

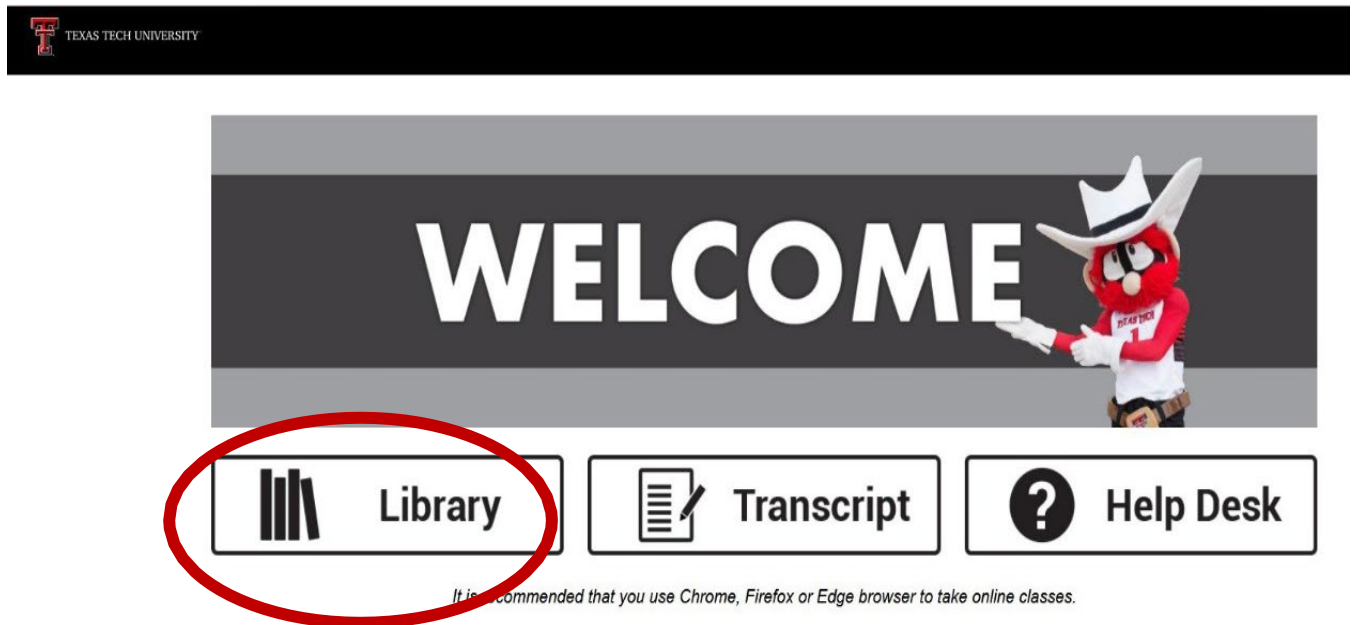


# Cornerstone Instructions

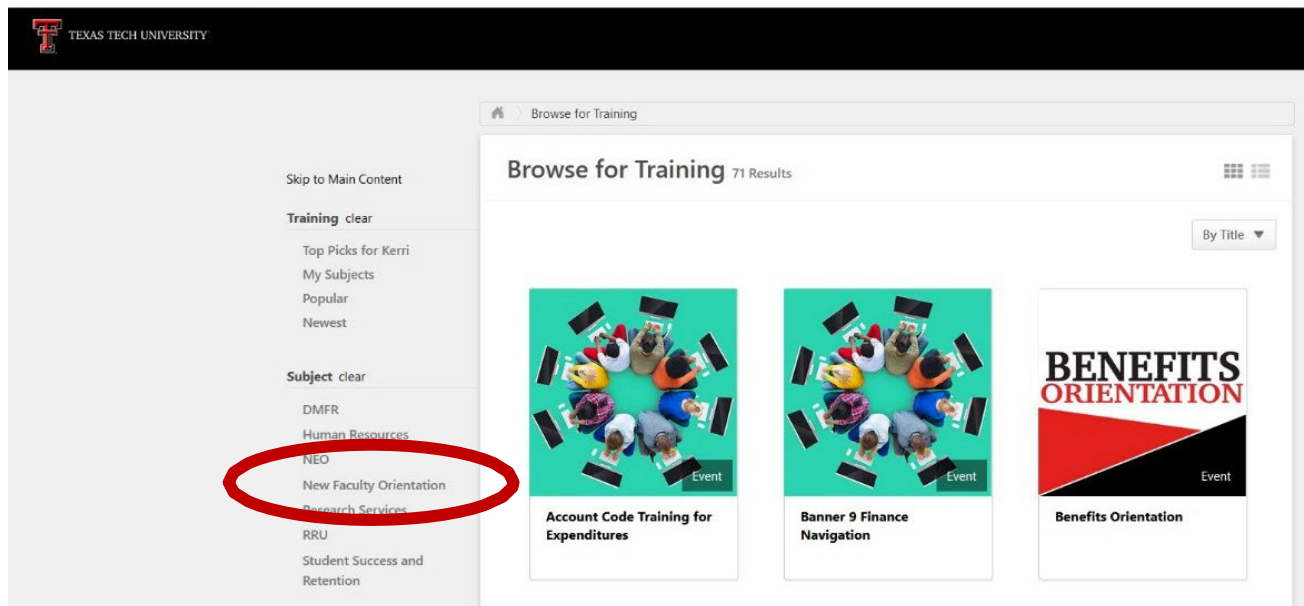
1. [Log into Cornerstone](#) using your eRaider credentials.

*This link can also be under the 'Employee Resources' tab on the Human Resources website and via [Raiderlink](#) at the bottom of both the 'Employee' tab and the 'A&F Work Tools' tab.*

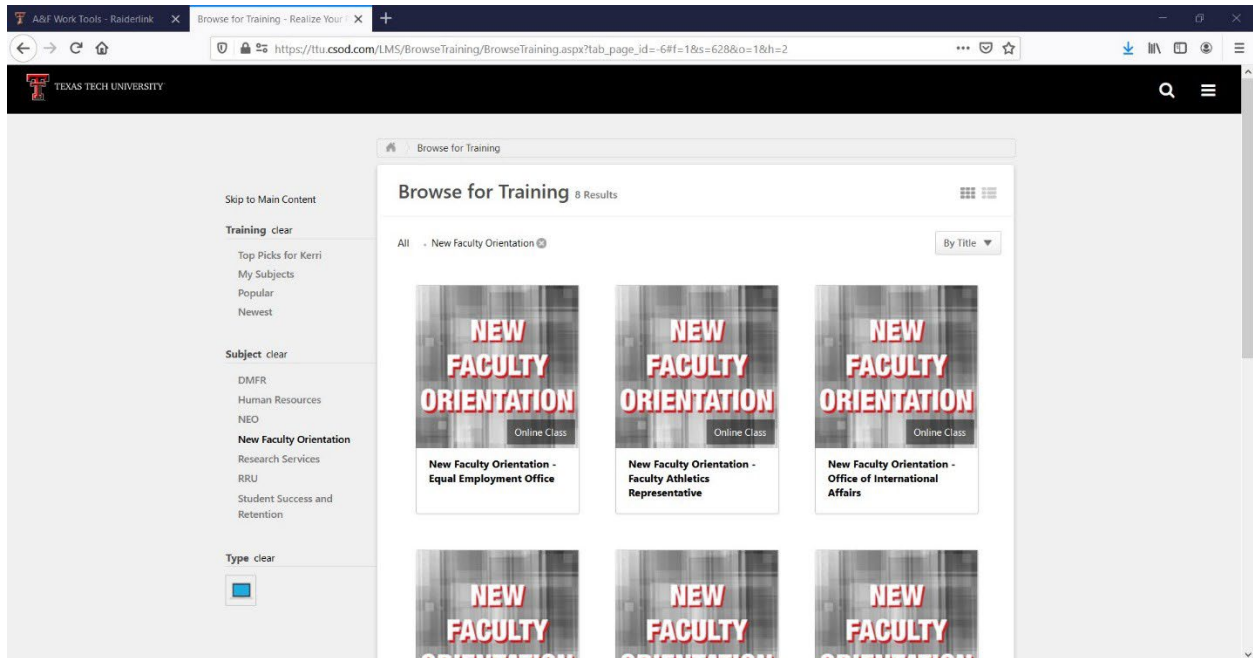
2. On the home screen click on the 'Library' tab on the left:



3. Click on 'New Faculty Orientation' on the left side menu under 'Subject':



#### 4. This should bring you to all videos for New Faculty Orientation:



5. Click on the training videos to see the 'Training Details'. You can either click 'Launch' to begin the training immediately or 'Assign' to add it to your 'Training Schedule' on the Home Page to complete later.

## Training Details



### New Faculty Orientation - Equal Employment Office

Online Class · New Faculty Orientation

**Launch**

**Assign**

Course Description Goes Here

6. There is one training that will not appear in this section but it is a university-wide employee training requirement. **Using the search function please search for 'EEO, Title IX, Clery Act & Ethical Conduct Training.'** This training must also be completed:

