

# Teaching Academy Executive Council Minutes September 6, 2013

## **Members Present:**

Jennifer Bard, Shannon Bichard, Kathryn Button, Gary Elbow, Jeff Johnson, Audra Morse, William Pasewark, Suzanne Tapp

## **Members Not Present:**

Gary Bell, Dominick Casadonte, Deborah Fowler, Janice Killian, Elizabeth Louden

## **Approval of minutes:**

Minutes from May 10, 2013 were distributed. Gary Elbow moved that the minutes be approved. Audra Morse seconded the motion. The motion carried.

## **Old Business:**

### *Sub-Committee Teaching Evaluation Revision*

Jennifer Bard raised the revised Course & Instructor Evaluation form for vote. Shannon Bichard noted that questions 1 and 11 remain from the previous evaluation form. Jennifer Bard stated that the revision is a good compromise, and also mentioned that each college is welcome to add questions as they see fit. Jennifer Bard moved for approval of the final work product to be sent to Faculty Senate. Suzanne Tapp suggested that a cover note be drafted to be sent in along with the revision. Gary Elbow volunteered to draft the cover note. All approved.

### *Departmental Excellence in Teaching Award Operating Procedures*

Jennifer Bard raised the DETA OP for vote. There was discussion about an 'Olympic' style scoring system. Bill Pasewark was a part of the DETA selection committee for a couple of years and questioned whether that type of scoring system would work in this situation. Jennifer Bard believes that 'Olympic' style scoring would solve more problems than it will create. Jennifer Bard moved for the DETA Scoring policy to be approved and sent on to the Provost's Office. Shannon Bichard asked for a review of the policy. Jennifer Bard stated that bullet #5 and #9 are new. The council reviewed the policy individually. Shannon Bichard asked for clarification on how programs, departments, and colleges are defined by the OP. Jennifer Bard suggested that the council move forward with the vote and review next year. All approved.

## **Report from Chair:**

### *Audra Morse*

Jennifer Bard thanked Audra Morse for her service in her position as Executive Council Chair for the Teaching Academy. The other Executive Council members in attendance concurred.

### *Provost Council*

Gary Elbow spoke about the last Provost Council meeting, which occurred on August 23, 2013. He reported that Lynne Fallwell (Dept. of History) has been named as Director of National and International Scholarships/Fellowships. Gary Elbow also spoke of CALUE (The Center for Active Learning and Undergraduate Engagement). Their focus is on Undergraduate Research, Service Learning, Internships and Study Abroad. He also wanted to bring to our attention that the Office of Development is going to be changing how fees are assessed for credit card donations.

### *Meeting with President Nellis*

Jennifer Bard met with President Nellis, on a subject unrelated to the Teaching Academy, and he had many questions about the Teaching Academy. His first question was, "Do you bring in outside speakers?" Jennifer Bard gave an affirmative response and let him know that the Teaching Academy and the TLPDC would like to do more. President Nellis also asked about graduate student development and she was able to provide information about TLPDC resources. Suzanne Tapp suggested that President Nellis sit in on an Executive Council meeting, giving him a better idea of the goals and purposes of the Teaching Academy and the TLPDC.

### *TeMPO (Teacher Mentoring through Peer Observation)*

Audra Morse reported that TeMPO received and funded 10 applications. There are representatives from most of the colleges on campus. Their first meeting was last Friday, August 30, 2013 at 3:00pm. The TeMPO Mentor Training will be held in Room 152 of the TLPDC on Friday, September 20, 2013 from 3:00pm to 5:00pm. Meetings involving all TeMPO participants will be held in mid-October and the last meeting will be in December. Audra Morse added that Janice Killian has been added as a TeMPO Mentor.

## **New Business:**

### *Introduction of Kimberly Leigh*

Jennifer Bard introduced Kimberly Leigh to the Executive Council Members who were in attendance.

### *12<sup>th</sup> Annual John M. Burns Conference*

Jennifer Bard stated that the keynote speaker, Dr. Ashley Finley, will be coming in to town on October 3, 2013. Audra Morse suggests that Ashley Finley be made an honorary member of the Teaching Academy and be presented with a Teaching Academy pin, and all agreed. Jennifer Bard discussed Ashley Finley's itinerary and asked for volunteers to assist with transportation and other arrangements.

### *Teaching Academy Induction Ceremony, Awards Program, and Reception*

Suzanne Tapp will contact the Office of the Provost to ask if Dr. Schovanec or Dr. Stewart is available to make remarks at the Induction Ceremony. Jennifer Bard asked for volunteers to assist with the induction ceremony. Jennifer Bard and Kathryn Button will hand out plaques to the award recipients.

### *Professors of Practice*

Suzanne Tapp received an email request from Marcus N. Tanner, Ph.D. asking that Professors of Practice be considered for induction to the Teaching Academy. Jennifer Bard raised this question to the Executive Council to be discussed in full at the next meeting. Shannon Bichard asked for clarification about the Professor of Practice designation. Gary Elbow and Bill Pasewark explained that a Professor of Practice is most easily understood as being a practitioner versus a scholar. Professors of Practice often have more professional experience than someone who has always worked in academia.

### *Teaching Academy Executive Council Bylaws*

Jennifer Bard suggested that modifications may need to be made to the bylaws in regards to substitutes for members who cannot be in attendance for Executive Council Meetings for extended periods of time. This will be discussed in greater detail at a later meeting.

## **Announcements:**

### *Coffee with President Nellis*

Jennifer Bard announced that the Teaching Academy is co-sponsoring, along with the Division of Undergraduate Education & Student Affairs, the TLPDC, and the Faculty Senate, a special coffee with President Nellis. Dr. Nellis will share his philosophy of teaching titled, "Why Teaching Matters," on Wednesday, October 2, 2013 from 10:00am to 11:00 am.

### *TLPDC Announcements*

Suzanne Tapp announced that the Teaching Foundations Workshop held for new faculty members on Wednesday, August 21, 2013 had over 80 attendees. Jennifer Bard suggests that a Teaching Foundations Workshop be held in the spring as well. She also announced that there were 117 new faculty members in attendance at New Faculty Orientation on Thursday, August 22, 2013. Suzanne Tapp noted that the Teaching, Learning, and Professional Development center will host more than 30 sessions this semester. She said that the expedited Blackboard migration ended on Friday, August 30, 2013, and that the new focus for the Instructional Design group will be on training. The TLPDC is looking at bringing in George Kuh for the 2014 Spring Conference.

## **Upcoming Meetings:**

October 25, 2013 (Hosted by Jeff Johnson) - Will be held at CASNR. Room number TBD.

December 2013(Hosted by Deborah Fowler) - Will be held at Skyviews. Date TBD.

January 17, 2014 (Hosted by Bill Pasewark) - Will be held at Rawls CoBA. Room number TBD.

February 7, 2014 (Hosted by Gary Elbow) - Will be held in the Provost's Conference Room.

March 7, 2014 (Hosted by Audra Morse) - Will be held at the Whitacre College of Engineering.  
Room number TBD.

April 4, 2014 (Hosted by Kathryn Button) - Will be held at the College of Education. Room  
number TBD.

May 2, 2014 (Hosted by Shannon Bichard) - Will be held at the College of Media &  
Communications. Room number TBD.

## **Adjourn**

Respectfully submitted by Kimberly Leigh