

**Teaching Academy Executive Council Minutes**  
**November 18, 2022**

**Members Present:**

Karen Alexander, David Roach, Rob Stewart, Dominick Casadonte, Tara Stevens, Nancy Soonpaa, Ameri Gurley

**Members Not Present:**

Lisa Garner Santa, Katie Langford, Courtney Meyers, Mitzi Ziegner, John Masselli, Suzanne Tapp, Andrew Stetson, Susan Tomlinson

**Chancellor's Council Distinguished Teaching Award Process Discussion**

After the Chancellor's Council Distinguished Teaching Award selection process, the council proposed holding an information session for applicants. In these sessions, the council would like to discuss how distinguished might be shown as well as highlight the importance of meeting the general criteria and providing a teaching philosophy. The council also agreed that the Executive Council Chair should meet with Associate Deans to provide guidance on application preparation. They agreed that a workshop should be held at the TLPDC in the Spring and the Executive Council Chair should meet with the Associate Deans in early September. It was also mentioned that it could be helpful to feature recent recipients in the workshops as well as share their applications on the website.

**Reports from Teaching Evaluation Initiative Committees**

Council members gave updates on their work in the Teaching Evaluation Initiative.

-Department Teaching Plans: David shared that two departments that have completed plans that are currently being used. Those departments have templates for faculty and for recruits. Three departments are in progress. One department has scheduled drop in discussions for faculty and TAs about teaching. The new Honors College Dean is interested in developing a teaching plan.

-Peer Observation: Karen shared that she and Mitzi met to review survey data. They are gathering peer observation tools.

-Self-Reflection: Dom shared that he and Lisa talked about broader questions. They added twelve more questions to the existing list, and they would like faculty to choose four. They would like to add questions about goal setting and possibly an open section where faculty and reflect on another area that wasn't provided in the list. They also discussed various modalities for self-reflection and recognized that this could be a written reflection or spoken with a mentor, as long as there was a way to have a record that the self-reflection occurred.

**Tea & Teaching**

Dom shared that seven people attended and most were newer teachers whose students struggled with post-Covid engagement and attendance. It was a good opportunity for discussion and networking.

**Adjourn:**

Karen. adjourned the meeting.

Minutes respectfully submitted by Molly Jacobs.