



ONLINE

TEXAS TECH

Office of the Provost

How to add your syllabus to RaiderCanvas

In the course navigation (in red on the left side of the screen), click the Syllabus link.

Click on the Edit button.

You will see a syllabus template. If you do not want to use the template, select the text and delete. **HOWEVER**, do not delete the TTU Required Syllabus Statements, the Recommended TTU AI Statements, or the TTU Additional Course Syllabus Statements.

Most faculty will likely choose to copy and paste a syllabus into the syllabus description window. *Although you can use the Insert menu to add your syllabus as a link, we do not recommend it as it may cause accessibility issues.*

Edit the Recommended TTU AI Statement by selecting the statement that most closely matches your teaching philosophy and learning goals **OR** add a statement of your own.

Edit the Additional Course Syllabus Statements by deleting any statements that are not relevant to your course (pay particular attention to the statements regarding wildlife or livestock in the class as they may not be relevant to your context).

Click Update Syllabus.

Notice that under the Syllabus, Canvas automatically generates a Course Summary based on course assignments and calendar events. All published assignments and non-graded items with a to-do date are listed. The Course Summary is enabled by default, but you can edit the syllabus and hide the Course Summary by unchecking the Show Course Summary checkbox.

To view the syllabus as a student, click the View as Student button (upper right-hand corner).