



STAFF SENATE

TEXAS TECH

General Meeting Minutes

August 6, 2025

3:00 – 5:00 p.m.

SUB Senate Room

Attendees: Mikayla Acevado, Ryan Adkins, Marisol Alonzo, Brittany Backus, Ryan Bain, Jay Balderas, Aimee Cameron, Bryson Carroll, Kayla Cass, Marla Childers, Angela Chisum, Ashlie Crawford, Stephanie Cross, Michelle Deleon, Alex Deleon, Brittany Doak, Valorie Duvall, Erin Engelhardt, Jenny Erdmann, Brooke (Galvan) Neudorf, Shannon Gonzales, Saebree Gonzales, Brooks Gustafson, Aaron Hamilton, Heather Higgins, Joseph Hogan, Jeff Hoover, Justin Houser, Shelby Huffman, Heather Johnson, Anne King, Neil Knauth, Theresa Madrid, AnnMarie Maldonado, Jared McCauley, Rachel Minshew, Victor Moore, Michele Moore, Maci Morris, Chris Mosher, Kathrynne Nail, Kyle Panon, Amy Perez, Rachel Poole, James Preiss, Marjean Pressimone, Chandyl Pruitt, Tayler Ramos, Pris Renteria, Alexander Root, Kym Ruiz, Kendall Schneider, Erika Soto, Casandra Suarez, Lord Rodrick Thomas, Sierra Trenhaile, Johanna Valencia, Madison Walker, Rob Ward, Emily Warren, Yulanda White, Joshua Whitt, James Winters, Joann Wright

1. Call to Order – Angela Chisum (1 min.) @3:05

2. Land Acknowledgement-Erin Engelhardt (1 min.)

3. Administrative Business (5 min.)

- Quorum : yes
- Approve Past Minutes (July)
 - Sierra Trenhaile 1st and Anne King 2nd
- Academic Council
 - Meeting was on 7/15/25. Per Cindy Akers, all staff members are invited to attend, only Staff Senate president-elect is the Staff Senate representative.

- Several curriculum proposals voted on and approved.
- Discussions included Senate Bill 37 and Academic Council changes/updates to processes.
- Meeting with the President - scheduled for September 26th
 - Angela explained to Staff Senate why we meet with the President.

4. Treasurer's Report- Heather Johnson (1 min.)

- [Treasurer Report July 25_Heather L Johnson.docx](#)
 - Explained the 3-strike rule. One example, if you get charged tax, and even if it gets removed, it's still a strike. Three strikes, and the PCard will be turned off for 6 months.
 - Heather Johnson forwarded the email from TechBuy support to all Staff Senate members.
 - It was suggested that we invite someone from Procurement to speak with the Senate regarding the implementation of this rule.

5. EEO Alternate Election (20 min.)

Nominees introduced themselves and shared where they work and why they joined Staff Senate.

- Clerical and Secretarial
 - Who Ran: AnnMarie Maldonado
 - Clerical & Secretarial Alternate EEO rep for '25-'26 is AnnMarie Maldonado
- Other Professionals
 - Who ran: Victor Moore
 - Other Professionals Alternate EEO rep for '25-'26 is Victor Moore
- Services and Maintenance
 - Jeff Bain has agreed to stay on a 4th year for '25-'26 year
 - Was previously voted on in July 2025.
- Skilled Crafts
 - Who ran Ryan Adkins
 - Motioned to table – Rachel Minshew (the only other member of this EEO class is James Winters and he was not currently present during this time of the meeting in order to vote)
 - Motion to resume – 1st AnnMarie Maldonado, 2nd by Theresa Madrid (occurred once James Winters was present)
 - Skilled Crafts Alternate EEO rep for '25-'26 is Ryan Adkins

6. Caregiver Support –Heather Higgins – Chair & Vacant – Co-Chair (3 min.)

- Last support group - July 15th went great! We had 13 attendees (6 non-senators). Attendees will receive a Caregiving package once we have received their contact information.
- Be on the lookout for an email in August to register to participate in Caregiver's month (November).

7. Staff Emergency Fund – Rachel Minshew- Chair – Michele Moore – Co-Chair (2 min.)

- Received 1 application

8. Elections and Nominations- Chandyl Pruitt & Michelle DeLeon - Chairs (2 min.)

- Committee Preferences Spreadsheet- need to make sure we have all the responses;
- Current Senator List- need to make sure that is correct and accurate; Microsoft forms for alternates have ready for the general meeting

9. Issues – Stephanie Cross- Chair & Vacant – Co-Chair (15 min.)

- 4 Outstanding Issues:
 - Emergency Closure/Delay Communication & Pay – has been closed
 - Summer Building Temperatures – has been closed
 - Team Bravo Awards – has been closed
 - Personal Property Privacy Concerns – still open

10. Humanity, Impact and Togetherness (HIT)– Theresa Madrid - Chair & Vacant – Co-Chair (0 min.)

- No new business

11. Scholarships & Awards– Brooks Gustafson-Chair & Vacant-Co-Chair (2 min.)

- Summer Scholarships have been awarded (or should have been by the time of this meeting)
 - Brooks mentioned Staff Graduation Medals

12. Communications/Public Relations – Anne King – Chair & Vacant– Co-Chair (5-10 min.)

- Monthly Events for Senators– **2nd Wednesday every month**
 - September – Staff Senate Welcoming Mixer
 - Sept. 17th, 2025, at the Ranching Heritage Center
- Big Events for all Staff Members
 - July: Sweet Escape with Staff Senate.
 - Great turnout! Thanks to everyone who joined and shared the event.
 - September – November: Corn Maze TBD
- Social Media and Website
 - Content calendar for the rest of the year
 - Website updates on links, bios, etc.
- Volunteer
 - July: Lubbock Meals on Wheels.
 - Went well, had over 200 bags done!
 - August: Day of Fishing on August 9th, 2025
 - Senate will NOT be participating in this event this year but welcomes any individual(s) interested in participating on their own if able to.
 - October: Kat's Alley Cats on October 4th, 2025
 - 4 hours minimum; More details to come with calendar hold/invite.
 - November: South Plains Food Bank on November 15th, 2025, from 9 AM – 12 PM
 - It will now be an annual volunteering event for the Senate.
- Events Calendar
 - Microsoft Forms for other committees to fill out for their event requests to be added to the calendar.

13. Grievances & Attendance – Chris Mosher-Chair & Jeff Hoover – Co-Chair (5 min.)

- 7 warning emails were sent out just as a formality and for the committee's records.
- Committee Purpose shared by Aimee Cameron
 - Importance of attendance for General Staff Meetings and committee participation
 - Grievance & Attendance Committee leadership will be sending out an email to all senators to make sure they know what email address to send an absence notification

- Caution against leaving work to go to the meeting and then not show up, that would be considered time theft
- If a senator goes on FLMA/military service/jury duty/donor/anything excused by HR, they need to make sure the Grievances & Attendance committee know so you are not counted absent

14. Bylaws – AnnMarie Maldonado – Chair - Rachel Minshew – Co-Chair (5 min.)

- Working thorough everyone's suggestions and edits. We will be sending out a poll to get the senate's input on a few things before we proceed with changes to the Bylaws.

15. OP Review – Joshua Whitt –Chair & Vacant – Co-Chair (3 min.)

- 1 OP To Review- OP 70.13
- [OP70.13 \(Mar 2024\) Jared Mccauley.docx](#) (Worker's Compensation Insurance)
 - Motion to approve by Ashlie Crawford, 2nd by Kayla Cass
- 79.01 (Travel Policy) updates- meeting with Kara Newcomb on August 14th to discuss concerns

16. Ad-Hoc Committee – Proposal for Office of Staff Success - Carol Bonner & Erin Engelhardt – Chairs (5 min.)

- Ad Hoc will hold a special Senator-only session for the presentation, date will be announced later.

17. Unfinished Business-Angela Chisum (min.)

- Birthdays & Celebration

18. New Business- Angela Chisum (15 min.)

- Ashlie Crawford will be the chair of the Fundraising Committee
 - If there is any hesitation in wanting to join the committee, this could be a great opportunity to learn about fundraising.
- This year's historians – Sierra Trenhaile and Alex Root
- 2025-2026 Initiatives (Oral History, Mentorship Program, Faculty Senate partnership, creating cohesion in Senate)
- Discussion on Huron pay
 - It has been asked if we can see the pay plan structure before it goes live.
- Special Election Discussion

- We do not have accurate representation from certain EEO classifications – Paraprofessionals, Skilled Crafts, Service & Maintenance
 - Discussion of recruiting for these trades, and then holding a special election
 - Question arose about logistics for how this would occur, and thoughts
 - Elections & Nominations will work with Bylaws about a special election would entail.
- Ad Hoc deadline- presentation to all stakeholders by end of September
 - Seeking suggestions for types of programming that would set this office apart from HR.

19. Open Forum Announcements - open to all Senators & guests

20. Adjourn - Motion to adjourn at 5:00 by Kayla Cass, and 2nd by Chris Mosher