

Teaching Academy Executive Council Minutes February 20, 2015

Members Present:

Shannon Bichard, Dominick Casadonte, Peter Dotray, Janice Killian, Bill Pasewark, John White, Suzanne Tapp, Susan Tomlinson

Members Not Present:

Jennifer Bard, Mario Beruvides, Joaquin Borrego, Kathryn Button, Deborah Fowler

Approval of minutes:

Janice Killian moved to approve the minutes from January 30, 2015. Susan Tomlinson seconded. All approved.

Welcome:

Shannon Bichard welcomed the members of the Executive Council.

New Business:

Teaching Academy Member Medallions

Suzanne Tapp gave an update on the status of the medallion order. The artwork had to be re-drawn because a high resolution image of the existing Teaching Academy Lamp Logo was unavailable. It is still in the approval process. Once the artwork is approved, Suzanne Tapp and Kimberly Leigh will draft an email that will be sent to all Teaching Academy members. We will use this email to determine how many members might be interested in purchasing a medallion.

Provost's Council

Shannon Bichard attended the February Provost's Council meeting. The main focus of the meeting was to discuss the Quality Enhancement Plan (QEP). The SACSCOC accreditation review team will be on campus February 24th-26th. The theme of the proposed QEP is "Communicating in a Global Society." It will take approximately 5 years for the QEP to be fully implemented. Banners and signs have gone up all over for the QEP, which is meant to inform the faculty, staff, and students of the focus of the QEP. Suzanne Tapp informed the group that she had been called for an interview with the SACSCOC accreditation review team and that the official schedule will be released the weekend of February 20th.

There was also discussion of a proposed arrangement in Cost Rica for a Texas Tech campus.

Departmental Excellence in Teaching Award & Selection Committee

Shannon Bichard informed the group that new members representing all colleges have been selected for the DETA Selection Committee, with the exception of Architecture. The selection committee will meet on Monday, February 23rd to make their selection. Shannon Bichard will inform the Provost of their recommendation. It is proposed that the DETA Award Ceremony and Spring Meeting be held on Friday, April 24th at 2:00 p.m., pending approval of the date from the winning department.

New Teaching Academy Member Applications

Shannon Bichard announced that all open positions for the New Member Selection committee have been filled. New Member applications are due Wednesday, April 1st.

Lawrence Schovanec Teaching Development Scholarships Selection Committee

Suzanne Tapp and Kimberly Leigh drafted an email to the Teaching Academy members asking for twelve (12) new members, one from each college and two (2) from Arts & Sciences, for a newly established selection committee for the Lawrence Schovanec Teaching Development Scholarships. All positions, with the exception

of Architecture were filled. Since this is a new committee, an official standing committee has not been established. So, for this first round, the committee will be responsible for writing official documentation for protocol, application requirements, and making edits to the bylaws to be approved by the Teaching Academy constituency. Shannon Bichard presented the group with a draft for the “Call for Applicants/Lawrence Schovanec Teaching Development Scholarships.” The group reviewed the draft and made a few minor edits. The deadline for applications will be Wednesday, April 15, 2015.

Old Business:

Teaching Academy #tuteachtell Campaign

Shannon Bichard is working with Nathan Edgar from TTU Marketing. Shannon Bichard announced to the group that she, Mark Webb, Mayukh Dass, and Janice Killian will be filmed for the promotional video on Tuesday, February 24th. Shannon Bichard would like flyers to go out in March that quote some of the “tweets” that have been posted by Teaching Academy Members, and would like to have another t-shirt day. The proposed date for the t-shirt day and DETA ceremony is Friday, April 24th at 2:00 p.m. This will be the conclusion of the #tuteachtell campaign.

Meeting with Chancellor Duncan/Spring Event

The event has officially been scheduled for Friday, March 27th in the Matador Room of the Student Union Building. Kimberly Leigh has placed an order for the invitations. The invitations will be sent out on Monday, March 2nd. Kimberly Leigh will arrange for the catering and will track the responses to the invitations.

Announcements:

Shannon Bichard sent sign-up sheets around for Spring commencement and for snacks for the Spring meetings.

Suzanne Tapp announced that the TLPDC will be hosting the Advancing Teaching and Learning Conference at the Overton Hotel on Friday, February 27th.

Spring Meeting Dates-

March 27, 2015

April 24, 2015

May 8, 2015

Adjourn

Respectfully submitted by Kimberly Leigh