

TEXAS TECH UNIVERSITY
Staff Senate™

#YouHaveAVoice



Hello TTU Staff Members,

With Thanksgiving behind us and the holiday season just around the corner, we can count the days until we say goodbye to the year 2021. In case you haven't heard, TODAY (11/30) is the annual [Carol of Lights](#) celebration at Texas Tech University. Hosted by Texas Tech Residence Halls Association, you're invited to join the Lubbock and Texas Tech community to watch as more than 25,000 lights illuminate campus tonight and every night over the next several weeks.

There are a variety of ways to help out fellow Red Raiders during the upcoming month. [Raider Red's Food Pantry](#) provides students with short-term access to supplemental food. It also connects students with resources on and off campus in an effort to support student wellbeing. The Goin' Band from Raiderland is working to [replace their uniforms](#), and the [Staff Emergency Fund](#) thrives on donations to help out fellow staff members.

Join us tomorrow (12/1) for our Staff Senate General Meeting. And remember, with Staff Senate, YOU have a voice.

Go Tech!



BRAVO!

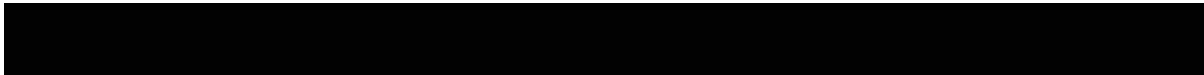
Since March 2011, the Staff Senate's Bravo Board recognizes Texas Tech staff members for a job well done.

Bravo to these staff members who made a difference!

Jasmine Flores, Registrar

Abisheik Kar Ramachandran, Information Systems

Taylor Miller, Arts and Sciences



STAFF EMERGENCY FUND



TEXAS TECH UNIVERSITY
Staff Senate™

Staff Emergency Fund Committee is accepting applications to provide limited financial assistance to TTU staff members who are experiencing a temporary hardship due to a significant life event.

To be eligible for assistance, the staff member must be a full-time or part-time, benefits-eligible, non-faculty Texas Tech University staff member for at least 12 consecutive months prior to the application date

[SEF Website](#) | [OP 70.47 Staff Emergency Fund](#) | [Application](#)

We look forward to helping TTU staff in times of need.





TECH EMPLOYEE COURTESY SHUTTLE

Transportation and Parking Services launched TECS in September 2019 to provide a way for Texas Tech University employees to have a free way to get around campus while helping decrease vehicle traffic and increase pedestrian safety on campus.

TECS offers free rides to Texas Tech University employees across the TTU, HSC, Texas Tech Plaza, and Downtown campuses every weekday when TTU is open from 7:30 a.m. to 5:30 p.m. Get rides on demand, or schedule a ride from 7 days to 2 hours in advance.

For more information please visit:

<https://www.depts.ttu.edu/parking/InformationFor/MobilitySolutions/TECS.php>





To support employee outreach and engagement activities that connect the resources of Texas Tech University with those of the community, full-time staff may use up to **16 hours of outreach and engagement service time per fiscal year**, and part-time staff are eligible to use up to **8 hours per fiscal year**.

To have your time volunteering in the Lubbock community considered as time worked through this program, outreach and engagement hours **must be pre-approved** by the employee's supervisor through the Outreach and Engagement Application at <https://apps.hr.ttu.edu/OEA/>.

For more information on the policy and suggested community partners and activities that qualify as outreach and engagement, please visit the following:

- <https://www.depts.ttu.edu/provost/outreach-engagement/Staff/index.php>
- OP 70.06, section 3(c)(11):
<https://www.depts.ttu.edu/opmanual/OP70.06.php>

CAMPUS EVENTS



Fall Learning Series - Values by Thomas Kay

December 2, 2021 from 1:15 pm - 2:30 pm

The Fall Learning Series are sponsored by Human Resources and Staff Senate in partnership with different offices across campus.

All Fall Learning Series will be in the TLPDC Room 150 in the Library.

Please register via Cornerstone at <https://ttu.csod.com/samldefault.aspx> under "Fall Learning Series" or email hr.talentdevelopment@ttu.edu



The Library Makerspace is an educational space where faculty, staff and students can explore 3D printing, sewing, laser-cutting and more!

<https://www.depts.ttu.edu/library/make>

Find Workshop Replays in the TTU Mediasite Catalog:

<https://tinyurl.com/MakerspaceVideos>

Search for "Makerspace" to browse them all!



Giving Month

Now - December 3rd

Raider Red's Food Pantry provides students with short-term access to supplemental food. We also connect students with resources on and off campus in an effort to support student wellbeing. Raider Red's Food Pantry helps students fight food insecurities and we want to ensure that they will never face a food insecurity during their time at Texas Tech. This campaign's goal is to help fully stock our pantry.

[Click here to help a fellow Red Raider!](#)

Fall 2021 ShortCourses to Fine Tune Your Professional Skills

The TTU IT Division invites you to attend Fall 2021 ShortCourses. These non-

credit courses are taught by IT professionals at no charge to TTU students, faculty, and staff members. ShortCourses will be offered either via Zoom or in the ATLC, depending on the course.

The ATLC is located in the west basement of the TTU Library Building. Courses are offered in the morning, afternoon, and evening to accommodate most schedules.

These hands-on sessions cover a variety of topics and software, including:

- Microsoft Office;
- Adobe Products;
- Web Development and Publishing;
- Statistical Analysis Tools; and
- Safe Computing.

To review this semester's schedule and to register, please visit

www.itts.ttu.edu/training/shortcourses.

If you have any questions, please contact us at ITeducation@ttu.edu.

Computer-Based Training by Skillsoft

[The TTU IT Division provides free Computer-Based Training \(CBT\)](#) to the TTU community through a contract with Skillsoft. CBT is an online, self-paced, interactive training system for faculty, staff, and students.

TTU hosts an inventory of over 4,000 courses covering a wide range of topics, such as basic-to-advanced technology skills, customer service, project management, human resources, and financial and general management skills.

The TTU IT Division encourages faculty, staff, and students to browse the TTU HR Training catalog, which includes courses in the following areas:

- Communicating in a Diverse Environment;
- Customer Service;
- Ethics;
- Interviewing and Hiring; and
- Recruitment and Retention.

CBT modules can be used as professional development or to augment academic instruction that requires technical skills. The Skillsoft learning materials are professional and feature-rich, delivering versatile content through multimedia engagement.

Please visit cbit.ttu.edu to use this valuable resource provided to the TTU community.



The TTU University Libraries have extended the due date for staff!
Staff due dates are now 180 days and the total number of checkouts has

been extended from 50 to 100. These rules will apply to items checked out at the Main Library or the Architecture Library.



We're introducing you to a wide variety of books, themes, and authors to choose from. We will be your accountability and discussion partners! You design the program the way that works best for YOU! Want to start small and read one book in six months? PERFECT! Want to read a book a month? Also PERFECT! You decide to read a chapter a week, but fall behind. No problem! We'll be here to encourage you and cheer you on so you can read and learn in your own way.

Email hr.talentdevelopment@ttu.edu to get started today!

https://www.depts.ttu.edu/hr/documents/BookProject_REVISED_1-26-21.pdf



Staff!

Interested in becoming a Student Organization Advisor?

The Center for Campus Life is looking for Staff Members interested in becoming an advisor for our student organizations. We have many student organization categories that range from academics, social, athletics, cultural, and more.



To learn more, contact Amy Prause
Amy.Prause@ttu.edu





Now you can learn and grow on your schedule. Visit the [Training Development website](#) to see the wide array of professional development topics available.



Subscribe to the **new** Staff Senate YouTube channel for access to past R.E.D. Talks, updates on what the Senate is doing and more!

[Access our channel>>](#)

ABOUT THE SENATE

Who We Are:

- Elected representatives from different EEO classifications on campus
- For a list of current Senators, [click here](#)

What We Do:

- We're the voice of staff on campus! We care about:
 - *your* issues,
 - *your* needs,
 - *your* ideas!
- General Senate Meeting on the first Wednesday of every month.
 - Next meeting is **Wednesday, December 1st in the Senate Room at the SUB.**
 - All staff are welcome guests.

Current Senate Initiatives:

- Accepting applications for the Staff Emergency Fund
- Continued support of the HR Learning Series
- Continued support of staff education through the Staff Senate Scholarship
- Continued support of and implementation of gender neutral language
- Commitment to and continued offerings of educational and engaging programming related to diversity, equity, and inclusion
- Working with administration to address staff concerns. [Submit an issue>>](#)

Strive For Honor,

Staff Senate Officer Team

Stacy Stockard Caliva, President

Sandra Addo, President-Elect

Julia Wagner, Secretary

Ryan Bain, Treasurer



Copyright © 2021 Staff Senate, All rights reserved.

Find a PDF version of this newsletter here: <https://www.depts.ttu.edu/staffsenate/newsletters.php>.

Our mailing address is:

staffsenate@ttu.edu