

Teaching Academy Executive Council Minutes January 30, 2015

Members Present:

Mario Beruvides, Shannon Bichard, Kathryn Button, Dominick Casadonte, Peter Dotray, Janice Killian, Bill Pasewark, John White, Suzanne Tapp, Susan Tomlinson

Members Not Present:

Jennifer Bard, Joaquin Borrego, Deborah Fowler

Guest:

Juan Muñoz

Approval of minutes:

Dominick Casadonte moved to approve the minutes from December 5, 2014. Susan Tomlinson seconded. All approved.

Welcome:

Shannon Bichard welcomed the members of the Executive Council and Teaching Academy member, Juan Muñoz.

New Business:

Teaching Academy Member Medallions

Juan Muñoz requested a meeting in front of the Executive Council to propose the purchase of medallions for Teaching Academy members to wear at convocations. As a Teaching Academy member and Senior Vice President & Vice Provost, he would like Teaching Academy members to be more visible among other faculty in attendance. He brought a mockup of the proposed medallion, which is a 2 ½ inch round brass medallion with the Teaching Academy lamp logo and a red/black ribbon to be worn around the neck. He also suggested that the medallions be engraved with each individual's name and induction date. He stated that if we place the order soon, we would have them in time for May graduation. His office offered to pay half of the initial cost with the remaining costs left to individual Teaching Academy members. He recommended ordering additional medallions beyond the number estimated for interested Teaching Academy members.

There was also discussion about mentioning Teaching Academy members during the convocation ceremony and having them stand to be recognized. He offered to work with the Office of the President to have this written in to the script.

All Executive Council members present approved moving forward with the process of ordering the medallions. Shannon Bichard will draft an email announcement to be sent to Teaching Academy members, once all information is available to begin the ordering process. Suzanne Tapp will work with Juan Muñoz's office to determine the next steps.

Provost's Council

Shannon Bichard attended the January Provost's Council meeting. The main focus of the meeting was to discuss the Quality Enhancement Plan (QEP). The SACSCOC accreditation review team will be on campus February 24th-26th. The theme of the proposed QEP is "Communicating in a Global Society". It will take approximately 5 years for the QEP to be fully implemented.

Departmental Excellence in Teaching Award & Selection Committee

Shannon Bichard reminded the executive council members that the applications for the Departmental Excellence in Teaching Award are due on February 2, 2015. Suzanne Tapp and Kimberly Leigh will draft an email to go out to the Teaching Academy requesting new members for the DETA Selection Committee to replace those who are rotating off. Kimberly Leigh will research and determine if a new chair was selected last year since William Westney will be rotating off the committee this year.

Lawrence Schovanec Teaching Development Scholarships Selection Committee

Suzanne Tapp and Kimberly Leigh will draft an email to go out to the Teaching Academy members asking for twelve (12) new members, one from each college and two (2) from Arts & Sciences, for a newly established selection committee for the Lawrence Schovanec Teaching Development Scholarships. Since this is a new committee, an official standing committee has not been established. So, for this first round, the committee will be responsible for writing official documentation for protocol, application requirements, and making edits to the bylaws to be approved by the Teaching Academy constituency.

Old Business:

Teaching Academy #ttuteachtell Campaign

Shannon Bichard is working with Nathan Edgar from TTU Marketing. Suzanne Tapp suggested that maybe Bob McDonald, Mayukh Dass, and Mark Webb would be potential candidates for videotaping. Shannon Bichard would like flyers to go out in March that quote some of the “tweets” that have been posted by Teaching Academy Members, and would like to have another t-shirt day in either March or April. This will be the conclusion of the #ttuteachtell campaign.

Meeting with Chancellor Duncan/Spring Event

Shannon Bichard announced that the Faculty Senate has agreed to co-sponsor the coffee with the Chancellor. The event has officially been scheduled for Friday, March 27th in the Matador Room of the Student Union Building. Kimberly Leigh presented the Executive Council with two (2) different proposed invitations. Kimberly Leigh will email an electronic version of the selected invitation to the Chancellor’s Executive Assistant, Dede Kirkpatrick, for approval.

Announcements:

Shannon Bichard sent sign-up sheets around for Spring commencement and for snacks for the Spring meetings.

Spring Meeting Dates-

February 20, 2015

March 27, 2015

April 24, 2015

May 8, 2015

Adjourn

Respectfully submitted by Kimberly Leigh