

Teaching Academy Executive Council Minutes April 4, 2014

Members Present:

Jennifer Bard, , Dominick Casadonte, Gary Elbow, Deborah Fowler, Kathryn Button, Audra Morse, William Pasewark, Suzanne Tapp

Members Not Present:

Gary Bell, Shannon Bichard, Peter Dotray, Janice Killian, Elizabeth Louden

Approval of minutes:

Minutes from March 7, 2014 were distributed. Jennifer Bard moved that the minutes be approved. All in favor.

Welcome:

Jennifer Bard welcomed the members of the Executive Council.

Old Business:

Teaching Academy Plaques for Teaching Excellence

Jennifer Bard, Audra Morse, and Shannon Bichard met with the Provost to discuss the plaques. It was decided that the Teaching Academy would no longer order plaques for teaching awards aside from the Departmental Excellence in Teaching award. In addition, Provost Schovanec elected to double the Teaching Academy budget, which will be effective for the 2014-2015 fiscal year.

Spring General Meeting

Jennifer Bard listed available dates for the spring meeting and for the DETA Reception. Audra Morse volunteered to get feedback regarding the best date for the Mechanical Engineering faculty and staff from Jharna Chaudhuri. Jennifer Bard asked that members of the Executive Council send business meeting agenda items to her via email.

Teaching Academy Budget/Teaching Scholarships

Jennifer Bard notified the Executive Council of the remaining budget for the 2013-2014 fiscal year. This budget must be spent or encumbered before the end of the fiscal year, August 31, 2014, or it will be swept. Jennifer Bard suggested that the Teaching Academy start the "Lawrence Schovanec Teaching Development Fellowships." These fellowships will provide travel stipends for full-time teaching tenure-track faculty for travel to conferences dedicated to teaching and learning. Dominick Casadonte recommended the Wakonse Conference on College Teaching. Audra Morse suggested that it might be beneficial to open at least one scholarship to faculty outside of the Teaching Academy, which would help support the mission of the Teaching Academy throughout campus. Suzanne Tapp suggested that there be a set amount allowed for each scholarship/fellowship. Jennifer Bard suggested that each fellow work with Suzanne to present on the conference topic and share what they have learned.

Meeting with President Nellis

Jennifer Bard announced that a May 2nd date was set for the Executive Council meeting with President Nellis. This meeting will take place at Skyviews and Shane Blum will be our host.

- Action Items for Meeting with President Nellis:
 - Draft Powerpoint presentation
 - Executive Council to Address President Nellis
 - Suzanne Tapp to Address President Nellis on behalf of the TLPDC
 - Discuss DETA and Chancellor's Award
 - Discuss Teaching Academy mission
 - Kimberly Leigh to provide Suzanne Tapp and Jennifer Bard with updated Teaching Academy statistics
 - Discuss membership information and criteria
- Does the Executive Council want to invite anyone else?
 - Dr. Duncan (Vice President for Research)
 - Dr. Sheridan (Graduate School Dean)

Jennifer Bard suggested that the Executive Council may want to meet with other committees and councils at the university in order to raise awareness of the Teaching Academy, for example, the Provost's council, Dean's Council, Faculty Senate, and/or Academic Council. It was also suggested that we present to the Chancellor during the fall semester.

Burns Conference

Jennifer Bard announced that Dr. Peter Elbow accepted the invitation to be the keynote speaker for this year's Burns Conference. Suzanne Tapp will work with Dr. Gary Elbow and Dr. Peter Elbow to set a date for the conference.

New Business:

New Faculty Orientation

Suzanne Tapp informed the group that New Faculty Orientation has been set for August 21, 2014 and will be held at the Untied Spirit Arena. The "Foundations for Teaching" Workshop will be held at the TLPDC on August 20, 2014. Jennifer Bard suggested that a larger space might be beneficial for the workshop. Room 169 in the Human Sciences building was suggested.

Announcements:

Jennifer Bard announced that the DETA Selection Committee selected the Mechanical Engineering department as the winner of the 2014 Departmental Excellence in Teaching Award. Jennifer Bard updated the members of the Executive Council on the New Member Selection Committee. All of the open positions were filled. The chair will be Scott Burris.

Jennifer Bard announced that 4 members of the Executive Council will be rotating off at the end of the spring semester: Gary Bell, Gary Elbow, Elizabeth Louden, and Audra Morse.

Kimberly Leigh, Administrative Assistant for the TLPDC, announced that there were seven (7) Teaching Academy new member applications.

Our next meeting will be May 2nd at Skyviews.

Adjourn

Respectfully submitted by Kimberly Leigh