

# TEXAS TECH UNIVERSITY Staff Senate™

**#YouHaveAVoice** 



# Hello, Texas Tech Staff Members,

March is here and Spring is just around the corner. We have several excellent opportunities available this month, most notably a <u>conversation on anti-Asian violence</u> and sexual assault awareness with Emmy Award winning journalist <u>Juju Chang</u>. <u>Diversity Week 2022</u>, hosted by the Division of Institutional Diversity, Equity an Community Engagement Student Union and Activities begins March 20, and is full of events for the whole campus community.

As always, with Staff Senate, YOU have a voice. You are always able to share your thoughts by <u>submitting an issue</u>, nominating a colleague for the <u>Bravo Board</u>, or reaching out to a <u>senator</u>.

Wreck 'em, Tech!



Staff Senate will begin accepting nominations for new staff senators on Monday, March 21, 2022. If you know a staff member that is passionate about influencing change on campus, nominate them to be a part of Staff Senate!

Nominations will open on **Monday, March 21, 2022**, and will close on **Friday**, **April 15, 2022**.

# **Eligibility**

- Nominee must be a Texas Tech University staff member.
- Nominee must be employed by Texas Tech University or Texas Tech
  University System for at least one full year at the time of nomination. (Ex:
  Must have been hired on or before March 22, 2020)

# **Nomination Process**

- Nominations are anonymous.
- A nomination does not guarantee a Staff Senate appointment. All nominees will have to be elected during voting which will begin on Monday, May 16, 2022.
- When a nomination is submitted, the Staff Senate Elections Committee
   will verify the nominee's EEO classification and employment eligibility.
- After verification, nominees will be contacted by phone or email by a member of the Elections Committee to accept or decline the nomination.

If you have additional questions, please visit the Staff Senate <u>website</u> or email <u>staffsenate@ttu.edu</u>.



In honor of Women's History Month, we would like showcase last year's R.E.D. (Raiders Engaged in Diversity) Talk - **HERStory: Kicking Glass** via the Staff Senate YouTube channel. The speakers for the talk were Dee Nguyen, Kimberly Simon, Maryellen Baeza and Sarah Schwintz.

March 2021 R.E.D. Talk - HERStory: Kicking Glass

We would also appreciate feedback regarding the R.E.D. Talk Series. Please take a minute to complete a short survey:

Staff Senate, Diversity Committee, R.E.D. Talks Survey."



Since March 2011, the Staff Senate's Bravo Board recognizes Texas Tech staff members for a job well done.

# Bravo to these staff members who made a difference in February!

Sheila Golden, Hospitality Services

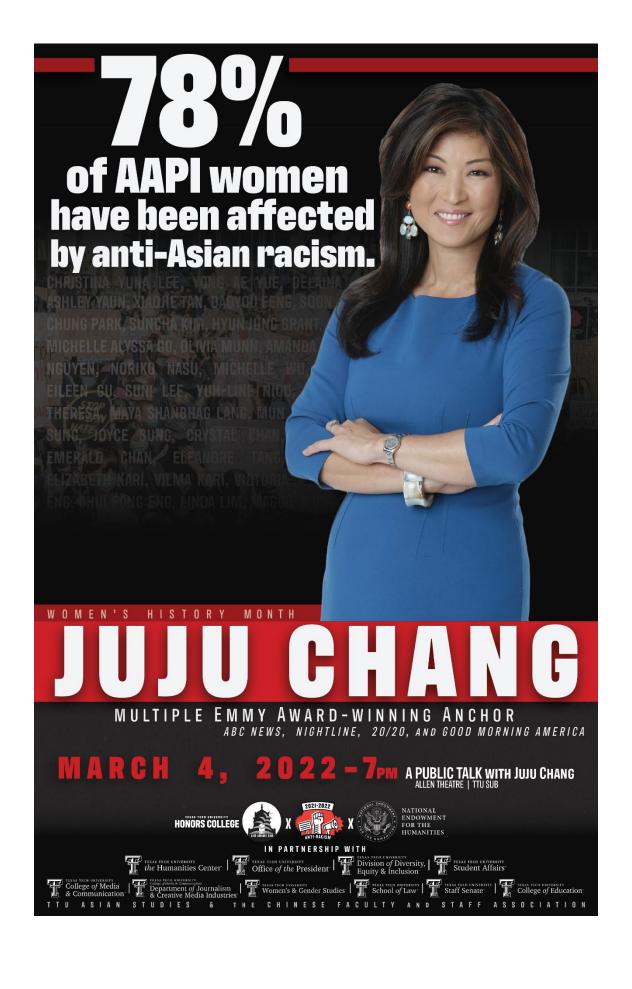
Michael Johnson, International Affairs

Amy Perez, Pre Professional Health Care

Rhonda Quinlan, Rawls College of Business

Karen Noles, College of Education Advising and Certification

Click here to give a Bravo!





We know that all over the Texas Tech community there are people who go above and beyond to connect with others, lend a helping hand, and just make this world a bit brighter. We want to hear those stories – of kindnesses big and small! Please help us recognize exemplary TTU students, staff or faculty members by nominating them for Raiders Who Rock today!

# **Above and Beyond Award**

This award recognizes individuals who go above and beyond the normal duties of their organization or department to make remarkable contributions. Nominees for this award display a commitment to going the extra mile to help others achieve their goals.

# **Better Together Award**

This award recognizes groups of individuals that have gone above and beyond to have a positive impact on the Texas Tech and/or Lubbock communities.

# **Difference Maker Award**

This award recognizes individuals who have made outstanding contributions to the campus community, including (but not limited to) contributions to academics, student life, community service, and leadership.

# **High Flyer Award**

This award recognizes individuals who model excellence in all aspects of their lives.

# **Unsung Hero Award**

This award recognizes individuals who work behind the scenes, have assisted

others, or have overcome obstacles to impact an organization or department.

It only takes a minute to help us recognize Raiders Who Rock!

#### SUBMIT YOUR NOMINATIONS ONLINE

#### Online nomination forms are due March 9.

For more information, visit www.raiderswhorock.ttu.edu

# STAFF EMERGENCY FUND



Staff Emergency Fund Committee is accepting applications to provide limited financial assistance to TTU staff members who are experiencing a temporary hardship due to a significant life event.

To be eligible for assistance, the staff member must be a full-time or part-time, benefits-eligible, non-faculty Texas Tech University staff member for at least 12 consecutive months prior to the application date

<u>SEF Website</u> | OP 70.47 Staff Emergency Fund | Application

We look forward to helping TTU staff in times of need.



A significant amount of work each day is devoted to the education and mentoring of our students, academic research, and the overall advancement of the institution. On behalf of Texas Tech, President Schovanec and Provost Hendrick want to say thank you and extend their deepest gratitude for your commitment to our students and to Texas Tech.

Nominations from deans, chairs and supervisors will be accepted once a month for one faculty member and one staff member to join them for lunch beginning in January 2022. The selections for faculty will be based on contributions and service toward student success, innovative research and creative activities. The selection for staff will be based on performance, innovative actions or recommendations relating to efficiencies, and performing above and beyond standard responsibilities.

Please submit your nominations to Grace Hernandez at <a href="mailto:grace.hernandez@ttu.edu">grace.hernandez@ttu.edu</a> with a brief summary of why the individual is being nominated. A committee from the Offices of the President and Provost will review and recommend to the President and Provost the faculty and staff members to be recognized at the luncheon. Submissions must be received by the 15th of each month.



Transportation and Parking Services launched TECS in September 2019 to provide a way for Texas Tech University employees to have a free way to get around campus while helping decrease vehicle traffic and increase pedestrian safety on campus.

TECS offers free rides to Texas Tech University employees across the TTU, HSC, Texas Tech Plaza, and Downtown campuses every weekday when TTU is open from 7:30 a.m. to 5:30 p.m. Get rides on demand, or schedule a ride from 7 days to 2 hours in advance.

For more information please visit:

https://www.depts.ttu.edu/parking/InformationFor/MobilitySolutions/TECS.php



To support employee outreach and engagement activities that connect the resources of Texas Tech University with those of the community, full-time staff may use up to **16 hours of outreach and engagement service time per fiscal year**, and part-time staff are eligible to use up to **8 hours per fiscal year**.

To have your time volunteering in the Lubbock community considered as time worked through this program, outreach and engagement hours **must be pre-approved** by the employee's supervisor through the Outreach and Engagement Application at <a href="https://apps.hr.ttu.edu/OEA/">https://apps.hr.ttu.edu/OEA/</a>.

For more information on the policy and suggested community partners and activities that qualify as outreach and engagement, please visit the following:

- <a href="https://www.depts.ttu.edu/provost/outreach-engagement/Staff/index.php">https://www.depts.ttu.edu/provost/outreach-engagement/Staff/index.php</a>
- OP 70.06, section 3(c)(11):
   https://www.depts.ttu.edu/opmanual/OP70.06.php

Report Your Outreach and Engagement Activities Through Raiders

Engaged

University Outreach & Engagement invites you to provide information on any activities (teaching, research, creative activity, or service) you conducted **for**, **in**, or **with** external communities <u>between January 1 and December 31</u>, <u>2021</u>, through the Raiders Engaged online survey. One of Texas Tech's strategic priorities is to "transform lives and communities through strategic outreach and engaged scholarship," and the information that you provide will help campus leaders evaluate the extent and nature of the university's outreach and engagement activities.

Complete the survey here: Raiders Engaged Survey.

# **CAMPUS EVENTS**



# **Enneagram and Leadership**

Head Triad: Type 5 & 6

March 10<sup>th</sup> from 2p-2:30p **Via Zoom** 

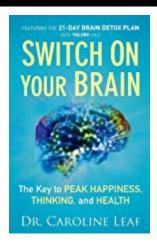
Please register via Cornerstone at <a href="https://ttu.csod.com/samldefault.aspx">https://ttu.csod.com/samldefault.aspx</a> under "Coffee Breaks" or email <a href="https://ttu.edu.nc.gov/https://ttu.edu.nc



# Finding Motivation to Move by University Recreation

March 3<sup>rd</sup> from 1:15p-2:30p in-person in the TLPDC Room 150

Please register via Cornerstone at <a href="https://ttu.csod.com/samldefault.aspx">https://ttu.csod.com/samldefault.aspx</a> under "Spring Learning Series" or email <a href="https://ttu.csod.com/samldefault.aspx">hr.talentdevelopment@ttu.edu</a>.



# Spring Book Club lead by Kristie Collins, LPC-S, LMFT,

# <u>featuring Switch on Your Brain: The Key to Peak Happiness, Thinking, and Health</u>

Please join us as TTUHSC Counseling Center's Associate Director, Kristie Collins, LPC-S, LMFT, leads a 3-part discussion on *Switch on Your Brain*. In this book, author, Dr. Caroline Leaf "shares with readers the "switch" in our brains that enables us to live happier, healthier, more enjoyable lives."

Session 1: February 23rd from 11a-12p Session 2: March 9th from 11a-12p Session 3: March 23rd from 11a-12p

All sessions will be via Zoom.

To register, please email <a href="mailto:hr.talentdevelopment@ttu.edu">hr.talentdevelopment@ttu.edu</a>.



# **QPR Suicide Prevention Training by TTU Student Counseling Center**

Learn how to save a life from suicide with QPR (Question, Persuade, Refer) training brought to you by the TTU Student Counseling Center. Suicide can be seen as a

journey of increasing hopelessness that starts with an idea and ends with an act.

Anybody with the right skills can disrupt this journey. QPR training will teach you how to recognize warning signs for suicide, how to approach someone who feels suicidal, and how (and where) to refer that person for help.

March 29<sup>th</sup> from 2p-3p **via Zoom** 

Please register via Cornerstone at <a href="https://ttu.csod.com/samldefault.aspx">https://ttu.csod.com/samldefault.aspx</a> under "QPR Suicide Prevention" or email <a href="https://ttu.csod.com/samldefault.aspx">hr.talentdevelopment@ttu.edu</a>

COME LEARN WITH US

# 2022 MENTAL HEALTH LEARNING JOURNEY

WE'VE CREATED A BUNDLE OF PERSONAL &
PROFESSIONAL DEVELOPMENT THAT FOCUSES
EXCLUSIVELY ON MENTAL HEALTH.
WITH DIFFERENT PLATFORMS, TIME LENGTHS &
STYLES, THERE'S SOMETHING FOR EVERYONE!

Email hr.talentdevelopment@ttu.edu for more information



The Library Makerspace is an educational space where faculty, staff and students can explore 3D printing, sewing, laser-cutting and more!

Have an idea for a personal or work project? Just want to play with some spiffy technology?

Stop by any day of the week and bring your ideas or curiosity!

https://www.depts.ttu.edu/library/make

The Library Makerspace is offering more online/in-person workshops!

Workshops are free for faculty, staff and students.

Make with Rhino3D (Intro) - March 1st - 5-7pm - Online/In-Person - Beginner

Make with 3D Printing (Intro) - March 3rd - 2-3pm - Online/In-Person - Beginner

Make Community - Homage to Women's History Month - March 5th - 3-5pm - Online/In-Person 
Beginner

Make with Autodesk's Inventor(Advanced) - March 7th - 4-6pm - Online/In-Person - Beginner-Intermediate

Make with MATLAB - March 10th - 9-11am - Online/In-Person - Beginner

Make with Laser Cutting (Intro) - March 10th - 2-3pm - Online/In-Person - Beginner

Make and Take - Vinyl with Cricut - March 11th - 3-5pm - Online/In-Person - Beginner

Make with 3D Printing (Advanced) - March 22nd - 2-4pm - Online/In-Person - Beginner-Intermediate

Make with Python - March 24th - 8-10am - Online/In-Person - Beginner

Make with Webcasting and Recording (Intro) - March 24th - 2-3pm - Online/In-Person - Beginner

Crochet Circle - Too Hot to Handle (potholders) - March 24th - 5-7pm - Online/In-Person - Beginner

Make with Robots - Intro - March 29th - 6-8pm - Online/In-Person - Beginner

Make with Rhino3D (Advanced) - March 30th - 8-10am - Online/In-Person - Beginner-Intermediate

Textile Thursday - Recycle T-Shirts - March 31st - 5-7pm - Online/In-Person - Beginner

Our workshops are a great introduction to the coolest tools for makers of all levels.

Join us this month to play with Textiles, TinkerCAD, 3D Printers, Coding, or Lasers!

Register: <a href="https://cal.library.ttu.edu/calendar">https://cal.library.ttu.edu/calendar</a>

Catch workshop reruns in the TTU Mediasite Catalog:

https://tinyurl.com/MakerspaceVideos (Search for "Makerspace")

We have moved! Tour our new digs on the Library's 2<sup>nd</sup> floor in room 210!

Questions: make@ttu.edu



The Center for Transformative Undergraduate Experiences (TrUE) invites TTU/TTUHSC faculty, staff, and graduate students to participate as reviewers

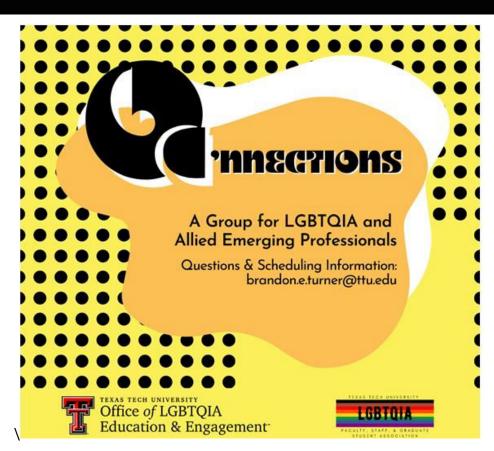
and volunteers during the 14th annual Undergraduate Research Conference (URC) March 29 – 30, 2022.

To sign up as a volunteer please go to:

https://www.eventleaf.com/e/DTI volunteers

To sign up as a reviewer please go to:

https://www.eventleaf.com/e/urc2022



Q'nnections is a space focusing on faculty, staff, administrators, and graduate students who identity either within the LGBTQIA community or as allies, and who have 5 years of experience or less in the field. The purpose of Q'nnections is to hold brave and open conversations and to find a sense of belonging.

For spring 2022, Q'nnections will host bi-monthly lunches, which attendees can join in-person or virtually via Zoom. The space is open from noon to 1

p.m. – though you can come in any time! Throughout the semester, we will host varied activities during our lunch discussions, ranging from casual conversations to guest speakers to professional development sessions. Let us know if there is a topic pertinent to emerging professionals that you would like to discuss!

Q'nnections meeting dates will be:

March 9th, March 23rd, April 6th, April 20th, May 4th

Contact Brandon Turner (<u>brandon.e.turner@ttu.edu</u>) for any questions about the space.

# **ShortCourses to Fine Tune Your Professional Skills**

The TTU IT Division invites you to make the most of our ShortCourse educational opportunities. These non-credit courses are taught by IT professionals at no charge to TTU students, faculty, and staff members. ShortCourses will be offered either via Zoom or in the ATLC, depending on the course.

The ATLC is located in the west basement of the TTU Library Building. Courses are offered in the morning, afternoon, and evening to accommodate most schedules.

These hands-on sessions cover a variety of topics and software, including:

- Microsoft Office;
- Adobe Products;
- Web Development and Publishing;
- Statistical Analysis Tools; and
- Safe Computing.

To review this semester's schedule and to register, please visit www.itts.ttu.edu/training/shortcourses.

If you have any questions, please contact us at <a href="mailto:ITeducation@ttu.edu">ITeducation@ttu.edu</a>.

# **Computer-Based Training by Skillsoft**

The TTU IT Division provides free Computer-Based Training (CBT) to the TTU community through a contract with Skillsoft. CBT is an online, self-paced, interactive training system for faculty, staff, and students.

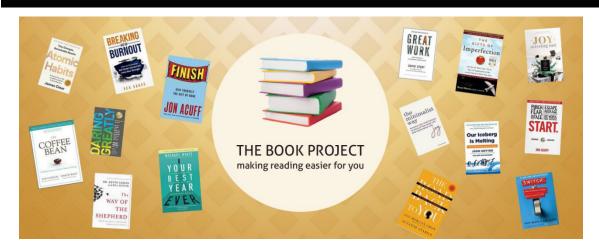
TTU hosts an inventory of over 4,000 courses covering a wide range of topics, such as basic-to-advanced technology skills, customer service, project management, human resources, and financial and general management skills.

The TTU IT Division encourages faculty, staff, and students to browse the TTU HR Training catalog, which includes courses in the following areas:

- · Communicating in a Diverse Environment;
- Customer Service:
- Ethics;
- Interviewing and Hiring; and
- Recruitment and Retention.

CBT modules can be used as professional development or to augment academic instruction that requires technical skills. The Skillsoft learning materials are professional and feature-rich, delivering versatile content through multimedia engagement.

Please visit <u>cbt.ttu.edu</u> to use this valuable resource provided to the TTU community.



We're introducing you to a wide variety of books, themes, and authors to choose from. We will be your accountability and discussion partners! You design the program the way that works best for YOU! Want to start small and read one book in six months? PERFECT! Want to read a book a month? Also PERFECT! You decide to read a chapter a week, but fall behind. No problem! We'll be here to encourage you and cheer you on so you can read and learn in your own way.

Email <a href="mailto:hr.talentdevelopment@ttu.edu">hr.talentdevelopment@ttu.edu</a> to get started today! https://www.depts.ttu.edu/hr/documents/BookProject REVISED 1-26-21.pdf



Now you can learn and grow on your schedule. Visit the <u>Training Development</u> website to see the wide array of professional development topics available.



Subscribe to the **new** Staff Senate YouTube channel for access to past R.E.D. Talks, updates on what the Senate is doing and more!

Access our channel>>

# ABOUT THE SENATE

# Who We Are:

- Elected representatives from different EEO classifications on campus
- For a list of current Senators, click here

# What We Do:

- We're the voice of staff on campus! We care about:
  - o *your* issues,
  - your needs,
  - your ideas!
- General Senate Meeting on the first Wednesday of every month.
  - Next meeting is Wednesday, March 2nd at 4:00pm in the Senate Room at the SUB.
  - All staff are welcome guests.

# **Current Senate Initiatives:**

- Accepting applications for the Staff Emergency Fund
- Continued support of the HR Learning Series
- Continued support of staff education through the Staff Senate Scholarship
- Continued support of and implementation of gender neutral language
- Commitment to and continued offerings of educational and engaging programming related to diversity, equity, and inclusion

Working with administration to address staff concerns. <u>Submit an issue>></u>

Strive For Honor,

# **Staff Senate Officer Team**

Stacy Stockard Caliva, President
Sandra Addo, President-Elect
Julia Wagner, Secretary
Ryan Bain, Treasurer

