



STAFF SENATE

TEXAS TECH

General Meeting Minutes

June 4, 2025

3:00 – 5:00 p.m.

Student Union Building - Senate Room

Attendees: Shely Huffman, Jeff Hoover, Michelle Deleon, Jerrod Nutt, Rachel Minshew, Stephanie West, Heather Johnson, Ryan Bain, Kym Ruiz, Anthony Rodriguez, Stephanie Cross, Joann Wright, Lord Rodrick Thomas, Yulanda White, Pris Renteria, Erin Engelhardt, Valorie Duvall, Kyle Panon, Vanessa Salazar, Ashlie Crawford, Angela Chisum, Sierra Trenhaile, Heather Higgins, Tayler Ramos, Austin Pace, Jasmine Dumas, Victor Moore, Blaine Grimes, James Winters, Michele Moore, Kayla Cass, Rob Ward, Aimee Cameron, Annmarie Maldonado, Brooks Gustafson, Amy Perez, Joshua Whitt, Joseph Hogan, Carol Bonner, Sasha Gonzalez, Theresa Madrid, Jay Balderas, Anne King, Flavia Corona, Marian Gossett, Jonathan Montes, Charlotte Stockton, Jonathan Barela, Saebree Gonzales, Casandra Suarez, Christine Mosher, Jared Mccauley, Jeff Bain, Rodney Lackey, Joann Wright, Lord Rodrick Thomas

1. Call to Order – Stephanie West (1 min.) @ 3:06pm

2. Land Acknowledgement-Jerrod Nutt (1 min.)

3. Administrative Business (5 min.)

- Quorum – yes
- Approve Past Minutes (May) - Victor Moore motions to approve and Theresa Madrid 2nd.
- Academic Council
- Meeting with the President update

4. Treasurer's Report- Heather Johnson (1 min.)

1. Treasurer's Report - Heather Johnson
 - a. 16A019 – Staff Senate
 - i. Total Operating Available Balance
 1. 4/29/25: \$19,088.48
 2. 5/22/25: \$18,134.86
 - b. Committees
 - i. Caregiver
 1. Budget = \$2,000
 2. Spent = \$1,517.21
 3. Remaining = \$482.79
 - ii. Exec
 1. Budget = \$7,000
 2. Spent = \$4,105.50
 3. Remaining = \$2,894.50
 - iii. HIT
 1. Budget = \$2,000.00 + \$150 from Caregiver
 2. Spent = \$53.62
 3. Remaining = \$1,946.38
 - iv. Comms/PR
 1. Budget = Original: \$8,000
 2. Spent = \$5,516.87
 3. Remaining = \$2,483.13
 - v. Scholarship
 1. Budget = \$3,000.00
 2. Spent = \$3,862.54
 3. Remaining = -\$812.54
 - c. Other
 - i. Staff Senate Officer Stipends FY25
 1. Budget = \$11,000.00
 2. Spent = \$5,500
 3. Fringe = \$479.79
 4. Remaining = \$5,020.21
 - d. **31A460** – Staff Senate Emergency Fund
 - i. Balance 05/1/25 = \$5,681.16
 - ii. Spent = \$0 (One approved, but has not been paid out yet)
 - iii. Balance = \$5,681.16
 - e. **18R005** – Unrestricted Funds (Savings/Reserved)
 - i. 5/01/25 balance = \$16,826.55
 - ii. Spent May = \$3.20 – Credit Card Fees
 - iii. Scholarship Payments - \$4,208.52
 - iv. April income from Graduation Medals - \$90 + \$7.44 (Tax)
 1. Total Overall Income from Graduation Medals = \$1,055.00
 - v. Remaining = \$12,712.27
 - f. **24G9QL** – Staff Senate Fund for Excellence
 - i. Balance 05/1/25 = \$625.21

- ii. Spent = \$0
- iii. Fund Raising Efforts - \$0
- iv. Interest Earned - \$2.12
- v. Balance = \$627.33

5. Executive Board Elections (20 min.)

- President
 - Jerrod Nutt motions for removal of President Elect to open up elections for a new president to be voted in, Chris Mosher 2nds and motion passes.
 - Motion to suspend our bylaws and constitution to hold election for our presidents by Stephanie Cross and Thresa Madrid 2nds, motion passes. Language to fix this will come in July.
 - Motion to reinstate the bylaws and constitution to continue elections, by Austin Pace and Victor Moore 2^{nds}.
 - Ryan Bain and Angela Chisum ran for the position.
 - President Elect for 24-25 year is Angela Chisum.
- President-Elect
 - Ashlie Crawford, Erin Englehart, Saebree Gonzales, and Sierra Trenhaile ran for the position.
 - President Elect for 25-26 year is Erin Engelhardt.
- Treasurer
 - Heather Johnson and Anne King ran for the position.
 - Treasurer for 25-26 year is Heather Johnson.
- Secretary
 - Ryan Bain, Sierra Trenhaile, and Joann Wright ran for the position.
 - Secretary for 25-26 year is Joann Wright
- EEO Classifications
 - Clerical and Secretarial
 - Anne King and Pris Renteria ran.
 - Clerical and Secretarial EEO Representative for 25-26 is Anne King.
 - Other Professionals
 - Kayla Cass and Heather Higgins ran.
 - Other Professionals EEO Representative for 25-26 is Kayla Cass.
 - Skilled Crafts
 - James Winters

- Since he is the only one in his EEO class, we have to vote from the floor. Erin Engelhardt motions and Jeff Bain 2nds.
- Services and Maintenance

6. Caregiver Support – Angela Chisum- Chair & Heather Higgins – Co-Chair (5 min.)

- Support Group:
 - June 3rd, 2025 – Caregiving can be puzzling- Pixel Puzzle
 - July 15th, 2025 – Virtual Self Care with HR
- Caregiver Kudos:
 - Cups have been ordered, partnered with PR and HITT to order in bulk. Will fill them with liquid IV, sticker with a caregiver quote, and a handwritten note
- Caregiver Month:
 - Letter has been made- if anyone has community partners that we could reach out to please let us know!

7. Technology – Jerrod Nutt – Chair (0 min.)

- No new business

8. Nominations –Chandyl Pruitt – Chair & Shannon Gonzales – Co-Chair (0 min.)

- No new business

9. Staff Emergency Fund – Rachel Minshew- Chair – Michele Moore – Co-Chair (1 min.)

- We received 2 applications this month. One was approved and was denied without going to committee due to not meeting the requirements for the application.

10. Elections- Michelle Deleon –Chair & Heather Johnson – Co-Chair (0 min.)

- No new business

11. Issues – Austin Pace- Chair & Beth Watson – Co-Chair (15 min.)

- 3 Outstanding Issues
 - 2 related to campus closures ongoing conversations.
 - 1 related to departmental pay structure-final meetings with submitter held.

12. Humanity, Impact and Togetherness (HIT)– Theresa Madrid - Chair & Cassandra Suarez– Co-Chair (5 min.)

- Final Information for Summer Splash event with Seante:
 - Attended: 55 Staff, total with family 202
 - No Shows: 44 Staff, total RSVP'd for 156
 - Cancelled with confirmation request: 12; Day of: 3

13. Scholarships & Awards– Brooks Gustafson-Chair & Marian Gossett-Co-Chair (1 min.)

- No new business

14. Communications/Public Relations –Joann Wright – Chair & Anne King – Co-Chair (5 min.)

- **Monthly Event:**
 - May Trivia lunch! This was a fun event, and it worked well with the TEAMS
 - June monthly event- Staff relaxation event in SUB Mesa Room from 4:30-5:30/6 (right after the Monthly Senate meeting). Recreation provided activities- massage, build-your-own self-care jars, coloring, giveaways, relaxation area, plant jar. And we'll have some light snacks!
- **Big Events:**
 - Senator mixer will be moved to September- a chance for current and new senators to get to know each other better and build community.
- **Fundraising:**
 - Bahama Bucks- Tuesday, June 17th at 50th Street Location 6pm-9pm - we'll get 20% of sales when you mention Staff Senate! Invite your people!
- **Volunteering:**
 - Lubbock Meals on Wheels bag decorating- Wednesday, July 23rd TLPDC in the Library. The calendar invite will be sent out AFTER new senator orientation in June.
- **Events Calendar:**
 - Sent out our first post from Staff Senate Events Email (Bahama Buck's), and the sub-committee is working on setting standards for events. We'd like to have a list of events to share with New Senators during orientation or at Transition.
 - June 16th at 3pm private tour of the Womble Football Facility.

15. Grievances & Attendance – Chris Mosher-Chair & Jeff Hoover – Co-Chair (1 min.)

- 1 warning email

16. Bylaws – Rachel Minshew – Chair -Valorie Duvall – Co-Chair (3 min.)

- 2nd reading to combine Nominations and Elections Committee
 - Pris Renteria motions and Johnaton Montes 2nds.
- 2nd reading of the creation of a Fundraising Committee

- Chris Mosher motions and Joann Wright 2nds.

17. OP Review – Jared McCauley –Chair & Joshua Whitt – Co-Chair (5 min.)

- 1 OP to review – OP 79.05



OP79.05.docx

Ashlie Crawford motions to approve and Erin Engelhardt 2nds.

19. Ad-Hoc Committee – Proposal for Office of Staff Success - Carol Bonner & Jerrod Nutt – Chairs & Bryson Carroll & Jeramey Gillilan – Co-Chairs (0 min.)

- No new business

20. Unfinished Business-Stephanie West (5 min.)

- Update: IT a panel with Faculty, Staff, and Students on June 10th at 1:15 in Biology LH100.

21. New Business- Stephanie West (3 min.)

- Pay Plan meeting scheduled for June 16th 11:30am – 12:30pm
- New Committee representation: Traffic & Parking Mobility Safety Committee & Software Rationalization Committee -- Rob Ward can serve on this.

22. Celebrations: Birthdays, Anniversaries, Awards

23. Open Forum Announcements - open to all Senators & guests

24. Adjourn - @ 4:20pm; Sierra Trenhaile motions and Victor Moore 2nds.

****We will leave the meeting by 4:30 to enjoy some relaxation time in the Matador Room upstairs**