

Teaching Academy Executive Council Minutes December 5, 2014

Members Present:

Shannon Bichard, Joaquin Borrego, Kathryn Button, Dominick Casadonte, Bill Pasewark, John White

Members Not Present:

Jennifer Bard, Mario Beruvides, Peter Dotray, Janice Killian, Deborah Fowler, Suzanne Tapp, Susan Tomlinson

Approval of minutes:

Dominick Casadonte moved to approve the minutes from November 14, 2014. Kathryn Button seconded. All approved.

Welcome:

Shannon Bichard welcomed the members of the Executive Council.

New Business:

Provost's Council

11/14- Shannon Bichard announced that the Provost's Council meeting was moved to November 17th, so she will give the update at the next meeting.

12/5- Shannon Bichard announced that the Provost's Council meeting was cancelled. She will give an update once the meetings resume.

Departmental Excellence in Teaching Award & Selection Committee

Shannon Bichard reminded the executive council members that the applications for the Departmental Excellence in Teaching Award are due on February 2, 2015. It was noted that the "DETA Formatting Instructions" page on the Teaching Academy website needs to be updated to reflect Shannon Bichard's name and contact information. Shannon Bichard will contact the Provost's office about sending out an email reminder with application instructions to Deans and Chairs. Shannon Bichard also asked that Kimberly Leigh, TLPDC Administrative Assistant, send out a TechAnnounce after the first of the year with application information.

Dominick Casadonte suggested that the selection committee terms should be based on academic year, not fiscal year. The executive council members present agreed. Shannon Bichard volunteered to email the committee members and ask that their terms be extended to reflect academic year, which would be the same as the executive council.

Lawrence Schovanec Teaching Development Scholarships

Shannon Bichard suggests creating a sub-committee responsible for reviewing applications and selecting recipients. The members of the Executive Council who were present agreed. Dominick Casadonte suggested that Teaching Academy members, who receive the awards, should serve on the committee the following year. Shannon Bichard asked if there should be a representative from each college, like the other committees. Dominick Casadonte and Bill Pasewark affirmed that there should be.

It was also suggested that the application selection process should follow the fiscal year, not academic year, because of budgeting. There will also be specific criteria developed in the following months.

Old Business:

Teaching Academy #ttuteachtell Campaign

Shannon Bichard talked to Bill Pasewark about a promotional video. Bill Pasewark put Shannon Bichard in contact with Nathan Edgar from TTU Marketing. Shannon Bichard stated that they would be able to get us in during the Spring semester. Shannon Bichard asked the group how quickly they have seen the videos turnaround in the past. Bill Pasewark and Dominick Casadonte stated the turnaround would be around 2 weeks. Shannon Bichard would like the executive council to review the tweets at the first meeting in January.

Bill Pasewark suggested that the promotional video should concentrate on what the Teaching Academy does and how others have benefited from being a part of the Teaching Academy. He also suggested that the video should show them working in their classrooms.

Meeting with Chancellor Duncan/Spring Event

Shannon Bichard initiated a conversation with the Faculty Senate about this possibility of co-sponsoring the event, but has not received a response. It was suggested that the event should be hosted sometime around the Advancing Teaching & Learning Conference in the Spring.

Announcements:

Shannon Bichard gave a reminder about Fall commencement for those that volunteered to represent the Teaching Academy.

Spring Meeting Dates- TBD (The suggestion is for 12:00 or 2:00 on Friday's)

Adjourn

Respectfully submitted by Kimberly Leigh