



TEXAS TECH UNIVERSITY

Student Business Services

# THIRD PARTY SPONSOR AGREEMENT

Student ID (R) Number \_\_\_\_\_

Semester/Year \_\_\_\_\_

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**SPONSOR NAME:** \_\_\_\_\_

**CHECK ALL THAT APPLY:**

\_\_\_\_ First-time Third Party Student

\_\_\_\_ TTU Campus Student

\_\_\_\_ Non-Resident Student

\_\_\_\_ LAW Campus Student

I hereby authorize Texas Tech Student Business Services to invoice my sponsor for my tuition and fee-related charges that are covered under my agreement with my sponsor. Consequently, I agree to and understand the following:

- I will submit a copy of my sponsorship letter from my sponsor and the Third Party Sponsor Agreement at least 10 days prior to the due date of the term to ensure timely posting of third party estimated credits. The sponsorship letter should state exactly what charges or dollar amount my sponsor will pay and include a billing contact name, phone number and address.
- I will notify the Sponsored Student Advisor of any changes to my sponsorship agreement, to my address, or my sponsor's address.
- This agreement does not relieve me from any financial responsibility to Texas Tech University per the Financial Responsibility Agreement. I am fully liable for charges not paid by my sponsor, which are subject to holds and late fees.
- If payment is not received from my sponsor by the last day of class for the given semester, estimated placeholder payments will be removed from my account and I will be responsible for any unpaid balance. This balance will be due immediately and is subject to holds and late fees.
- If any unpaid charges on my student account become delinquent I agree to reimburse Texas Tech University for the fees of any collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all cost and expenses, including reasonable attorney fees, that Texas Tech University incurs in such collection efforts as allowed by Texas Government Code Sec. 2107.003.

**Student Signature:** \_\_\_\_\_