

The background of the slide features a photograph of a classical building with a prominent dome and ornate architectural details. A semi-transparent red banner is overlaid across the middle of the image, containing the title text. The sky is blue with scattered white clouds, and green trees are visible at the bottom of the frame.

# Taking Care of Business





# Taking Care of Business

[www.sbs.ttu.edu](http://www.sbs.ttu.edu)



# Taking Care of Business

**Complete the Financial Responsibility Agreement (FRA)** – this will automatically populate in Raiderlink for you to complete when you need to do it. Easy, right?

**Agree to the Global Electronic Consent (GEC)** – this will automatically populate in Raiderlink for you to complete if you have not made a selection.

Agreeing to the GEC means you can get your 1098-T tax form electronically...aka...*FAST* each year. No waiting for a form in snail mail.

**Check your TTU email daily** – in Raiderlink or you can download the app. We send billing notices electronically to your TTU email address. We do not send paper statements to your permanent address.

\*Pro tip: set up ttu.edu as a safe domain to never miss an email



# Taking Care of Business

**Sign up for My Direct Deposit (MDD)** – in the SBS menu in Raiderlink. Put your savings or checking info on file. We may owe you a refund one day; get it *fast* with MDD.

**Submit the FERPA waiver** – in the Student Dashboard. The FERPA tells us who you authorize us to speak to regarding your account. This is an **OPTIONAL** release of information, but please consider adding your parent/bill payer to the billing and financial aid information.

**Set up your Authorized User(s)** – in eBill. Tie your parent/bill payers' email address (up to 5 individuals/emails) to your eBill account to make sure they get the same email billing notices that you do. This also generates their own user login information to view and pay your bill. **THIS IS NOT THE SAME AS FERPA.**



# Taking Care of Business

**GradGuard – Sign Up for a Tuition Protection Plan.** Tuition insurance helps students and their families overcome the financial losses that may result from events which force students to withdraw from the semester due to a covered medical reason.

## Tuition Protection Plan

Tuition Insurance provides confidence by **reimbursing tuition costs if a student withdraws at any time** during the semester for a covered reason.\*

OPEN YOUR CAMERA AND SCAN THIS CODE



**Mental Health Conditions**  
like depression or anxiety

**Chronic Illness**  
like diabetes or an auto-immune disorder

**Serious Injury or Illness**  
like mononucleosis or a severe head injury



[Gradguard.com/tuition/ttu](https://gradguard.com/tuition/ttu)  
(877) 794-6603

 **GradGuard**  
coverage for professionals

\* Terms, conditions, and exclusions apply, incl. pre-existing conditions.







# eBill and Payments



# eBill

## In the SBS menu in Raiderlink

- View your statements & current activity
- Make a payment
- Enroll in a payment plan
- Add authorized users

“How-to” guides available on

[www.sbs.ttu.edu](http://www.sbs.ttu.edu) >

Payment & Fee Information >

eBill How-to Guides





# Payment Methods

## Online through eBill:

- Debit Cards
- Webcheck - Electronic deduction from savings or checking
- Credit Cards (ONLINE ONLY with credit card processing fee): Discover, American Express, MasterCard, Visa
- International wire payments

## In the office (check SBS website for available hours):

- Debit Cards
- Checks: Personal checks, cashier's checks, money orders, traveler's checks
- Cash

## Mail:

Student Business Services  
Box 41099  
Lubbock, TX 79409-1099

**\*Please do not mail cash  
or credit card information**



# Payment Plans

## **Budget Payment Plan** - available approx. 30 days before semester due date

4 equal installments – 25% each (includes housing, meals, parking, etc. if you have those charges)

Fall – Three business days prior to 1<sup>st</sup> class day, Sep 25, Oct 25, Nov 25

Spring – Three business days prior to 1<sup>st</sup> class day, Feb 25, Mar 25, Apr 25

## **Emergency Payment Plan** – not available until 10 days prior to class

3 installments – 25%, 37.5%, 37.5% (does not include housing, meals, parking, even if you have those charges – must owe at least \$2,000 of tuition and fees) This plan is intended for students whose financial aid requires additional processing time.

Fall - Sep 25, Oct 25, Nov 25

Spring - Feb 25, Mar 25, Apr 25

- Payment Plans must be set up by the student or authorized user in eBill
- \$25 maximum set up fee per semester – NO INTEREST!



# Tuition Estimator

- [www.sbs.ttu.edu](http://www.sbs.ttu.edu)
- Estimates based on your specific registration

If you're not sure which college your classes are under, most of the freshman "basics" are offered by the College of Arts & Sciences.





# Military, Veterans & Dependents

Please contact Office of Military and Veteran Programs:

- By phone - (806) 742-6877
- Via email - [mvp@ttu.edu](mailto:mvp@ttu.edu)
- On the web – [www.mvp.ttu.edu](http://www.mvp.ttu.edu)
- Hazlewood Act
- Chapter 33 – Post 9/11 GI Bill
- Chapter 31 – Vocational Rehab



# External Third Parties

Submit 3<sup>rd</sup> party documentation by email to [sbs@ttu.edu](mailto:sbs@ttu.edu) from your TTUemail account

[www.sbsttu.edu](http://www.sbsttu.edu) > Resources > Third Party Sponsored Billing



# Exemptions and Waivers

Please submit your waiver or exemption documentation via email to [sbs@ttu.edu](mailto:sbs@ttu.edu) from your TTU email account.

Oklahoma/New Mexico students certify eligibility for Bordering County/Bordering State on [www.sbs.ttu.edu](http://www.sbs.ttu.edu)





The payment due date for Spring 2023 is:

**January 6, 2023**

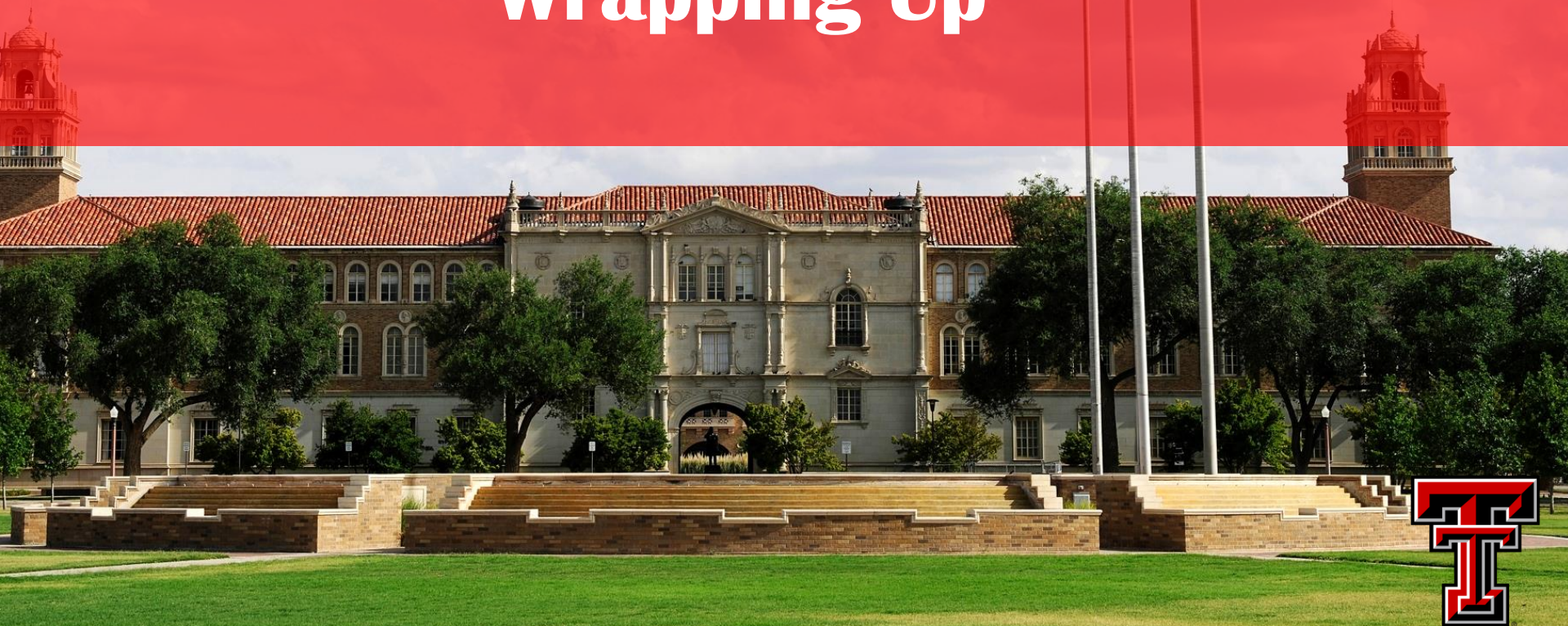


# Important Dates

- Each semester the tuition and fee due date is three business days prior to the first day of class. Students who are not meeting this requirement will receive a “pending cancellation” notification via TTU email. If you receive this notification **DO NOT IGNORE IT**.
- Students not paid in full or enrolled into a payment plan after receiving a cancellation notice(s) will have their class schedules **CANCELLED FOR NON-PAYMENT** and must re-register for courses.
- Cancelled students are not guaranteed to have the same courses and sections available when they re-register.
- Students and Authorized eBill Users are encouraged to check their email regularly during “back-to-class times” for important billing and cancellation info from SBS, including cancellation notices.



# Wrapping Up





# Things you should know...

[go.ttu.edu/things2know](http://go.ttu.edu/things2know)

Things You Should Know As A New Red Raider



# Contact Student Business Services

**Office:** Student Financial Center, West Hall Room 301

**Phone:** (806) 742-3272, toll free (866) 774-9477

**Hours:** 9:00 am - 4:00 pm, Monday-Friday

**Website:** [www.sbs.ttu.edu](http://www.sbs.ttu.edu)

**Email:** [sbs@ttu.edu](mailto:sbs@ttu.edu)



@StudentBusinessServices

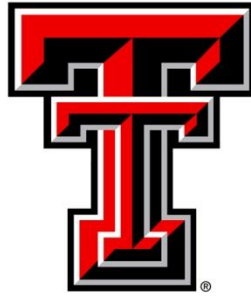


@SBSatTexasTech



ttu\_sbs





# TEXAS TECH

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U N I V E R S I T Y.®

From here, it's possible.

