A TLPDC QUICK TIP SHEET

Here are some questions and answers and important resources about
fair use and copyright, especially as it relates to the online environment.

A BRIEF Q&A

Do I need author permission to provide PDF copies of reading materials in Blackboard?
It is recommended that you get author permission if you are providing a full
chapter of, or when using up to 20 percent of, a complete textbook.

What needs to be included on a provided PDF in Blackboard?
We recommend that, for any reading provided that exists behind a pay wall,
the instructor indicates on page one, along with a complete citation for
the work, that the material is intended only for student use at that time and
may not be copied or transmitted via electronic means to other people not
enrolled in the class. Also, each page of copyrighted materials provided
should carry a notice of copyright, e.g., "NOTICE: This material may be
protected by copyright law (Title 17, U.S. Code)."

What about using materials that are provided free online?
If the work you want to provide is open sourced, including publicly available
links or materials that are available on Google Scholar, or which could be
accessed and downloaded by anyone, then you are merely providing a
convenience rather than having students conduct their own search for that
information. Of course, if a citation for the author does not appear on the
material, the instructor should provide those details either on the work (PDF)
itself or within Blackboard.

OTHER IMPORTANT PRIMARY RESOURCES AND LINKS:
The TTU policy is found at:
http://www.depts.ttu.edu/opmanual/OP30.22.pdf

The TTU Library's outstanding collection of resources and information:
https://guides.library.ttu.edu/copyright

⚭ SEE FAIR USE

⚭ COVID-19 POLICY

⚭ TEACHING ONLINE

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