Heather Higgins – Co-Chair (10 min.)

- Caregiver Support Group- October 28th.
 - We are looking into possible locations that will not cost money to reserve, like the Student Enrichment Center.
- Caregiver Resource Fair- Will now be held on January 22, 2025 at the Sub.
- Mother Friendly rooms
 - The committee was able to tour three of the rooms on campus with HR and Title IX. Even the new locations were missing essentials like sanitary wipes and dish soap. We were also informed that a good number of the chairs need to be replaced. We have discussed partnering with Title IX to have a donation drive for some of the necessities.

7. Technology – Jerrod Nutt – Chair (2 min.)

- Still working on updating website – please send help.
- Working with Central IT to set up email inbox for Grievance Committee
 - 7-10 business days to get it finalized

8. Nominations –Chandyl Pruitt – Chair & Shannon Gonzales – Co-Chair (0 min.)

- No new business

9. Staff Emergency Fund – Rachel Bloodworth- Chair – Michele Moore – Co-Chair (7min.)

- We have received five applications this fiscal year and have funded three of them at \$500 apiece.
- A rubric is being worked on to aid in voting.
 - Help with proof of funds and voting.

10. Elections- Michelle Deleon –Chair & Heather Johnson – Co-Chair (0 min.)

- No new business

11. Issues – Austin Pace- Chair & Beth Watson – Co-Chair (15 min.)

- No new business

12. Humanity, Impact and Togetherness (HIT)– Theresa Madrid - Chair & Cassandra Suarez– Co-Chair (3 min.)

- No New Business

13. Scholarships & Awards– Brooks Gustafson-Chair & Marian Gossett-Co-Chair (5 min.)

- Staff Senate scholarship is open, and applications are due on October 28th.
 - 1 applicant so far.
- tax stuff is what it is... 😞

14. Communications/Public Relations –Joann Wright – Chair & Anne King – Co-Chair (5 min.)

- Trivia brown bag lunch went well and was a lot of fun!
- Corn Maze was successful! We sold 188 tickets and made \$307 for scholarships/emergency funds
 - Listed on 18R as income.
- Movie Night will be October 25th in the SUB – movie will be Hocus Pocus
- We have signed up for Tech-or-Treat 🍬 (Tuesday, October 29th). We are asking all senators who can to donate a bag of candy! If you enjoy Halloween events, please consider coming to campus that night and visiting our booth!
 - Ring toss and spinny wheel.
 - November 16th, volunteer date.
- We are starting to send out Senator Spotlights emails, so our campus community knows who we are, if you get an email from one of the PR Committee members it's legit!

15. Grievances – Chris Mosher-Chair & Jeff Hoover – Co-Chair (0 min.)

- No new business
 - Last month before we start emailing about absences.
 - Rubric to implement new changes.

16. Bylaws – Rachel Bloodworth – Chair -Valorie Duvall – Co-Chair (2 min.)

- We will have the first reading of the name change of "Grievance Committee" to "Grievance and Attendance Committee."
 - Reread next month and then vote on change.

- We will begin contacting committees in October to do research on how many committee members are needed.
 - What are your processes? What do you need to run smoothly?
- The Bylaws will be changed and updated quarterly on the website; I am reaching out to the previous chair to see what that process looks like.
 - Email Rachel if you would like a copy before the new one is on website.

17. OP Review – Jared McCauley –Chair & Joshua Witt – Co-Chair (3 min.)

- We have 3 OPs to Review
 - [OP 61.47](#)
 - [OP 70.21](#)
 - [OP 70.26](#)
 - Nothing to add to 61.47, nothing to add to 70.21, nothing to add to 70.26.
 - Motion to approve, Heather Higgins 1st & Austin Pace 2nd.
 - When you get these from Senate, if you see anything you want changes or don't get changes then this is our time to address them before we vote.

18. Ad-Hoc Committee – Proposal for Office of Staff Success - Carol Bonner & Jerrod Nutt – Chairs & Bryson Carroll & Jeramey Gillilan – Co-Chairs (10 min.)

- Majority of external outreach has been initiated
 - 105 schools out of 135 reached out to
 - We have seen that we are really leading this charge, not a lot are looking into this.
 - One gets lawyer and financial advisor access each month.
- Looking for "Champions"; Planning on putting together a 2-3 minute "why staff matter" video as an intro to proposal
 - We need nominations, we are looking for higher people that can talk about how staff has helped them and how they value them at the University.
 - Send any you may know to the committee to reach out.
 - Why have people left? If you have friends that have left, let us know and we can reach out and see if they can help.
 - At HSC you do exit interview and then option of an anonymous letter which is a good idea.

- Request "stories" from committee and staff senate; Grass roots distribution of survey
 - Blast this out when we send it out. Anonymous answers.
 - Senate will get to see survey for feedback before we go live, and we can give talking points for people on how to explain the point of this.
- OP 73.02 will not affect this process if navigated appropriately, Looking for donations for survey incentive
 - Looking for small local businesses to donate some things as incentive for filling out survey.
 - Subcommittees; internal research, external research, survey & writing, communication and presentation

19. Unfinished Business-Stephanie West (15min.)

- Carol Bonner - Dumont Janks Campus Visit: October 7th-9th
 - Campus wide 8:30-10am, Sub Ballroom
 - Town hall on the 8th – 4:45 – 6:00pm – Allen Theatre
 - Faculty/staff time slot on the 9th – 8:30 – 10:30am – Humanities 001
 - 30,000 foot view for what they are proposing.
- Stephanie West – University Budget Working Committee update
 - HR talked about that there are too many titles.
 - Looking at exempt titles, to raise everyone up to the minimum salary.
 - Investments in students and campus
- Safety Meeting update
 - Roll out a new emergency management system, Blackberry
 - New active shooter video coming out

20. New Business- Stephanie West (15 min.)

- Historian has updated Staff Senate brochure
- Next project for Historian will be to work on information to go out for Staff Emergency Fund and Staff Senate Scholarship - postcard
 - Create awareness for our staff community
- Staff Senate medals have been ordered!
 - Will have something out to announce we have these and how people can request them.
 - Full time staff members.
- Sustainability Committee – Beth Watson
 - Recycling back in most of the dorms

- o Lights out campaign
- o Tree farm. New plants coming

21. Guest Speaker (0 min.)

22. Open Forum Announcements-open to all Senators & guests

- Committee coming March next year for accreditations reaffirmation, need volunteers to help plan and drivers. Bryson Carroll
- Campus beautification project to make things prettier on campus like plaques etc.

23. Adjourn - @4:44pm - Ashlie Crawford 1st, McCaleb Hart 2nd.