



Blackboard Learn 9.1: FAQ Series

Q. How do I re-open a Blackboard test for specific students after the initial closing date?

A. There are several things you need to do to reopen an assessment after the initial closing date.

1) Click on the action link next to the test you want to re-open. Click on **Adaptive Release**, and using Member Criteria, select the student(s) who need to access the assessment. Click **Submit**. **Do not add date criteria on this screen!**

2) Go back to where the test is linked and click again on the action link next to the test. Click on **Edit Test Options** and scroll to the **Display Dates** section and enter new dates to re-open the assessment. Click **Submit**. This will re-open the assessment to only those students selected in the adaptive release criteria screen.

Also, if the student had technical difficulties and currently has an attempt for this test that you need to "ignore", you will need to follow these instructions so that the student can access the test again.

To **Ignore** an individual test attempt: From the Full Grade Center, mouse over the cell for a specific student and specific assessment, and click on the action link that appears. Then, click on View Grade Details. In this section, you'll see an "Ignore Attempt" button. This will ignore the student's attempt, allowing them to take the test again, but also retain the ignored attempt for your audit log documentation.

The screenshot shows the 'Grade Details' page for a user named 'Demo One (demo1)' and a column titled 'Fun Question Type Examples (Test)'. The current grade is 100.00 out of 110 points, with a note that the original grade has been overridden. Below this, there are tabs for 'Attempts', 'Manual Override', 'Column Details', and 'Grade History'. The 'Attempts' tab is selected, showing a table with columns for Date Created, Date Submitted (or Saved), Value, Feedback to User, Grading Notes, and Actions. A single attempt is listed with a value of 110.00. In the Actions column, there are three buttons: 'Grade Attempt', 'Clear Attempt', and 'Ignore Attempt'. The 'Ignore Attempt' button is circled in red.

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Feb 19, 2013 3:55:27 PM	Feb 19, 2013 3:58:50 PM (Completed)	110.00			Grade Attempt Clear Attempt Ignore Attempt