



THIRD PARTY SPONSOR AGREEMENT FOR CHAPTER 33

Student ID (R) Number _____

Semester/Year _____

COE Percentage _____

NAME: _____

DATE: _____

CHECK ALL THAT APPLY:

_____ First-time Third Party Student

_____ TTU Campus Student

_____ Non-Resident Student

_____ LAW Campus Student

_____ Veteran

_____ Dependent

_____ Spouse

_____ eMBA Student

I hereby authorize Texas Tech Student Business Services to invoice the VA for my tuition and fee-related charges that are covered under Chapter 33 (Post 9/11 GI Bill). Consequently, I agree to and understand the following:

- I will submit a copy of my Certificate of Eligibility (COE) at least 10 days prior to the due date of the term to ensure timely posting of third party estimated credits.
- I will notify the Sponsored Student Advisor and the Office of Military and Veteran Programs (MVP) of any changes to my degree program, registration or to my address of record.
- This agreement does not relieve me from any financial responsibility to Texas Tech University per the Financial Responsibility Agreement. I am fully liable for charges not paid by my sponsor, which are subject to holds and late fees.
- If payment is not received in a timely manner from my sponsor, estimated placeholder payments will be removed from my account and I will be responsible for any unpaid balance. These charges are subject to the standard hold and late fee policies set forth by the University.
- If any unpaid charges on my student account become delinquent I agree to reimburse Texas Tech University for the fees of any collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all cost and expenses, including reasonable attorney fees, that Texas Tech University incurs in such collection efforts as allowed by Texas Government Code Sec. 2107.003.

In order for Student Business Services to bill your sponsor, please note that your COE letter must accompany this Agreement. Certificates of Eligibility or Education Enrollment Benefits forms dated prior to 6 months from the beginning of the term WILL NOT be accepted.

Student Signature: _____

Submission information:

- Submit Third Party Sponsor Agreement & COE to Student Business Services in 301 West Hall or via email to sbs@ttu.edu.
- To certify your benefits: Immediately following EACH registration you must submit a MVP Certification form, found at www.mvp.ttu.edu, via email to vabenefits@ttu.edu or in person in 147 Drane Hall. Contact number for the MVP Office is 806-742-6877.