



Annual Security & Fire Safety Report 2018

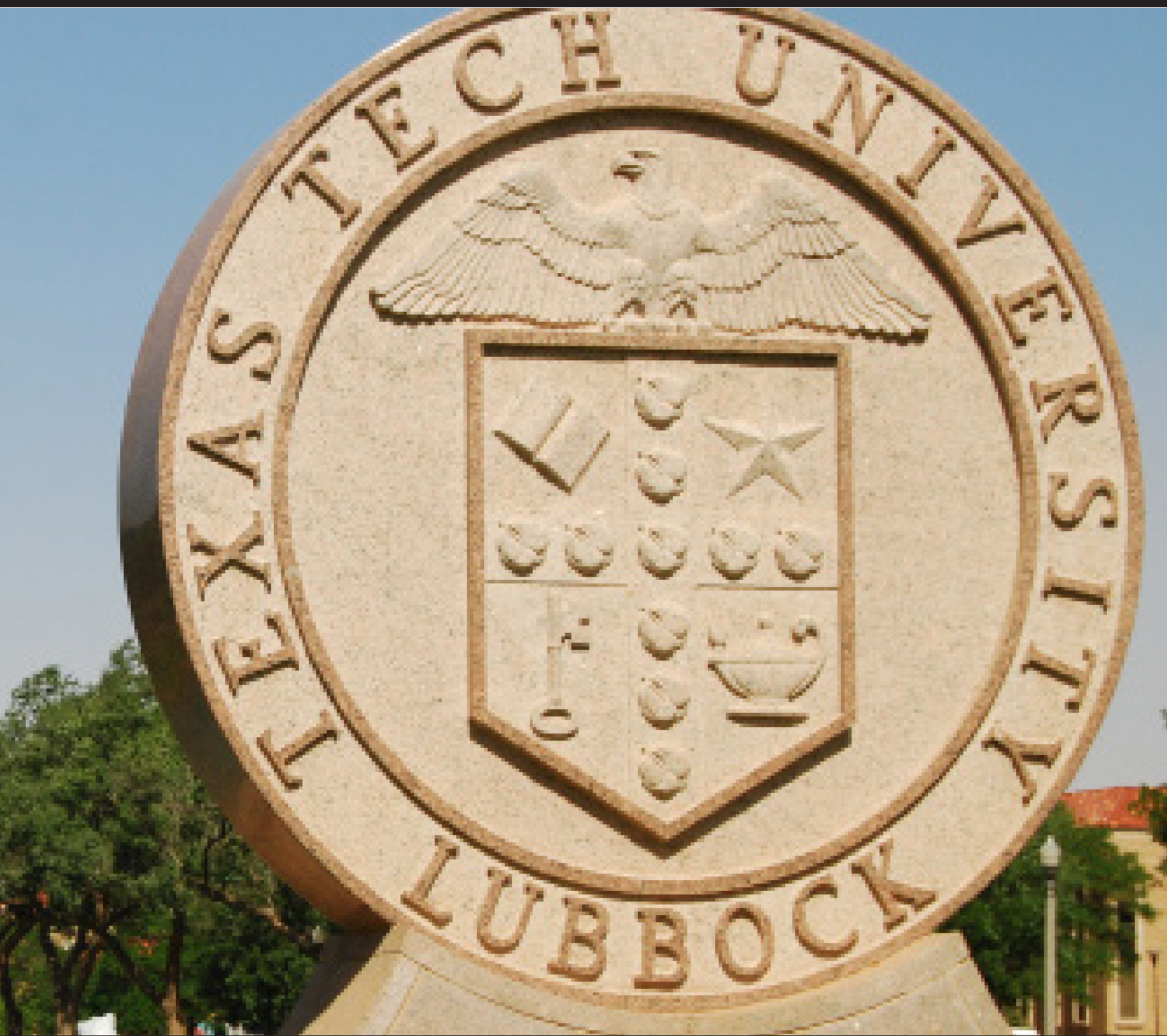


TEXAS TECH
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The 2018 Annual Security Report begins on page 4.

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Cover Photo by Ryan Ortegon



2018 ANNUAL SECURITY REPORT



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LETTER FROM THE PRESIDENT & THE CHIEF OF POLICE

Fellow Red Raiders-

Here at Texas Tech University, we are dedicated to maintaining a safe, secure community in order for students and faculty to prosper. In addition to this report, Texas Tech University has taken on numerous initiatives to ensure such an environment for students and faculty. We highly encourage all students and faculty members to familiarize themselves with Texas Tech University's resources for campus security, reporting crimes and other emergencies.

It is imperative that all students, faculty and staff use the resources and follow Texas Tech University's initiatives to ensure the safety and success of all. Moreover, we encourage all students and faculty to further review the strategies and actions in place at Texas Tech University to support a safe and secure campus, as this is our greatest concern. The University strongly encourages honest reporting of campus-related incidents and support for victims of crime or discrimination. To make comprehensive reporting and support possible, everyone in the campus community must be aware of their responsibilities regarding safety and security, and know the resources available. Campus safety and security is only truly achieved with participation from the entire campus.

We appreciate your attention to this crucial matter.

Sincerely,



Dr. Lawrence Schovanec
Texas Tech University President



Kyle K. Bonath
Texas Tech University Chief of Police



INTRODUCTION

Texas Tech University is a public, co-educational research university located in the city of Lubbock, Texas with a population of 243,839. The University, established in 1923, is the leading institution of the Texas Tech University System. Texas Tech University main campus hosts the fifth largest student body in the State of Texas and is the only one in Texas, and one of a few in the world, to house a university, law school, and medical school at the same location. It is also one of the largest land mass university campuses at 1,839 acres.

Additionally, Texas Tech University has nine regional teaching sites around the State of Texas and one campus in Costa Rica. Eight of the nine are reported on in this year's annual report, excluding the site in Rockwall, Texas which was not open for the full reporting year. This report does not pertain to Texas Tech University Health Sciences Center in Lubbock or any other regional TTUHSC teaching sites. The Clery Report for TTUHSC can be located on their website using this link: <https://www.ttuhsc.edu/emergency/clery-report.aspx>

In the fall semester of 2018, 38,209 students were enrolled at Texas Tech University. Of those, 31,957 were undergraduate, 5,835 graduate, and 417 law students. Texas Tech University has well over 2,500 academic staff members.

All members of our community are encouraged to act responsibly, work collaboratively, and whenever possible, assist each other to promptly, accurately, and effectively report all unsafe incidents and criminal offenses to one or more campus security authorities or responsible employees. Instructions for reporting campus policy violations, crimes, and Title IX incidents are included in this report.

With that goal of community safety in mind, this Annual Security Report is intended to familiarize everyone with campus policies, procedures, and resources necessary to make informed decisions and seek help when an incident occurs. To familiarize with policies and resources that support campus safety, see sections I through III, information on reporting mechanisms and victim resources are included there.

Secondly, the Annual Security Report reviews important crime statistics on each Texas Tech campus to inform students, staff and faculty and the University community. Crime statistics are reported by campus location in Section V of this report. The University would encourage readers of this report to read Section IV "Reading and Understanding Crime Statistics" before viewing the campus crime statistics.

Questions about this report should be directed the Texas Tech Police Department at police@ttu.edu or by calling 806-742-3931.

JEANNE CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a consumer protection law passed in 1990. The law requires all colleges and universities which receive federal funding to share information about certain crimes which occur on and around campus, as well as institutional efforts to improve campus safety. This information is made publicly accessible through the University's Annual Security Report (ASR).

Colleges and universities must outline specific policies and procedures within their ASR, including those related to disseminating timely warnings and emergency notifications about certain crimes, options for survivors of sexual assault, domestic violence, dating violence, and stalking. Colleges and universities are also required to provide information about campus crime reporting processes.

Texas Tech University's ASR is distributed electronically through the TechAnnounce email system, published online at <http://www.depts.ttu.edu/tpd/clery.php>, and is made available in print to all currently enrolled and prospective students and campus employees.

Additionally, the Parent & Family Relations department announces the publication of the ASR in a newsletter sent to the parents of students. An advertisement regarding publication information will run periodically in The Daily Toreador and will be posted in common areas in campus buildings that are frequented by faculty, staff, students, and visitors.

Copies of the ASR may be obtained in person from the Office of Student Conduct, Dean of Students, University Student Housing, or the Texas Tech Police Department during normal business hours, 8:00 A.M. - 5:00 P.M., Monday through Friday.

Additionally, the ASR can be found on-line at the Texas Tech Police Department's website under the link "Campus Crime Report":

<http://www.depts.ttu.edu/tpd/clery.php>

TITLE IX AND SEXUAL MISCONDUCT

Certain Clery-specific crimes are also considered to be Title IX violations and will be handled by the University as mandated under both statutory requirements.

What is Title IX?

The United States Code of Federal Regulations, Title IX states, “No person in the United States shall, on behalf of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.” 20 USCA §1681. Texas Tech is committed to providing its students, faculty, and staff with an education and workplace environment free from any form of unlawful discrimination. The Texas Tech community is dedicated to fostering and supporting a culture of mutual respect and communication.

Prohibited Conduct

Texas Tech University does not tolerate discrimination or harassment of students based on, or related, to sex, race, national origin, religion, age, disability, protected veteran status, or other protected categories, classes, or characteristics.

While sexual orientation and gender identity are not protected categories under state or federal law, it is Texas Tech University policy not to discriminate based on sexual orientation or gender identity.

Actions related to admission, discipline, housing, extracurricular and academic opportunities shall not be made based on a student’s protected status.

Discriminatory behavior is prohibited regardless of the manner in which it is exhibited, whether verbally, in writing, or electronically displayed or conveyed.

Individuals who violate these policies and laws are subject to disciplinary action, up to, and including, expulsion.

Examples of the types of discrimination that are strictly prohibited by Texas Tech include but are not limited to: sexual misconduct/harassment, the failure to provide equal opportunity in athletics, discrimination in a school’s science, technology, engineering, and math (STEM) courses and programs, and discrimination based on pregnancy.

Who can you report to?

You can report an incident of a Title IX, sexual misconduct/harassment, or discrimination violation to Texas Tech University online using this form, [File a Report](#), or based on your status with the University, by directly contacting any of the following administrators or offices:

Title IX Case Manager: Meredith Holden

232-E Student Union Building, Box 42005
Lubbock, TX 79409
806-834-5556
806-742-SAFE (7233)
meredith.holden@ttu.edu

Title IX Administrator: Kimberly Simón
Texas Tech Office of the President
Administration Building, Room 115, Box 42005
Lubbock, TX 79409
806-834-1949
kimberly.simon@ttu.edu

Students: Matt Gregory, Dean of Students
Deputy Title IX Administrator for Students
201AA Student Union, Box 42031
Lubbock, TX 79409
806-834-5791
matt.gregory@ttu.edu

Athletics: Dr. Judi Henry
Deputy Title IX Coordinator for Athletics
Athletics Offices Room 109, Box 43021
Lubbock, TX 79409
(806) 834-0976
judi.henry@ttu.edu

Employees: Jodie Billingsley
Assistant Vice President for Human Resources
160 Doak Conference Center,
2518 15th Street Lubbock, TX 79409
806-834-1091
jodie.billingsley@ttu.edu

Report misconduct involving faculty and staff:

Office of Equal Opportunity
1508 Knoxville Ave, Suite 208
Box 41073, Lubbock, TX 79409
806-742-3627

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SECTION I: REPORT A CRIME



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REPORTING CRIMES

All students, faculty, staff, and visitors are encouraged to promptly report all crimes and public safety related incidents to the Texas Tech Police Department or applicable law enforcement agency in a timely manner, including times when the victim of a crime elects not to, or is unable to make a report. See Texas Tech University Operating Policy 40.03 attached hereto as Appendix C. Doing so ensures prompt and efficient response to incidents of crime and helps to preserve important evidence needed to ensure a successful investigation and prosecution of offenders.

Reporting a crime that just occurred or is in progress:

- Dial 9-1-1 from a campus landline phone (emergencies)
- Dial 9-1-1 from a cell phone or off-campus landline
- Press the call button on any Texas Tech Blue Light Emergency Phones (Easily identifiable and strategically placed at various points around the campus.)

Using any one of the listed methods will connect a person to an emergency dispatcher who is capable of directing police, fire or EMS responders to an appropriate location.

Reporting Non-Emergencies:

- Texas Tech Police Department: (806) 742-3931
- Dean of Students: (806) 742-2984
- Office of Student Conduct: (806) 742-1714

In addition to law enforcement, students can report crimes and misconduct to Responsible Employees, Campus Security Authorities, the Dean of Students, Title IX Administrator, Texas Tech University Office of Student Conduct, student counselors, or anyone within the Texas Tech Community who is in a position to assist you.

Reporting to the University vs. Law Enforcement

Some instances of misconduct may also constitute a violation of state, federal, or local law. It is always the student's or employee's option to report misconduct to

the University, local law enforcement, or both. Texas Tech University administrators are happy to assist in making a report to law enforcement and will even accompany the victim if he or she wishes. Reporting to the Texas Tech Police Department can lead to criminal charges and prosecution.

If a student or employee wishes to report to both the Texas Tech Police Department and the Office of Student Conduct / Title IX, an investigator from the University will coordinate with the Texas Tech Police Department detectives so that the student only has to give a statement one time. This would be scheduled at the earliest convenience of the student and the Texas Tech Police Department / Texas Tech University investigators.

Employee Grievances

An employee having a grievance should submit a Complaint of Discrimination Form to the Office of Equal Employment Opportunity within 30 days from the date of the complained action using the following link:

<http://www.depts.ttu.edu/hr/formsPolProc/forms.php>.

For additional information from the Office of Equal Opportunity please call 806-742-3627 or visit the System Administration Building, Suite 208.

False Reports

Under Section 42.06 of the Texas Penal Code, it is a state jail felony for an individual to knowingly initiate, communicate or circulate a report of a present, past, or future bombing, fire, offense, or other emergency that the individual knows is false, involves a public or private institution of higher education, and would:

Cause action by an official or volunteer agency organized to deal with emergencies; place a person in fear of imminent serious bodily injury; or prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.

REPORTING CRIMES: MANDATORY REPORTING, CAMPUS SECURITY AUTHORITIES AND RESPONSIBLE EMPLOYEES

Campus Security Employees vs. Responsible Employees

The term “Campus Security Authority” (CSA) is used by the Clery Act to indicate someone who collects crime reports and who holds a particular capacity within the University. This includes, but is not limited to, campus police, a person with responsibility for campus security (kiosk guards, event security, or student escorts), or an official who has significant responsibility for students and campus activities (such as student housing, student conduct, athletics, and student organizations.)

“Responsible Employees” is a term used by Title IX related to the concept of notice of sex /gender discrimination or harassment. The following employees at Texas Tech University are considered responsible employees: (1) all faculty members and instructional staff, including full-time faculty, part-time faculty, adjunct professors, and graduate teaching assistants; and (2) all staff members, including student staff whose job responsibilities include oversight, supervision, or responsibility for students.

All employees who witness or receive a report of unlawful discrimination or other violations of the law have the obligation to report such actions to the appropriate authority. A supervisor who receives a report of discrimination shall notify the Office of EO of such report. For reporting requirements relating to claims of Sexual Misconduct, Responsible Employees have a duty to promptly report all known details of incidents of sex discrimination, sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, Sexual Misconduct, sexual exploitation, public indecency, interpersonal violence, and stalking to the University Title IX Administrator, Title IX deputy administrators, or Office of Equal Opportunity. Responsible Employees are not confidential reporting resources.

Disclosures to licensed clinical and/or mental health professionals acting in their professional role in the provision of services are not subject to the foregoing mandatory reporting requirements. These employees include physicians, psychologists, nurses, counselors,

and those performing services under their supervision.

These employees are encouraged to provide students or employees with information and guidance regarding university reporting options and available resources but will not report or otherwise refer instances of sexual harassment/misconduct to university administrators without the student or employee’s express permission.

Reports to CSA’s and Responsible Employees

Under Clery, a crime is “reported when it is brought to the attention of a campus security authority or local law enforcement personnel by a victim, witness, or other third party or even offender, regardless if the individual is involved in the crime, reporting the crime, or is associated with the institution.”

If a campus security authority receives the crime information and believes it was provided in good faith, they should document it as a crime report. In “good faith” means there is a reasonable basis for believing that the information is not simply a rumor or hearsay. That is, there is little or no reason to doubt the validity of the information. CSA’s are required to forward a CSA Incident Report Form to the Texas Tech Police Department allegations of Clery Act crimes that he or she concludes were made in good faith.

The CSA Incident Report Form can be found online at: https://www.depts.ttu.edu/ttpd/Clery/CSA_Form_fillable.pdf

Under Title IX, the University must take immediate action when “notice” of sexual harassment/misconduct is received. Responsible employees have a mandatory reporting obligation when they know, or reasonably should know, about an incident of alleged sexual harassment, sexual violence, or other form of gender-based harassment. When a responsible employee becomes aware of an incident, they are to immediately contact the Title IX Administrator, Office for Student Rights and Resolution, or the deputy Title IX administrators.

REPORTING CRIMES: MANDATORY REPORTING, CAMPUS SECURITY AUTHORITIES AND RESPONSIBLE EMPLOYEES

Confidentiality and Confidential Reporting

Texas Tech University is committed to ensuring confidentiality during all stages of the student conduct process. If students are unsure whether they want to involve family or friends and are not yet certain whether they want to report to the police or the University, there are resources available, both on and off campus, that offer confidential assistance and support.

If a student discloses an incident to a Campus Security Authority (CSA) or responsible employee with the condition of remaining anonymous and/or confidential, the CSA or responsible employee must still forward the Clery crime statistics and/or report the existence of a Title IX incident to the University, including the names of involved parties, and officials will review the requests for confidentiality. However, if the circumstances indicate there is a continuing threat to either the victim or the campus community, the responsible official will contact law enforcement to ensure campus community safety. In Title IX matters, law enforcement will not be contacted unless requested by the complaining party.

Although licensed professional mental health and pastoral counselors are exempt from Clery Act requirements, Texas Tech University encourages such counselors to tell victims about the confidential reporting process if, in their judgment, it is appropriate to discuss crime reporting with the victim. See Texas Tech University Operating Policy 40.03 attached hereto as Appendix C.

All reports of misconduct will be maintained with the highest possible level of confidentiality. The information, once referred, will still remain private and will be shared only with those administrators who have a legitimate educational need to know in order to best assist and support the student.

Once the appropriate administrators have been notified of the incident, the University will provide resources and support, promptly investigate, and equitably resolve the allegation according to established university procedures, unless the student requests that no action be taken.

Please reference OP40.03: Sexual Harassment, Sexual assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure (Appendix C) for Texas Tech's policies and procedures for information regarding confidential reporting.

Please reference the Texas Tech University Faculty, Staff, and Student Employees Reporting Responsibilities Chart (Appendix F) for a helpful diagram on what a Responsible Employee should report and to whom.

If you are an employee of Texas Tech University and are unsure of which category you fall under, what you must report and to whom, or have questions regarding training, please contact Kimberly Simón, Title IX Administration at (806) 834-1949 or at kimberly.simon@ttu.edu.

Texas Tech University does not tolerate retaliation and takes all available steps to prevent its occurrence; any retaliatory threats or actions will be addressed promptly and effectively.

NOTICE TO THE UNIVERSITY COMMUNITY: TIMELY WARNINGS

Texas Tech University realizes that situations may arise that warrant the issuance of a timely warning for events that do not meet the elements of an emergency, such as criminal offenses that are likely to reoccur based upon known facts. The Texas Tech Police Department has the responsibility to provide timely warnings to the campus community about reported crimes in a manner that will aid in the prevention of similar offenses.

The Decision to Issue a Timely Warning

A warning will be issued when the following crimes occur and applicable criteria has been met: criminal homicide, robbery, aggravated assault, sexual assault, burglary, motor vehicle theft, arson, domestic violence, dating violence, stalking, or any of the above mentioned crime if the offender was motivated by bias, or any other crime or situation that poses a threat to the public health or safety of the campus community.

The Texas Tech Police Department, Chief of Police, or a designee is responsible for making the decision to issue a timely warning and will, on a case-by-case basis, determine the content and appropriate distribution method to ensure the persons at risk are notified.

Determining Whether a Continuing Threat Exists

Texas Tech University will continue to alert the community until the threat of harm has ceased. The determination of whether a reported crime presents a continuing threat to the University will be decided on a case-by-case basis in light of all of the facts surrounding a crime, including but not limited to: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

Content of the Warning

Texas Tech University has multiple campuses, and members of each campus community are able to be notified of situations that may warrant the issuance of a timely warning. This is done through TechAlert, Texas Tech University's centralized emergency communication system, which allows individual members of each campus community to receive notifications specifically tailored to the individual's campus.

Any warning issued to the campus community will contain sufficient information about the nature of the threat to enable recipients to take action to protect themselves. While law enforcement may need to keep some facts confidential to avoid compromising an investigation and protect victim privacy, information to be issued in a timely warning includes but is not limited to:

- A succinct statement of the incident
- Areas of campus the University advises students and employees to avoid, if applicable
- Possible connections to previous incidents, if applicable
- Physical description of at-large suspect, if available
- Date and time the warning was released
- Crime prevention or personal safety tips
- Other relevant and important information



NOTICE TO THE UNIVERSITY COMMUNITY: EMERGENCY NOTIFICATION & TIMELY WARNING

Emergency Response Methods

Emergency Notification & Timely Warnings will be distributed in a manner likely to reach the entire campus community using the most expedient method(s) available beginning with distribution to the building or area most affected by the threat.

Notifications may be made using any or all of the following means:

- Verbal announcements
- TechAlert text messaging
- TechAlert email
- TechAlert voicemail
- Tech Announce email
- Texas Tech Outdoor Warning Siren System
- Fire Alarm Systems
- Indoor and outdoor digital signage
- Texas Tech Police Unit Public Address Systems
- Texas Tech Building Public Address Systems
- Texas Tech Emergency Communications Webpage
- Texas Tech University “Home” Webpage
- Telephone
- Issuance of press statements or releases to members of the media
- Social Media
- Any other means that may be an effective tool for reaching those who might be at risk

System Testing Policies and Procedures

In accordance with Texas Education Code Section 51.217 and United States Public Law 110-315 Title IV, the Texas Tech University Emergency Management Coordinator schedules and executes at least one test of Texas Tech University’s emergency response and evacuation procedures annually. The tests are in the form of one of the following: a mandatory emergency drill, tabletop, functional, or full-scale exercise. The tests, at a minimum, include testing of procedures for immediate emergency notifications of threats. All tests conducted are followed up by an “after action review,” the purpose of which is to determine which procedures we need to sustain and how we need to refine or improve emergency response, evacuation and emergency notification procedures.

For more information about Emergency Management Plans and relevant annexes accessible to the public, please visit:

<https://www.depts.ttu.edu/communications/emergency/downloads/ttu-emergency-plan.pdf>

LAW ENFORCEMENT - LUBBOCK

Texas Tech Police Department

The Texas Tech Police Department is the primary agency responsible for investigating criminal activity occurring on the Texas Tech University campus. Officers patrol the campus 24 hours each day, 365 days a year. The police department provides immediate response to all police, fire, and medical emergencies, as well as general police services such as accident investigation and crime prevention.

The Texas Tech Police Department is a model police organization. In partnership with our community, it operates in a participative, team-based environment and delivers quality community-oriented services in a proactive and efficient manner.

The Texas Tech Police Department's jurisdiction does not include non-campus properties owned or controlled by registered student organizations. The Lubbock Police Department provides information about criminal activity at properties owned or controlled by registered student organizations to the Texas Tech Police Department. For purposes of reporting the data in the Annual Disclosure of Crime Statistics section of this report, the term "non-campus buildings" includes areas off campus owned or controlled by registered student organizations. Texas Tech University has no responsibility for security policies, procedures, or safety at these locations.

Texas Tech Police Department Officers are duly sworn and licensed Peace Officers of the State of Texas. As such, they are fully empowered by the state and have authority to stop vehicles, make arrests, and enforce all state laws. They are commissioned by the Texas Tech University System Board of Regents pursuant to the Texas Education Code, Section 51.203. Their primary duty and jurisdiction is to serve the Texas Tech University community.

Texas Tech Chief of Police

The Texas Tech Police Department is currently led under the direction of Chief Kyle K. Bonath. Chief Bonath earned an MBA and a BBA in accounting from Texas Tech University. During his 25 years as a Special Agent in the FBI, Mr. Bonath held a wide range of operational and leadership positions. He managed all FBI investigations in the Eastern District of Oklahoma, and served as a manager at FBI headquarters in the Financial Crimes Section and in the Audit Unit of the Inspections Division. He also served as a Special Agent in Beaumont, Midland, and Lubbock, Texas. After his retirement from the FBI in February of 2015, he was employed with CenturyLink Corporate Security responsible for the oversight of critical infrastructure until accepting the Texas Tech Police Chief position in September of 2015.

Local Law Enforcement

Texas Tech Police maintain professional working relationships with local law enforcement agencies through active interaction and memoranda of understanding to help ensure timely, coordinated, efficient, and effective response to all crimes and emergencies occurring on campus.

The law enforcement agencies the Texas Tech Police Department work with include but are not limited to: the Lubbock Police Department, Lubbock County Sheriff's Office, the Criminal District Attorney's Office, Texas Department of Public Safety, Texas Alcoholic Beverage Commission, FBI, ATF, and the U.S. Marshals Service.

Additionally, the Texas Tech Police Department maintains close working relations with University Medical Center Security, the Voice of Hope (formerly Lubbock Rape Crisis Center), the Lubbock County Youth Center, Women's Protective Services, and Children's Protective Services.

Local Law Enforcement

The City of El Paso Police Department is the primary agency responsible for investigating criminal activity occurring in and around the Union Depot Building which hosts Texas Tech University's Recognized Regional Teaching Site at El Paso activities. The Union Depot is also staffed by Texas Tech security guards who provide security 24/7. Texas Tech security guards have the authority to ask persons for identification and to determine whether individuals have lawful business on campus. Criminal incidents are referred to the City of El Paso Police Department. Though Texas Tech security guards do not possess full arrest power or carry weapons, their presence and observations at the Union Depot Building support and assist the work of the City of El Paso Police Department. No memorandum of understanding exists between Texas Tech University El Paso and the City of El Paso Police Department.

The City of El Paso Police Department is a dynamic and innovative entity composed of over 1,000 officers and 205 civilian employees. The City of El Paso Police Department Officers are duly sworn and licensed Peace Officers of the State of Texas. As such, they are fully empowered by the state and have authority to stop vehicles, make arrests, and enforce all state laws. The department's clearance rate for major crimes exceeds the average in most categories for cities with a population greater than 500,000.

El Paso Police Headquarters:

911 N. Raynor, El Paso, Texas, 79903

Emergency phone number: **9-1-1**

Local Law Enforcement

The City of Fredericksburg Police Department is the primary agency responsible for investigating criminal activity occurring in and around the Hill Country University Center (HCUC) which hosts Texas Tech University Recognized Regional Teaching Site at Fredericksburg activities. Fredericksburg Police Department Officers patrol 24 hours each day, 365 days a year. Officers are duly sworn and licensed Peace Officers of the State of Texas with authority to stop vehicles, make arrests, and enforce all state laws. No memorandum of understanding exists between Texas Tech University Fredericksburg and the City of Fredericksburg Police Department.

The Fredericksburg Police Department:

1601 East Main Street, Fredericksburg, Texas, 78624

Emergency phone number: **9-1-1**

Non-Emergency number: **830-997-7585**



LAW ENFORCEMENT - HIGHLAND LAKES/MARBLE FALLS

Local Law Enforcement

The City of Marble Falls Police Department is the primary agency responsible for investigating criminal activity occurring in and around the Frank Fickett Education Center which hosts Texas Tech University's Regional Teaching Site at Highland Lakes. MFPD patrols 24 hours each day, 365 days a year. MFPD Officers are duly sworn and licensed Peace Officers of the State of Texas fully empowered to stop vehicles, make arrests, and enforce all state laws. No memorandum of understanding exists between Texas Tech University Highland Lakes and the City of Marble Falls Police Department.

Marble Falls Police Headquarters:

606 Avenue N, Marble Falls, Texas, 78654

Emergency phone number: **9-1-1**

Non-Emergency number: **830-693-3611**

Burnet County Sheriff's Office:

1601 E. Polk St., Burnet, Texas, 78611

Emergency phone number: **9-1-1**

Non-Emergency number: **512-756-8080**



LAW ENFORCEMENT - JUNCTION

Local Law Enforcement

The Kimble County Sheriff's Department works closely with the Regional Site Director and is the primary agency responsible for investigating criminal activity occurring in and around the Texas Tech University Center at Junction campus. Kimble County Sheriff's Deputies are duly sworn and licensed Peace Officers of the State of Texas. As such, they are fully empowered by the state and have authority to stop vehicles, make arrests, and enforce all state laws. No memorandum of understanding exists between Texas Tech University Junction and the Kimble County Sheriff's Department.

Kimble County Sheriff's Department Headquarters:
415 Pecan St, Junction, Texas, 76849



LAW ENFORCEMENT - COLLIN

Local Law Enforcement

The City of McKinney Police Department is the primary agency responsible for investigating criminal activity occurring in and around the Collin Higher Education Center which hosts Texas Tech University's Regional Teaching Site at Collin. McKinney PD patrols 24 hours each day, 365 days a year. McKinney PD Officers are sworn and licensed Peace Officers of the State of Texas with authority to stop vehicles, make arrests, and enforce all state laws. No memorandum of understanding exists between Texas Tech University at Collin and the City of McKinney Police Department.

McKinney Police Department:

2200 Taylor-Burk Dr., McKinney, Texas, 75071

Emergency phone number: **9-1-1**

Non-Emergency number: **972-547-2700**



LAW ENFORCEMENT - HILL COLLEGE

Local Law Enforcement

The Cleburne Police Department is the primary agency responsible for investigating criminal activity occurring in and around Hill College's Johnson County Campus, which hosts Texas Tech University's Higher Education Teaching Site at Hill College. Cleburne Police Department patrols 24 hours a day, seven days a week. Cleburne Police Department Officers are sworn and licensed Peace Officers of the State of Texas. Accordingly, they have authority to stop vehicles, make arrests, and enforce all state laws. No memorandum of understanding exists between Texas Tech University at Hill College and the Cleburne Police Department.

Cleburne Police Department:

302 W. Henderson St, Cleburne TX 76033

Emergency phone number: **9-1-1**

Non-Emergency number: **817-645-0972**

Johnson County Sheriff's Office:

1102 E Kilpatrick St, Cleburne, TX 76031



LAW ENFORCEMENT - COSTA RICA

Local Law Enforcement

The Delegación de Policía Escazú is the primary agency responsible for investigating criminal activity occurring in and around the Costa Rica satellite campus at Texas Tech University. Law enforcement authorities of the Delegación de Policía Escazú have authority to make arrests, stop vehicles, and enforce all applicable local laws. No memorandum of understanding exists between Texas Tech University Costa Rica and the Delegación de Policía Escazú.

Delegación de Policía Escazú (Nearest police):

San José Province, San Rafael de Escazú, Costa Rica

Emergency phone number: **9-1-1**

Non-Emergency number: **506-2228-1274**



LAW ENFORCEMENT - SEVILLA

Local Law Enforcement

There are three types of police forces in Spain: the Policia Nacional (National Police), the Guardia Civil (National Military Police), and the Policia Local (Local Police). Most issues involving the Texas Tech University Center in Sevilla will be handled by the Policia Nacional. Law enforcement authorities of the Policia Nacional have authority to make arrests, stop vehicles, and enforce all applicable local laws. No memorandum of understanding exists between the Texas Tech University Center in Sevilla and the Policia Nacional.

Policia Nacional (Neares police):

Pza. De la Almeda, 39

41002-Sevilla

Emergency phone number: **9-1-1**

Non-Emergency number: **95-428-95-75 / 60**

Customer Service Number: **91-322-76-00 / 12**



LAW ENFORCEMENT -WACO

Local Law Enforcement

The McLennan Community College Police Department (MCCPD) is the primary agency responsible for investigating criminal activity occurring in and around the Michaelis Academic Center and Science buildings which host Texas Tech University Recognized Regional Teaching Site at Waco activities. No memorandum of understanding exists between Texas Tech University Waco and the McLennan Community College Police Department.

MCC has primary responsibility for law enforcement on campus and works closely with the Waco Police Department and other law enforcement agencies. The campus police conduct vehicular, foot, and bicycle patrol on campus 24 hours a day, seven days a week. The department employs eight campus security officers who assist in safeguarding the campus community and in the enforcement of college rules and regulations. MCC Police investigates all reported criminal activities and emergencies occurring on campus. The MCCPD is located in the Student Services Building.

McLennan Community College Police Department:

Student Services Building, 1400 College Dr, Waco, TX 76708

Emergency phone number: **9-1-1**

Non-Emergency number: **254-299-891**

Waco Police Department:

3115 Pine Ave, Waco, TX 76708

Emergency phone number: **9-1-1**

Non-Emergency number: **254-750-7500**



SECTION II: VICTIM RESOURCES



TEXAS TECH
UNIVERSITY.

WHEN SEXUAL MISCONDUCT OCCURS

Overview

It is the unfortunate truth that, regardless of efforts to reduce risk, sexual misconduct can and does occur, both on and off campus. When an incident of sexual misconduct occurs, it's important for victims to take immediate steps to secure their own safety and preserve evidence, where possible, in the event the victim decides to report criminally or with the University.

Get to a Safe Place

The most important thing for a survivor of sexual misconduct is to get to a safe place immediately after the assault. Whether that safe place is your home, a friend or family member's home, or a public building, get to a place where you feel safe. Once that feeling of safety has been achieved, if you need medical attention, you should call 9-1-1 or go to the nearest emergency room.

Seeking Medical Attention/Reporting the Crime

Once a safe place has been found, survivors should consider seeking medical attention. If medical attention is warranted, survivors should call 9-1-1 or go to the nearest emergency room. Additional contact information for regional health providers are listed in the contact tables on the following pages.

Once medical attention is no longer necessary, survivors are strongly encouraged to report the offense, but survivors may decline to report the incident. As mentioned in Section I, assistance is available from campus authorities in reporting a crime.

To report an offense to the Texas Tech Police Department (non-emergency) call 806-742-3931. Other non-emergency numbers for local law enforcement can be found in Section I under Law Enforcement.

Preserving Evidence & Keeping Your Options Open

Survivors do not need to immediately decide if they wish to pursue legal action. Due to the importance of evidence in criminal and administrative investigations, survivors should consider taking steps to preserve evidence. It is important to preserve forensic and other physical evidence that may assist in proving the alleged criminal offense occurred, and such evidence may be helpful in obtaining a protective order against the respondent.

If you have been sexually assaulted within the past 96 hours, it is strongly encouraged that you seek medical attention at an emergency room from a Sexual Assault Nurse Examiner (SANE).

The comprehensive exam will be provided at no cost to you. This forensic medical exam will include a physical examination, photo documentation of injuries, collection of clothing, and collection of DNA evidence, which may be preserved and used to aid in a criminal prosecution if so desired.

You do not need to decide at this time whether you want to pursue legal action, but if you save the evidence, it offers you more options in the future when you are better able to decide.

WHEN SEXUAL MISCONDUCT OCCURS

Preserving Evidence & Keeping Your Options Open

In an effort to preserve as much evidence as possible, you should refrain from doing anything that may wash away or destroy DNA. Therefore, until a SANE has been completed at a healthcare facility, please follow these instructions:

- Do not shower, bathe, or douche. Doing so will wash away vital DNA and other physical evidence.
- Do not use the restroom. If you must urinate, collect a sample of your urine in a clean container and seal that container with a lid or plastic wrap. Urine testing may provide evidence of drugging if tested soon after an assault.
- Do not touch any bodily fluids on any of your clothing, sheets, or other objects.
- Do not comb or brush your hair.
- If the assault involved oral penetration, do not brush your teeth or rinse your mouth. Do not eat, drink, or smoke anything until a SANE nurse has collected physical evidence.
- Do not clean your injuries.
- Do not clean the crime scene.
- Do not move anything the perpetrator may have touched.

Even if you are unsure whether you want to report the incident to the police and/or seek criminal prosecution, it is strongly suggested that you get a SANE done. The forensic collection and preservation of evidence will allow you more options at a later date. DNA evidence is no longer available after 96 hours, and could be of significant importance if you decide you would like to report something in the future. In Texas, the Non-reported Sexual Assault Evidence Program allows such evidence to be secured and preserved for up to two years, giving you time to consider whether you want to report the crime and/or seek criminal prosecution.

These Lubbock healthcare facilities provide SANE services 24 hours a day, 7 days a week.

UNIVERSITY MEDICAL CENTER
602 Indiana Ave, Lubbock, TX 79415
(806) 775-8200



COVENANT MEDICAL CENTER
3615 19th Street, Lubbock, TX 79410
(806) 725-0000



Additional information regarding forensic evidence and survivors of sexual assault, provided by the National Center for Victims of Crime, is attached in Appendix H.

WHEN SEXUAL MISCONDUCT OCCURS

If You Are Not Ready To Seek Medical Attention

Once you are in a safe location, it is strongly recommended that you take steps to preserve evidence of the assault. This will give you more options if you later decide to pursue reporting the crime. Physical DNA evidence could be vital to identifying the perpetrator if unknown, or proving the identity of a known perpetrator.

While it is highly recommended that you seek medical care and receive professional forensic medical examination, **you may take steps to preserve physical evidence on your own:**

- If you have sterile plastic gloves available, wear those gloves while collecting evidence to reduce contamination.
- Do not touch any bodily fluids on any of your clothing, sheets, or other objects. Collect items of clothing containing bodily fluids and place those items in paper bags. Roll the tops of those bags down to seal them. **Do not store evidence in plastic bags because that may destroy evidence.**
- If the assault occurred on a bed, place all sheets and linens in a paper bag and seal those bags.
- Photograph any cuts, bruises, or other injuries to your body. Make sure the photos are well lit and clearly show the injuries. Use a ruler if available to provide a scale reference of the size of your injuries.
- Do not delete digital evidence from your phone or computer. Do not delete text messages, photographs, emails, instant messages, or any other digital evidence. This data may later provide vital information for a criminal investigation. If you are not comfortable having this data on your phone or computer, preserve it all on a thumb drive and store it in a safe place.

Reporting Incidents of Sexual Misconduct to Texas Tech

Methods for reporting incidents of sexual misconduct to the University vary depending on the status of the individuals involved. For specific reporting methods, please see Texas Tech University Operating Policy 40.03, attached as Appendix C.

Additional information regarding student disciplinary investigations, can be found in Section III of this document.

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

Upon notice or receipt of potential violation(s) of the Code of Student Conduct, The Dean of Students or the Managing Director or designee will appoint an Investigator who will inquire, gather and review information about the reported student misconduct, and will evaluate the accuracy, credibility, and sufficiency of the information. If it is determined that the information reported does not warrant an allegation, a Policy Clarification letter may be issued to involved parties to clarify the policy in question. When an initial report of misconduct by a third party does not identify the involved parties or the involved parties are not available, the Investigator will investigate the reported incident to fullest extent of the information available.

When a Complainant is identified, but is reluctant to participate in the investigative process and/or the student conduct process entirely, the University will make every attempt to follow the wishes of the Complainant while weighing the interests of the campus community and the possibility of a continuing threat. If the Complainant does not want to participate in the investigative process but has no aversion to the University pursuing conduct action with respect to the named Respondent, the University will proceed with the student conduct process to the extent of the information available. If the Complainant does not want the University to pursue the report in any respect, the University will investigate further only if there is reason to believe that a significant continuing threat to the campus community exists.

A student will be given notice of their involvement in regard to a referral received by the University by receipt of a “Notice of Investigation/Notice of Involvement” Letter. When preliminary information indicates that certain identifiable student(s) are associated with the reported incident, those student(s) will be asked to meet with an Investigator. In the event that a student fails to respond to written notification, an administrative hold may be placed on the student’s record to prevent further registration and transcript receipt. The administrative hold will remain until such time as the Investigator receives an appropriate response. Failure to comply with or respond to a notice issued as part of conduct procedure and/or failure to appear will not prevent an Investigator from proceeding with the conduct process. Likewise, failure of a student to respond to notification to appear may result in additional alleged violations and result in a charge of Failure to Comply.

Prior to the formal investigative process, a student will be provided a Student Rights and Responsibilities document. The document informs the student of their rights to be exercised before and during the investigative process. Information gathered during the course of the Investigation and student conduct process may only be shared with faculty, staff, students, and/or advisors who are directly involved in the incident or necessary to the student conduct process. Information gathered may also be disclosed in compliance with a judicial order or lawfully issued subpoena. A student has the right to:

1. A prompt, fair, and equitable process;
2. Be accompanied by an advisor to any meeting or Hearing. An advisor can be any one of the following: a member of the Texas Tech Community (faculty, staff, or student), a parent or legal guardian, a relative, or in situations involving criminal legal proceedings, an attorney. An advisor’s role is that of support – he or she may not speak on behalf of the student and does not have an active, participatory role in the conduct process. A witness, anyone who may have a conflict of interest, or anyone who may have any participatory role in the process may not be allowed to serve as an Advisor. Students who have been suspended may not serve as an advisor during their suspension and students who have been expelled may not serve as an advisor;

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

3. Refrain from making any statement relevant to the Investigation. Students are expected to cooperate with the University conduct process, but may elect not to participate in the Investigation process, either in part or entirely. However, a student's refusal to participate in the Investigation, in whole or in part, lasts for the duration of the conduct process. In other words, if a student chooses not to provide information during the Investigation, they will not be allowed to present new information during the Hearing - Similarly, if a student provides only limited information during the Investigation (i.e., answering some of the Investigator's questions but not others), then during the Hearing, the student will only be permitted to speak to the information he or she provided, with no additional commentary. The rationale for this policy is to prevent either party from presenting new evidence at the Hearing that was available during the investigative process for the purpose of disadvantaging the other party. The opportunity to provide information and evidence in support of his/her case;
4. Know if they have been issued any allegations of misconduct;
5. Know the range of sanctions that may be imposed for a conduct violation, if one is alleged and found to have occurred;
6. Know the Texas Tech University conduct policies and procedures, and where to find them;
7. Know that any information provided by the student may be used in a conduct proceeding;
8. Know that if a student makes any false or misleading statements during the student conduct process, that student could be subject to further disciplinary action.

It is the student's responsibility to:

1. Be responsive to all correspondence from the University;
2. Provide information relevant to the incident or situation;
3. Be honest and provide true and accurate information during the Investigation;
4. Review the Code of Student Conduct in order to fully understand all aspects of the student conduct process.

The Managing Director or designee will appoint an Investigator who will conduct a thorough, reliable, and impartial Investigation of the reported allegation. Reported allegations of misconduct under the Code have varying degrees of complexity and severity. Therefore, the Investigation procedures described below may vary. When initial inquiry indicates a concurrent police Investigation is occurring, the Investigator will, where possible, collaborate with the Texas Tech Police Department during the Investigation. Elements of this collaborative Investigation may include the Investigator coordinating with responding officers at the scene of the incident, joint interviews with police detectives, and evidence sharing. The Investigator will never take physical custody of any physical or electronic evidence, but will work closely with the Texas Tech Police Department to inspect, analyze, and incorporate physical or electronic evidence into the Investigative report. During the Investigation, Complainants and Respondents are responsible for providing all information or evidence

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

that they believe should be considered. Once the Investigation is complete, the Investigator will compile the relevant information and evidence into an Investigation Report, which may include a timeline of the event(s), statements from interviews, physical and electronic evidence, a breakdown of the discrepancies in the various interviews, and credibility considerations. The Investigator will document any physical or electronic evidence in a manner that is conducive and unobstructive to concurrent or forthcoming police Investigations. A student will have access to review the completed Investigation Report and/or investigative materials relevant to the Investigation after the Investigation has concluded. In order to protect confidentiality students may be given an electronic password protected copy of the investigation report which may be redacted. Allegations of potential violations of the Code of Student Conduct, if appropriate, are assigned at the conclusion of the Investigation at which point the Investigator explains the options for resolution to the involved parties. Should students not participate in the Investigative Process, the conduct process may continue without their participation. The Investigator may assign allegation(s) to the respondent based on the information that the Investigator collected without the student's participation, if appropriate.

A University official may request a meeting with a student in order to discuss a referral made to the Office of Student Conduct or other administrative department when the referral may not be deemed a violation of the code of student conduct, but when the Investigator or designee determines the referral warrants a discussion. The purpose of the discussion is to clarify concerns of the involved parties, to offer assistance to all involved parties, and to explain to the respondent that repeated referrals may warrant an Investigation which may warrant adjudication.

In any matter governed by the Code of Student Conduct, the parties (usually the Complainant and Respondent) may mutually agree to attempt to resolve the matter prior to conclusion of the conduct process through a Voluntary Resolution process. The procedures utilized in the Voluntary Resolution process must be agreed upon by the parties with concurrence from the Managing Director or designee. The parties must mutually agree in writing to all aspects of any resolution reached through the Voluntary Resolution process, including any restrictions, sanctions, or conditions as may be agreed upon by the parties with concurrence from the Managing Director or designee, and any such resolution will be binding and final with no opportunity to appeal. Either party may withdraw from the Voluntary Resolution process at any time prior to final resolution, at which time the matter will proceed through the student conduct process as set forth in the Code of Student Conduct. Voluntary Resolution agreements will be maintained in accordance with University policies.

If after the Investigation, the responding student accepts responsibility for the allegations of the Code of Student Conduct outlined in an Investigation Report, the student can choose to resolve the issue informally. Should the student wish to participate in the Informal Resolution Process, the Investigator conducting the initial inquiry/Investigation will inform the student of the appropriate sanctions for the misconduct. To participate in the Informal Resolution process, a student must accept both the finding and the sanctions. If accepted, the process ends, the finding is final, and there is no appeal. In cases involving another student (a Complainant) and/or a violation of Part I, section B.2 (Actions against Members of the University Community and Others) of the Code of Student Conduct, both the Complainant and the Respondent must agree to both the finding and the sanctions as recommended by the Investigator. The case will only be reopened if new material, previously unavailable is presented. Written notification of the outcomes and sanctions, if applicable, of the Informal Resolution will be provided to the student and appropriate University Administrators within five (5) University working days of the effectuation of the Informal Resolution.

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

In cases involving an Administrative or Panel Hearing, the Pre-Hearing Process will be followed. Once the Investigation is complete, the involved parties will participate in the PreHearing Process. During the Pre-Hearing Process, students will be given the opportunity to review the Investigation Report, relevant evidence, and other documents to be used in the Administrative or Panel Hearing. Other documents reviewed may include notification of Respondent's allegations, Hearing Panel composition, and Hearing Script. Following the Pre-Hearing, student(s) will be notified, via the notification procedures, outlined in Part I, section A.3 of a date, time, and location of the Hearing. Should students not participate in the Pre-Hearing Process, the conduct process may continue without their participation, including the assignment of allegations and the completion of an Administrative or Panel Hearing. While students may identify errors in their own statements during the Pre-Hearing, they are not able to add additional information to the Investigation Report unless that information, in the judgment of the Investigator, was unavailable during the investigative process and is pertinent to the consideration of the case. If a student discovers new, previously unavailable information during the time after the Pre-Hearing but before the Administrative or Panel Hearing, the student should inform the Investigator immediately. If the new information is pertinent to the consideration of the case, the Investigator will determine whether the new information should be included in the Investigation Report or presented verbally during the Administrative or Panel Hearing. If there is new evidence introduced, other involved parties would also be given the opportunity to provide a response to any new evidence that will be presented in the Administrative or Panel Hearing. The student conduct process is designed to be non-adversarial. Students will be permitted to question the statements and evidence presented by the other involved parties, but may not do so directly. After reviewing the Investigation Report, during the Pre-Hearing, Complainants and Respondents will have the opportunity to question the statements and evidence presented by the other involved parties, via the Investigator, who will pose the questions and supplement the Investigation Report. Students may indicate whether an Administrative Hearing, Panel Hearing or Sanction Only Hearing is preferred. However, the Dean of Students or Managing Director or designee has the sole discretion in all cases to designate whether an Administrative Hearing, Panel Hearing or Sanction Only Hearing will be held notwithstanding the student's preference. In cases requiring a Hearing Panel, the Investigator will share the pool of faculty, staff, and students trained for Hearing Panels. Students will be given the opportunity to request to strike any member of the Hearing Panel whose impartiality may be in question. In order to strike a member of the Hearing Panel, the student must provide the Investigator with a reasonable and substantiated rationale for the request. Once the composition of the Hearing Panel is set, the Investigator will schedule the Panel Hearing. At the discretion of the Managing Director or designee, a review of the conduct case may occur at any point during the investigation or conduct process for clarification of procedural processes and may remand to investigation or adjudication if deemed necessary.

Upon completion of the initial inquiry/Investigation, after the allegation(s) have been assigned, and proper notice has been given to the student, the University may proceed to conduct either an Administrative or a Panel Hearing and issue a finding and accompanying sanctions, if applicable. The Administrative or Panel Hearing may be held and a decision made, regardless of whether the student responds, fails to respond, attends the Hearing, or fails to attend the Hearing. Should the student fail to attend the Administrative or Panel Hearing, the Investigator or the Hearing Panel may consider the information contained in the Investigation Report and render a decision. If the student accepts responsibility for the allegations issued in the Investigation Report the student may request a Sanction Only Hearing. Hearings are closed to the public. In cases involving another student (a Complainant) and/or a violation of Part I, section B.2 (Actions against Members of the University Community and Others) of the Code of Student Conduct, both the Complainant and the

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

Respondent students have the right to be present at the Hearing; however, they do not have the right to be present during deliberations. Arrangements can be made so that complaining and responding students do not have to physically be in the Hearing room at the same time. To request changes in the scheduled Hearing time, students should contact the Office of Student Conduct prior to the scheduled Hearing. The University will attempt to facilitate reasonable questioning of involved parties throughout the investigation and conduct process. An In Absentia decision may be rendered by the appointed hearing body after proper notice has been given to the student, and the student has failed to respond within the allotted time frame to meet with an investigator.

Administrative Hearing An Administrative Hearing is the process of adjudicating allegations of violations of the Code of Student Conduct by an Administrative Hearing Officer. The Administrative Hearing Officer in an Administrative Hearing may be the Investigator that completed the Investigation Report, or Administrative Hearing Officer assigned by the Managing Director or designee. The Investigator or Administrative Hearing Officer makes the decision of responsibility and assigns sanctions, as appropriate. Written notification of the outcomes of the Administrative Hearing will be provided to the student within five (5) University working days of the conclusion of the Administrative Hearing. Decisions made through the Administrative Hearing may be appealed by students by utilizing the Disciplinary Appeal Procedures outlined in Part II, section C.5.

b. Panel Hearing For each Panel Hearing, a Panel of three (3) members will be chosen from the available pool by the Managing Director or designee. The Panel will usually be comprised of one student, one faculty member, and one staff member or an Administrative Hearing Officer. Availability may determine a different composition for the Panel. In cases involving Part I, section B.1 (Academic Misconduct), the Panel will be comprised only of students and faculty. In cases involving Part I, section B.2 (Actions against Members of the University Community and Others), or other sensitive issues, the Managing Director or designee will appoint three Administrative Hearing Officer members for the Panel. Administrative Hearing Officers who served as Investigators for the case being heard by a Hearing Panel may not serve as either a member of the Panel as a voting participant or as the non-voting Resource Person, and will participate only as the Investigator in the Panel Hearing. All Hearing proceedings, excluding the deliberations of the Hearing Panel, will be recorded by the University. The Managing Director or designee shall appoint a Resource Person in each Panel Hearing who facilitates the Hearing. The Resource Person is a non-voting participant in the Hearing and is selected from the pool of Administrative Hearing Officers. The Resource Person assures that University/College procedures are followed throughout the Hearing.

The Investigator will present the Investigation Report, evidence, witnesses, allegation(s), and questions for deliberation. The Complainant and Respondent may make an opening statement about key points of the case. During the opening statement phase of the conduct process, the Complainant and the Respondent may not make character statements about themselves or others and may not make impact statements. Likewise, the Complainant and Respondent may make additional comments about the facts of the case. The Panel may ask questions of the Investigator, Complainant, Respondent, and any witnesses. The Complainant and Respondent may not question each other or witnesses directly, but may pose questions through the Investigator. Should new evidence be presented without prior discussion with the Investigator, the Hearing may be halted to consider the inclusion of this information. Impact statements will also be halted if they are shared prior to the sanctioning phase of the Hearing. In the event the Resource Person of the Hearing removes a student due to misconduct (Complainant, Respondent, or witnesses), the alleged misconduct will be forwarded to the Office of Student Conduct for additional processing, as appropriate. Following the Hearing, the Hear-

STUDENT DISCIPLINARY INVESTIGATION AND PROCEDURES

ing Panel will deliberate and render a decision regarding the alleged misconduct, as well as determine any sanctions, if applicable. Should the Hearing Panel have any questions for the Investigator, the Complainant, and/or the Respondent during deliberations, the Hearing will reconvene so that all parties have the opportunity to hear and respond to other parties' responses. Outcomes of the Panel Hearing should be provided to the student(s) in writing within five (5) University working days, or as soon as practical, following the Panel Hearing. Decisions made through the Panel Hearing may be appealed by students utilizing the Disciplinary Appeal Procedures outlined in Part I, section C.5. c. Sanction Only Hearing If the student accepts responsibility for the allegations issued in the Investigation Report, the student may request a Sanction Only Hearing, by either a Hearing officer or a Hearing Panel. During a Sanction Only Hearing, the Investigation Report and finding are presented to the Hearing body by the Investigator. During presentation of the Investigation Report and finding, the respondent and the Complainant are not allowed to dispute the facts or details of the case. Both the Respondent and the Complainant may be present and both the Respondent and the Complainant may provide impact statements prior to sanctioning. Mitigating factors as well as a character statement may also be presented by the Respondent and may be considered by the Hearing body. Written notification of the outcome of the Sanction Only Hearing will be provided to the student(s) within five (5) University working days of the conclusion of the Sanction Only Hearing. Decisions made through the Sanction Only Hearing may be appealed by the students by utilizing the Disciplinary Appeal Procedures outlined in Part II, section C.5. In Sanction Only Hearings, students may appeal the sanction(s), and can only appeal on the following grounds, "the sanction imposed substantially varies from the range of sanctions normally imposed for similar infractions." A student may only choose a Hearing Panel for Sanction Only Hearings for potentially separable offenses.



REMEDIES AND RESOURCES

The University may take immediate interim actions to eliminate hostile environments, prevent reoccurrence, and address any effects on the Complainant and community prior to the initiation of formal Investigation and/or formal conduct procedures. These interim steps will be taken to minimize the burden on the Complainant while respecting due process rights of the Respondent. Remedies for students may include, but are not limited to counseling services, modifications to on-campus housing, modifications to parking permissions, and modifications to academic schedule. Remedies will be evaluated on a case- by-case basis.

RESOURCES - Texas Tech University has a variety of resources to assist students involved in conduct processes or experiencing concerns related to other student conduct. Resources include, but are not limited to assistance in reporting criminal behavior to the Texas Tech Police Department or Lubbock Police Department, counseling services, medical assistance, academic support referrals, and other support services. The Office of the Dean of Students is also available to help students understand the student conduct process and identify resources.

INTERIM ACTIONS - Under the Code of Student Conduct, the Managing Director or designee may impose restrictions and/or separate a student from the community pending the completion of the conduct process for alleged violation(s) of the Code of Student Conduct when a student represents a threat of serious harm to others that is deemed a continuous threat, is facing allegations of serious criminal activity, to preserve the integrity of an Investigation, to preserve University property and/or to prevent disruption of, or interference with, the normal operations of the University. Interim actions can include separation from the institution or restrictions pending the completion of the conduct process for alleged violation(s) of the Code of Student Conduct. A student who receives an interim action(s) or interim suspension may request a meeting with the Managing Director or designee to demonstrate why an interim action(s) or suspension is not merited. Regardless of the outcome of this meeting, the University may still proceed with conducting an Investigation and the scheduling of a hearing. Through an interim action or during an interim suspension, a student may be denied access to University Student Housing and/or the University campus/facilities/events. As determined appropriate by the Managing Director or designee, this restriction may include classes and/or all other University activities or privileges for which the student might otherwise be eligible. At the discretion of the Managing Director or designee and with the approval of, and in collaboration with, the appropriate Dean(s), alternative coursework options may be pursued to ensure as minimal an impact as possible on the responding student. Students are informed of interim actions or of an interim suspension by the official notice procedures outlined in Part I, section of the Code of Student Conduct. Interim action(s) or an Interim Suspension are not sanctions. It is taken in an effort to protect the safety and well-being of the Complainant, Respondent, and/or other members of the University Community. Interim action(s)is/are preliminary in nature; it is in effect only until the conduct process has been completed. However, violations of interim action may result in additional allegations of the Code of Student Conduct.

NO CONTACT ORDER - When initial inquiry indicates persistent and potentially escalating conflict between members of the University community, a No Contact Order may be issued as a remedial, non-punitive deterrent to further conflict or situational complication. A No Contact Order will be issued by the Office of Student Conduct or Dean of Students via the student's official Texas Tech email. The notice serves as an official directive that the student(s) have no contact with the other listed parties. Contact cannot occur in person, by telephone, email, text message or other electronic means of communication, or through a third party (other than an attorney). Should contact need to occur, the student should coordinate with the Office

REMEDIES AND RESOURCES

of Student Conduct. This notice may also come with other information related to changes in class schedule or other restrictions to facilitate the no contact order. Failure to comply with the no contact order is considered retaliation and will result in disciplinary action, including possible suspension or expulsion. Violations of no contact orders may also result in immediate temporary suspension pending the completion of the conduct process. The term of a No Contact Order is “one year from the date of issuance, or the graduation of one or both parties, whichever comes first.”

IMMEDIATE TEMPORARY SUSPENSION – Students A student may be temporarily suspended pending completion of conduct procedures if, in the judgment of the Managing Director or designee, or on recommendation of an Investigator, the physical or emotional well-being of a student or other students or members of the University community could be endangered or if the presence of the student could significantly disrupt the normal operations of the University. The Managing Director or designee will initiate appropriate conduct procedures to address the disruptive behavior within five (5) University working days from the date of temporary suspension. Initiation of appropriate conduct proceedings includes but is not limited to informing parties that an investigation has begun via a “Notice of Involvement/Notice of Investigation” letter via the official notice procedures outlined in Part I, section A. 3. of the Code of Student Conduct. Upon Immediate Temporary Suspension, the student may no longer attend classes, use University services and/or resources, and is not allowed to be on campus until the conduct proceedings have been concluded. Any instances whereby the student should need to return to campus must be coordinated through the Office of Student Conduct and the Texas Tech Police Department. Conduct, on or off campus that typically results in immediate temporary suspension include:

- A significant and articulable threat to the health or safety of a student or other member(s) of the University community that is deemed a continuous threat;
- Sexual assault, other forms of sexual misconduct, stalking, and relationship violence that are creating a hostile environment for the victim and the remedy for the harassment requires temporary separation;
- Criminal felony charges related to weapons, drugs, aggravated assault, and/or terroristic threats;
- Severe disruption in the academic community related to erratic behavior, threats, property damage, and/or verbal aggression with another student, where the offending student is uncooperative with staff requests;
- Violation of a No Contact Order;
- Retaliatory harm, discrimination, or harassment.

REMEDIES AND RESOURCES

OTHER INTERIM ACTIONS - In the event that the physical or emotional well-being of a student, other students, or members of the University community could be endangered, or if the presence of the student could significantly disrupt the normal operations of the University, other interim actions may be taken to protect the educational environment. These actions include, but are not limited to, temporary removal from University Student Housing, temporary changes in a student's academic schedule, and temporary restrictions from University activities, services and/or buildings, and representing the University. In the event an Immediate Temporary Suspension is issued, a student may request a review of the Immediate Temporary Suspension by the Managing Director or designee. A student may request a review of an Immediate Temporary Suspension or Interim Action for off campus courses and activities by the Managing Director or designee. At the discretion of the Managing Director or designee, modifications can be made to an Immediate Temporary Suspension or Interim Action that impacts off campus courses and/or activities on a case by case basis.

NON-STUDENT INTERIM ACTIONS - Any guest to the University who is alleged to have violated the Code of Student Conduct and/or is deemed to pose a threat to the physical and/or emotional well-being of a student or other members of the University community and/or the presence of an individual could significantly disrupt the normal operations of the University, the Office of Student Conduct, in conjunction with the Texas Tech Police Department, will issue a Criminal Trespass to that individual(s).



SANCTIONS

An Investigator, Administrative Hearing Officer, or a Hearing Panel may impose sanctions as a result of an Informal Resolution, Administrative Hearing, or Panel Hearing, when a student is found responsible. The potential sanctions are listed in the Code of Student Conduct grid at <http://www.depts.ttu.edu/studentconduct>. The grid is provided only as a guideline for administering sanctions by the Investigator, Administrative Hearing Officer, or the Hearing Panel. The Investigator, Administrative Hearing Officer and/or the Hearing Panel may deviate from the grid for sufficient reason. Implementation of the disciplinary sanction(s) will begin immediately or as assigned. Students may request to have their sanctions held in abeyance through the appellate process. Students must provide written justification to the Managing Director or designee with regard to why they are asking for abeyance through the appellate process. The Managing Director will notify the Respondent and Complainant (if applicable) if abeyance is granted. Upon the judgement of the Managing Director or designee, some cases resulting in sanctioning of suspension or expulsion may begin prior to the completion of the disciplinary appeal process and may not be held in abeyance. Both the Respondent and the Complainant (if applicable) will be notified of the appellate officer's decision and sanctions as appropriate. When sanctions are final, appropriate University Administrators may be notified of the student's sanctions. Findings and sanctions agreed upon through the Informal Resolution Process are final and cannot be appealed. All records related to the disciplinary process will remain on file in the Office of Student Conduct or University Student Housing for a minimum of seven (7) years from the date the case is completed through an Informal Resolution, Administrative Hearing, or Panel Hearing and/or Disciplinary Appeal Procedures in Part I, section C.5. All records related to the disciplinary process resulting in suspension and/or expulsion will remain on file indefinitely.

If a student is found responsible for violating the Code of Student Conduct, sanctions may be imposed and can include, but are not limited to the following:

DISCIPLINARY REPRIMAND - The disciplinary reprimand is an official written notification using the notice procedures outlined in Part I, section A.3 to the student that the action in question was misconduct.

DISCIPLINARY PROBATION - Disciplinary Probation is a period of time during which a student's conduct will be observed and reviewed. The student must demonstrate the ability to comply with University policies, rules, and/or standards and any other requirement stipulated for the probationary period. Further instances of misconduct under the Code of Student Conduct during this period may result in additional sanctions.

TIME-LIMITED DISCIPLINARY SUSPENSION - Time-Limited Disciplinary Suspension is a specific period of time in which a student is not allowed to participate in class or University related activities. The status of Disciplinary Suspension will be shown on the student's academic record, including the transcript. Timelimited disciplinary suspension is noted on the student's transcript by the phrase "Disciplinary Suspension" and will include the period of time in which the student is/was suspended from the University. The notation of disciplinary suspension will remain on the transcript indefinitely. Notification of disciplinary suspension of a student will indicate the date on which it begins and the earliest date the application for student readmission will be considered. The Managing Director or designee may deny a student's readmission, if the student's misconduct during the suspension would have warranted additional disciplinary action. If the student has failed to satisfy any sanction that was imposed prior to application for readmission, the Investigator may deny readmission to a student. On denial of a student's readmission, the Managing Director or designee will set a date when another application for readmission may again be made. An administrative hold will be placed on the student record to prevent registration during the Disciplinary Suspension. NOTE: For information per-

SANCTIONS

taining to academic courses taken at another higher education institution during time-limited disciplinary suspension, please refer to OP 34.21 located at <http://www.depts.ttu.edu/opmanual/OP34.21.pdf>

DISCIPLINARY EXPULSION - Disciplinary Expulsion occurs when the student is permanently withdrawn and separated from the University. The status of Disciplinary Expulsion will be shown permanently on the student's academic record, including the transcript. Disciplinary Expulsion is noted on the student's transcript by the phrase "Expulsion" and the date in which the student's expulsion was effective. An administrative hold will be placed on the student record to prevent future registration.

CONDITIONS - A condition is an educational or personal element that is assigned by an Investigator, Administrative Hearing Officer, or Hearing Panel. Costs associated with conditions may be the responsibility of the student. Some examples of conditions include, but are not limited to:

- Personal and/or academic counseling intake session;
- Discretionary educational conditions and/or programs of educational service to the University and/or community;
- Residence hall relocation and/or contract review/cancellation of residence hall contract and/or use of dining facilities;
- Restitution or compensation for loss, damage or injury, which may take the form of appropriate service and/or monetary or material replacement;
- Monetary assessment owed to the University;
- Completion of an alcohol or drug education program;
- Referral to the BASICS Program for assessment.

SANCTIONS

RESTRICTIONS - A restriction is an additional component of a disciplinary sanction. A restriction is usually an educational component that is to occur in conjunction with the sanctions and will usually be time specific. Some examples of restrictions include, but are not limited to:

- Revocation of parking privileges;
- Denial of eligibility for holding office in registered student organizations;
- Denial of participation in extracurricular activities;
- Prohibited access to University facilities and/or prohibited direct or indirect contact with members of the University community;
- Loss of privileges on a temporary or permanent basis.

ACADEMIC PENALTIES - In cases involving violations of Part II, section B.1 (Academic Misconduct) an academic penalty may be imposed by the referring party. Academic penalties include, but are not limited to:

- Assignment of a grade for the relevant assignment, exam, or course;
- Relevant make-up assignments;
- No credit for the original assignment;
- Reduction in grade for the assignment and/or course;
- Failing grade on the assignment;
- Failing grade for the course;
- Dismissal from a departmental program;
- Denial of access to internships or research programs;
- Loss of appointment to academically-based positions;
- Loss of departmental/graduate program endorsements for internal and external fellowship support and employment opportunities;
- Removal of fellowship or assistantship support.

PARENTAL NOTIFICATION - Violations of Part I, sections B.3 (Alcoholic Beverages) or B.4 (Narcotics or Drugs) may result in notification to the parents/guardians of dependent students under the age of 21. NOTE: Any student at any time may request a review of the sanctions in place in writing to the Managing Director or designee.

APPEAL PROCEDURES

A student may appeal the finding or the sanction(s) imposed in an Administrative Hearing or Panel Hearing by submitting a written petition to the Managing Director or designee within three (3) University working days of the delivery of the written decision. If a student selects a Sanction Only Hearing, the student may appeal the sanction and can only appeal on the following grounds, “the sanction(s) imposed substantially varies from the range of sanctions normally imposed for similar infractions.” The student may appeal by submitting a written petition to the designated appeal officer within three (5) University working days of delivery of the written decision. An appeal may not be filed on behalf of the student by a third party.

The Dean of Students, Managing Director, or designee, will select an appeal officer in each case. The designated appeal officer will be a trained University staff or faculty member who did not serve as the Investigator or the Administrative Hearing Officer in the original Conduct Process and will render a neutral, impartial, and unbiased decision. In cases involving alleged misconduct involving Part I, section B.1 (Academic Misconduct), the designated appeal officer is the Associate Academic Dean of the college where the student is enrolled or the Associate Academic Dean of the college housing the course where the violation occurred. In situations where the Associate Academic Dean participated in the Hearing as the Investigator or Instructor of Record, the designated appeal officer is the Academic Dean. The petition must clearly set forth the grounds for the appeal, together with the evidence upon which the appeal is based. A disagreement with the decision alone shall not constitute grounds for appeal. The only proper grounds for appeal, and the only issues that may be considered on appeal are as follows:

- A procedural [or substantive error] occurred that significantly impacted the outcome of the Hearing (e.g. substantiated bias, material deviation from established procedures, etc.);
- The discovery of new evidence, unavailable during the original Hearing or review of the case, which could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included; or
- The sanctions imposed substantially varies from the range of sanctions normally imposed for similar infractions.

NOTE: Lack of participation at any part of the Investigation or conduct process does not constitute as new evidence. In cases involving alleged misconduct involving Part I, section B.2 (Actions against Members of the University Community and Others), either the Complainant or Respondent may appeal the decision of the Office of Student Conduct. In such cases, the Office of Student Conduct will provide the written appeal to the other party and provide opportunity for one response. Responses must be provided within three (3) university working days.

APPEAL PROCEDURES

The designated appeal officer will first review the appeal to determine if the appeal is timely and properly sets forth the appropriate grounds for appeal, with adequate accompanying evidence. If any of these requirements are not met, the appeal will be dismissed, and the decision will be final. The Hearing Body and/or a representative of the Hearing Body may provide a response to the appeal upon request of the appellate officer within three (3) university working days. If the designated appeal officer determines that the sanctions imposed substantially vary from the range of sanctions normally imposed for similar infractions, the appeal identifies a procedural/substantive error or new evidence that was unavailable at the original Hearing, the appeal officer will then determine whether the error or new evidence would have substantially impacted the decision of the Administrative Hearing Officer or Hearing Panel. If the designated appeal officer determines that the error or new evidence would have substantially impacted the decision, they may:

- Modify the finding and/or increase, decrease, or otherwise modify the sanctions;
- Remand the case to the original Hearing Body; or
- Remand the case to a new Hearing Body.

The Office of Student Conduct shall make all reasonable efforts to notify the parties(s) of the status of the appeal throughout the appellate process and shall make all reasonable efforts to notify the student(s) the result of their appeal using the written notification procedures outlined in Part I, section A.3 within ten (10) University working days from receipt of all responses. If necessary, the Designated Appeal Officer will notify the student should they need additional time to determine the outcome of the appeal. The decision of the designated appeal officer is final and cannot be appealed. If the designated appeal officer remands the decision to a new Hearing Body, the decision of that Hearing Body is final and may not be appealed.

PROTECTIVE MEASURES TEXAS TECH CAN PROVIDE

Overview

The University may take immediate interim actions to eliminate hostile environments, prevent reoccurrence, and address any effects on the reporting party and community prior to the initiation of a formal investigation and/or formal conduct procedures. These interim steps will be taken to minimize the burden on the reporting party while respecting the due process rights of the responding party. Written notification for the options listed below, and assistance in obtaining these protections, is provided by Texas Tech University to all victims, regardless of whether or not a criminal report has been made.

Remedies for Students

Remedies for students may include, but are not limited to: counseling services, modifications to on-campus housing, modifications to parking permissions, and academic assistance. Remedies will be evaluated on a case-by-case basis.

The complaining or responding party who are the subjects of a reported incident of sexual harassment, sexual assault, dating violence, or stalking will be allowed to drop a course in which they are both enrolled without any academic penalty.

Additional Information

Other interim measures may be implemented depending upon the responding party's relationship with the university. These interim measures may be kept in place through the conclusion of any review, investigation, or appeal process. Interim measures can be implemented regardless of whether or not the reporting party pursues formal university or criminal action.

Consistent with Texas Tech University Operating Policy 40.03, all accommodations and protective measures shall remain confidential to the extent possible without compromising other obligations of Texas Tech University.

Texas Tech University will also provide written notification to students and employees about exit counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims, both within the institution and the local community.

Remedies for Employees

Remedies for employees may include, but are not limited to: separating the complaining party's and responding party's academic or working situations, forbidding contact between parties involved in a complaint, suspending the right of the responding party to be present on campus, or otherwise altering the university status of the responding party.

EMERGENCY CONTACTS & COMMUNITY RESOURCES

Contact Information: Lubbock Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Emergency Medical Services (EMS)	806.741.8725
Texas Tech Police Department	806.742.3931
Lubbock Police Department	806.775.2865
Texas Tech Fire Marshal	806.742.0145
Lubbock Fire Department	806.775.2362
Emergency Room-University Medical Center	806.775.8450
Emergency Room-Covenant Hospital	806.725.4288
Texas Tech Crisis HelpLine	806.742.5555
Lubbock Suicide Prevention	806.765.8393
Lubbock Rape Crisis Center (Voice of Hope)	806.763.3232
Women's Protective Services	806.747.6491
Texas Tech Dean of Students	806.742.2984
Texas Tech Student Counseling Center	806.742.3674
Texas Tech Student Health Services	806-743-2860
Texas Tech Title IX Coordinator	806.834.1949
Texas Tech Risk Intervention & Safety Education	806.742.2110
Texas Tech Student Housing	806.742.2661
Texas Tech Office of Student Conduct	806.742.1714
Texas Tech Employee Assistance Program	806.742.0328

Contact Information: Waco Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Waco Police Department	254.750.7500
Waco Fire Department	254.750.1740
Baylor Scott & White Hillcrest Medical Center	254.202.2000
Waco Family Abuse Center	800.283.8401
Texas Tech University at Waco main line	254.299.8324

EMERGENCY CONTACTS & COMMUNITY RESOURCES

Contact Information: El Paso Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech Crisis HelpLine	806.746.5555
El Paso Police Department	915.832.4400
El Paso Fire Department	915.485.5600
Emergency Room-University Medical Center	915.544.1200
Crime Stoppers	915.566.8477
Women's Shelter	915.593.7300
Child Abuse Hotline	800.252.5400
Mental Health Crisis Helpline	915.779.1800
Texas Tech University at El Paso main line	915.594.2030

Contact Information: Highland Lakes/Marble Falls Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech Crisis HelpLine	806.746.5555
Marble Falls Police Department	830.693.3611
Marble Falls Fire Department	830.746.4060
Baylor Scott & White Medical Center	830.201.8000
Highland Lakes Family Crisis Center	830.693.5600
Texas Tech at Highland Lakes main line	830.798.9548

Contact Information: Fredericksburg Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Marble Falls Police Department	830.693.3611
Marble Falls Fire Department	830.746.4060
Hill Country Memorial Hospital	830.997.4353
Hill Country Community Needs Council	830.997.9756
Texas Tech at Fredericksburg main line	830.990.2717

EMERGENCY CONTACTS & COMMUNITY RESOURCES

Contact Information: Junction Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech Crisis HelpLine	806.746.5555
Kimble County Sheriff	325.446.2766
Kimble County Ranch Fire Association	325.446.2766
Junction Medical Clinic	325.446.3305
Kimble County Hospital	325.446.3321
Hill Country CARES	888.621.0047
Texas Tech at Junction main line	325.446.2301

Contact Information: Collin Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech Crisis HelpLine	806.746.5555
McKinney Police Department	972.547.2700
McKinney Fire Department	972.547.2850
Emergency Room-Medical City McKinney	972.547.8000
Hope's Door Women's Shelter	972.276.0057
Collin Higher Education Center	972.599.3100
Texas Tech University at Collin main line	806.742.3250

Contact Information: Hill College Campus

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech Crisis HelpLine	806.746.5555
Cleburne Police Department	817.645.0972
Cleburne Fire Department	817.645.0964
Texas Health-Cleburne Hospital	877-847-9355
Crisis Center of Northeast Texas	800.656.4673
Family Crisis Center-Johnson County (Cleburne)	817.641.2343
Hill College-Cleburne/Johnson County Campus	817.760.5500
Texas Tech University at Hill College main line	806.742.1444

EMERGENCY CONTACTS & COMMUNITY RESOURCES

Contact Information: Costa Rica Campus

Texas Tech Crisis HelpLine	806.746.5555
U.S. Embassy	506.2519.2000
U.S. Embassy-After Hours	506.8863.4895
Lost Passport/Passport Assistance	202.647.0518
State Department Travel Advisory	202.647.5225
CDC International Travel Hotline	404.332.4559
Delegación de Policía Escazú (Nearest police)	506.2228.1274
Clinica Herrera Amighetti-Private hospital near by	506.2289.0810
Hospital Cima San Jose	506.2208.1000

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech University at Costa Rica main line 506.2519.9900

**If calling from Costa Rica to US, dial 00-1- (Phone number)*

**If calling from US to Costa Rica, dial 011-506- (Phone number)*

Contact Information: Sevilla Campus

Texas Tech Crisis HelpLine	806.746.5555
U.S. Consulate	34.954.218.751
Lost Passport/Passport Assistance	34.91.587.2200
U.S. Embassy Madrid	34.91.587.2200
CDC International Travel Hotline	404.332.4559
Policia Nacional (nearest police)	95.42.895.7560
Hospital Universitario Virgen del Rocío (hospital)	34.95.500.8000
Hospital San Juan de Dios (hospital)	34.95.493.9300

IN AN EMERGENCY, ALWAYS DIAL 9-1-1.

Texas Tech UniversityCenter at Seville main line 34.605.348.680

**If calling from Spain to US, dial 011-(Phone number)*

**If calling from US to Spain, dial 011- (Phone number)*

VICTIM RESOURCES

Victim Resources: All Campuses

Texas Tech Crisis Help Line	806.746.5555
Texas Tech Title IX Case Manager	806.834.5556
Texas Tech Dean of Students	806.742.2984
Texas Tech Student Counseling Center	806.742.3674
Texas Tech Student Health Services	806.743.2860
Texas Tech Title IX Coordinator	806.834.1949
Texas Tech Risk Intervention & Safety Education	806.742.2110
Texas Tech Office of Student Conduct	806.742.1714
Texas Tech Employee Assistance Program	806.742.0328

Victim Resources: Lubbock Campus

Texas Tech Police Department	806.742.3931
Lubbock Police Department	806.775.2865
University Medical Center	806.775.8450
Covenant Hospital	806.725.4288
Texas Tech Crisis HelpLine	806.742.5555
Lubbock Suicide Prevention	806.765.8393
Lubbock Rape Crisis Center (Voice of Hope)	806.763.3232
Women's Protective Services	806.747.6491
Texas Tech Title IX Case Manager	806.834.5556
Texas Tech Dean of Students	806.742.2984
Texas Tech Student Counseling Center	806.742.3674
Texas Tech Student Health Services	806-743-2860
Texas Tech Title IX Coordinator	806.834.1949
Texas Tech Risk Intervention & Safety Education	806.742.2110
Texas Tech Student Housing	806.742.2661
Texas Tech Office of Student Conduct	806.742.1714
Texas Tech Employee Assisance Program	806.742.0328

VICTIM RESOURCES

Victim Resources: Waco Campus

Texas Tech Crisis HelpLine	806.746.5555
Waco Police Department	254.750.7500
Baylor Scott & White Hillcrest Medical Center	254.202.2000
Waco Family Abuse Center	800.283.8401

Victim Resources: El Paso Campus

Texas Tech Crisis HelpLine	806.746.5555
El Paso Police Department	915.832.4400
Emergency Room-University Medical Center	915.544.1200
Women's Shelter	915.593.7300
Child Abuse Hotline	800.252.5400
Mental Health Crisis Helpline	915.779.1800

Victim Resources: Highland Lakes/Marble Falls Campus

Texas Tech Crisis HelpLine	806.746.5555
Marble Falls Police Department	830.693.3611
Baylor Scott & White Medical Center	830.201.8000
Highland Lakes Family Crisis Center	830.693.5600

Victim Resources: Fredericksburg Campus

Texas Tech Crisis HelpLine	806.746.5555
Fredericksburg Police Department	830.997.7585
Hill Country Memorial Hospital	830.997.4353
Hill Country Community Needs Council	830.997.9756

VICTIM RESOURCES

Victim Resources: Junction Campus

Texas Tech Crisis HelpLine	806.746.5555
Kimble County Sheriff	325.446.2766
Junction Medical Clinic	325.446.3305
Kimble County Hospital	325.446.3321
Hill Country CARES	888.621.0047

Victim Resources: Collin Campus

Texas Tech Crisis HelpLine	806.746.5555
McKinney Police Department	972.547.2700
McKinney Fire Department	972.547.2850
Emergency Room-Medical City McKinney	972.547.8000
Hope's Door Women's Shelter	972.276.0057

Victim Resources: Hill College Campus

Texas Tech Crisis HelpLine	806.746.5555
Cleburne Police Department	817.645.0972
Texas Health-Cleburne Hospital	877-847-9355
Crisis Center of Northeast Texas	800.656.4673
Family Crisis Center-Johnson County (Cleburne)	817.641.2343

VICTIM RESOURCES

Victim Resources: Costa Rica Campus

Texas Tech Crisis HelpLine	806.746.5555
U.S. Embassy	506.2519.2000
U.S. Embassy-After Hours	506.8863.4895
State Department Travel Advisory	202.647.5225
CDC International Travel Hotline	404.332.4559
Delegación de Policía Escazú (Nearest police)	506.2228.1274
Clinica Herrera Amighetti-Private hospital near by Open 24/7	506.2289.0810
Hospital Cima San Jose	506.2208.1000
<i>*If calling from Costa Rica to US, dial 00-1- (Phone number)</i>	
<i>*If calling from US to Costa Rica, dial 011-506- (Phone number)</i>	

Victim Resources: Sevilla Campus

Texas Tech Crisis HelpLine	806.746.5555
U.S. Consulate	34.954.218.751
U.S. Embassy Madrid	34.91.587.2200
CDC International Travel Hotline	404.332.4559
Policia Nacional (nearest police)	95.42.895.7560
Hospital Universitario Virgen del Rocío (hospital)	34.95.500.8000
Hospital San Juan de Dios (hospital)	34.95.493.9300
<i>*If calling from Spain to US, dial 011-(Phone number)</i>	
<i>*If calling from US to Spain, dial 011- (Phone number)</i>	



SECTION III: CAMPUS SAFETY OVERVIEW (SAFETY EDUCATION & SECURITY POLICIES)



TEXAS TECH
UNIVERSITY.

SECTION TABLE OF CONTENTS

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LUBBOCK CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Generally, University facilities are open to the public during the day and during some evening hours when classes are in session. During the times the University is officially closed, buildings are generally locked, and only faculty, staff, and students with prior authorization are permitted access. Public areas such as lobbies within the residence halls are locked via card access system at midnight and reopen to the public 6:00 a.m. the next day.

The non-public areas of residence halls are secured 24-hours a day. Only students with proper keycard credentials or guests to whom a resident grants access, and escorts for the duration of their visit, are allowed in the secure areas of the building.

The campus “access control” system provides electronic access to all residence halls as well as selected campus buildings and labs. This system is monitored by the Texas Tech Police Department. Alarms are promptly dispatched to patrol officers or University Student Housing staff. The system is frequently tested and updated to ensure proper function.

Select campus academic buildings and all non-apartment style residence halls are equipped with keycard access and door alarms. In addition, many offices, labs, computer rooms, and other secure areas have alarm systems and camera monitoring systems.

Residence Hall Security

University Student Housing provides several programs and services to maximize safety measures used in the residence halls. However, it is the responsibility of each member of the community and their guests to actively participate and observe safety protocols. This can be accomplished by being aware of your surroundings, reporting mischief or suspicious behavior, preventing the propping of doors, and not allowing students not invited to the residence hall to follow when entering the access card doors.

Please contact University Student Housing for more information on student housing safety programs and services at housing@ttu.edu or by calling 806-742-2661.



EL PASO CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Texas Tech University Regional Teaching Site at El Paso is located in the Union Depot, 700 W San Francisco Avenue, in downtown El Paso. Occupants are Texas Tech University faculty, staff, students and occasional guests.

Texas Tech occupies three distinct zones:

- Floor 1: four offices and classrooms surrounding a Common Use area called the Rotunda.
- Floor 1 and basement: a secured area devoted only to Texas Tech use.
- Floor 2: Texas Tech classrooms.

Other building tenants include Amtrak staff of Floor 2 and Amtrak ticket offices and a dispatch room on Floor 1 adjacent to the Rotunda.

The Basement measures approximately 990 square feet and is internally located with no exterior walls, and thus, no windows. It is accessed by Texas Tech staff only and is used for storage.

Floor 1 spaces surrounding the Rotunda and swipe card access spaces total 7,910 square feet. The classrooms adjacent to the Rotunda are accessed by faculty and staff only and made available for teaching courses only. The fourth room off the Rotunda is a storage room accessed by Texas Tech staff only. The second zone (not off the Rotunda) in Floor 1 is accessed by Texas Tech staff only and is secured by swipe card. All Floor 1 spaces have exterior walls and are accessed by exterior doors that are secured and only accessible by Texas Tech staff.

Floor 2 measures approximately 3,300 square feet. In addition to Texas Tech classrooms, this floor also houses three Amtrak staff members who have access by swipe card only.

Texas Tech guards and police have full access to all Texas Tech spaces. On-site city contracted security guards are present 24/7 and monitor all interior and exterior public spaces, however, they do not have access to Texas Tech spaces.

Contracted janitorial and certain maintenance personnel have the responsibility to maintain the Texas Tech spaces and have keycard and physical key access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with the Regional Site Director's Office: 700 W. San Francisco Ave. El Paso, Texas 79901, (915) 594-2030.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer, or law enforcement officer.

Tips on Campus Building Security:

- Never leave your personal property unsecured or unattended.
- Look around and be aware of your surroundings when you enter and exit a building.
- Always tell someone where you are going and what time you expect to return.

FREDERICKSBURG CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Generally the Hill Country University Center (HCUC) is open to the public during regular office hours Monday - Friday from 8:00 a.m. to 5:00 p.m. and during the evening hours on Monday - Thursday from 6:00 p.m. to 9:00 p.m. when classes are in session.

At other times the classrooms and offices in which Texas Tech University is housed are generally locked and only faculty, staff, some students of Texas Tech University and Central Texas College, other HCUC educational partners along with janitorial personnel are permitted access. Please note some personnel of the Hill Country University Center (building landlord) also have full access.

Contracted janitorial and certain maintenance personnel have the responsibility to maintain the Texas Tech spaces and have key access to all spaces. Routine maintenance and janitorial services usually occur during evening hours and on weekends. Texas Tech policy is that these activities be conducted with a focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with HCUC.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



HIGHLAND LAKES/MARBLE FALLS CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

The Frank Fickett Education Center is open to the public during regular office hours Monday – Friday from 8:00 a.m. to 5:00 p.m. and some evening hours from 6:00 p.m. to 9:00 p.m. when classes are in session. At other times, the Frank Fickett Education Center is generally locked and only faculty, staff, some students of Texas Tech University and Central Texas College, along with janitorial personnel are permitted access.

Contracted janitorial and certain maintenance personnel have the responsibility to maintain the Texas Tech spaces and have physical key access to all spaces. Routine maintenance and janitorial services usually occur after daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will respond to reports of potential safety and security hazards, such as broken windows, locks and lighting problems.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



JUNCTION CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Texas Tech University Center at Junction is open to the public during regular office hours except holidays and some evening hours when classes and/or other official University activities are in session. At other times, Texas Tech University Center at Junction buildings are generally locked, the front gate is closed and locked, and only faculty, staff, students and campus visitors residing in campus housing are permitted access. Texas Tech University Center at Junction front gate is keypad accessible after hours.

Texas Tech University Center at Junction janitorial and maintenance personnel have the responsibility to maintain campus building and have physical key access to all buildings including residence units. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Center faculty, staff and students are encouraged to report security concerns observed while in campus buildings and property. The University will respond to reports of potential safety and security hazards, such as broken windows, locks and lighting problems.

Members of the University community are encouraged to immediately report any security deficiencies or

suspicious activity to any facilities staff member, security officer or law enforcement officer.

Safety in Housing Units and Facilities

University Student Housing provides several programs and services to maximize safety measures used in the housing units. However, it is the responsibility of each member of the community and their guests to actively participate and observe safety protocols. This can be accomplished by being aware of your surroundings, reporting mischief or suspicious behavior, preventing the propping of doors, and not allowing other students to tailgate when entering secure locations.

Please contact the Regional Site Director 325. 446. 2301 or University Student Housing 806.742.2611 for more information on student housing safety programs and services.

Tips on Campus Building Security:

- Always pay attention to your surroundings when entering and exiting a building.
- Make sure someone knows where you are going and what time you expect to return
- Never leave your belongings unsecured or unattended.



WACO CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Generally, the Michaelis Academic Center and the Science Buildings are open to the public during regular office hours except holidays and some evening hours when classes are in session. At other times, the buildings are generally locked and access limited. On-site city contracted security guards are present 24/7 and monitor all interior and exterior public spaces, however, they do not have access to Texas Tech spaces. Janitorial and certain maintenance personnel contracted

Tips on Campus Building Security:

- Make sure someone knows where you are going and when you will return.
- Never leave personal property unsecured or unattended.
- Be aware of your surroundings when entering and exiting a building.

by McLennan Community College have the responsibility to maintain the Texas Tech spaces and have keycard and physical key access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with McLennan Community College.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



COLLIN CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

The Collin Higher Education Center is open to the public during regular office hours except holidays and some evening hours when classes are in session. At other times, the building is generally locked and access limited.

On-site city contracted security guards are present 24/7 and monitor all interior and exterior public spaces, however, they do not have access to Texas Tech spaces.

Tips on Campus Building Security:

- Ensure that someone knows where you are going and what time you expect to return.
- Do not leave your personal belongings unattended.
- Pay attention to your surroundings when entering and exiting a building.

Janitorial and certain maintenance personnel contracted by Collin Community College have the responsibility to maintain the Texas Tech spaces and have keycard and physical key access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with Collin Community College.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



HILL COLLEGE CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Hill College is open to the public during regular office hours except holidays and some evening hours when classes are in session. At other times, the buildings are generally locked and access limited.

On-site city contracted security guards are present 24/7 and monitor all interior and exterior public spaces, however, they do not have access to Texas Tech spaces.

Tips on Campus Building Security:

- Never leave your personal property unsecured or unattended.
- Look around and be aware of your surroundings when you enter and exit a building.
- Always tell someone where you are going and what time you expect to return.

Janitorial and certain maintenance personnel contracted by Hill College have the responsibility to maintain the Texas Tech spaces and have keycard and physical key access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with Hill College.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



COSTA RICA CAMPUS FACILITIES (ACCESS & SECURITY)

General Overview

Generally, the Costa Rica campus of Texas Tech University is open to the public during regular office hours except holidays and some evening hours when classes are in session. At other times, the buildings are generally locked and access limited.

On-site city contracted security guards are present 24/7 and monitor all interior and exterior public spaces, however, they do not have access to Texas Tech spaces.

Tips on Campus Building Security:

- Understand how to make calls internationally, so you can communicate with TTU main campus.
- Save important contacts in your phone.
- Never leave your personal property unsecured or unattended.

Janitorial and certain maintenance personnel contracted by the university have the responsibility to maintain the Texas Tech spaces and have keycard and physical key access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with local law enforcement.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.



TTU CENTER IN SEVILLA FACILITIES (ACCESS & SECURITY)

General Overview

Generally, the Texas Tech University Center in Sevilla is open to the public during regular office hours except holidays and some evening hours when classes are in session. At other times, the buildings are generally locked and access limited.

Janitorial and certain maintenance personnel contracted by the university have the responsibility to maintain the Texas Tech spaces and have keycard and physical key

access to all spaces. Routine maintenance and janitorial services usually occur during daytime hours. Texas Tech policy is that these activities be conducted with focus on safety and security. Faculty, staff and students are encouraged to report security concerns observed while in the building. The University will coordinate response to reports of potential safety and security hazards, such as broken windows, locks and lighting problems with local law enforcement.

Members of the University community are encouraged to immediately report any security deficiencies or suspicious activity to any facilities staff member, security officer or law enforcement officer.

Tips on Campus Building Security:

- Understand how to make calls internationally, so you can communicate with TTU main campus.
- Save important contacts in your phone.
- Never leave your personal property unsecured or unattended.



CRIME PREVENTION AWARENESS PROGRAMS

Campus Resource Overview

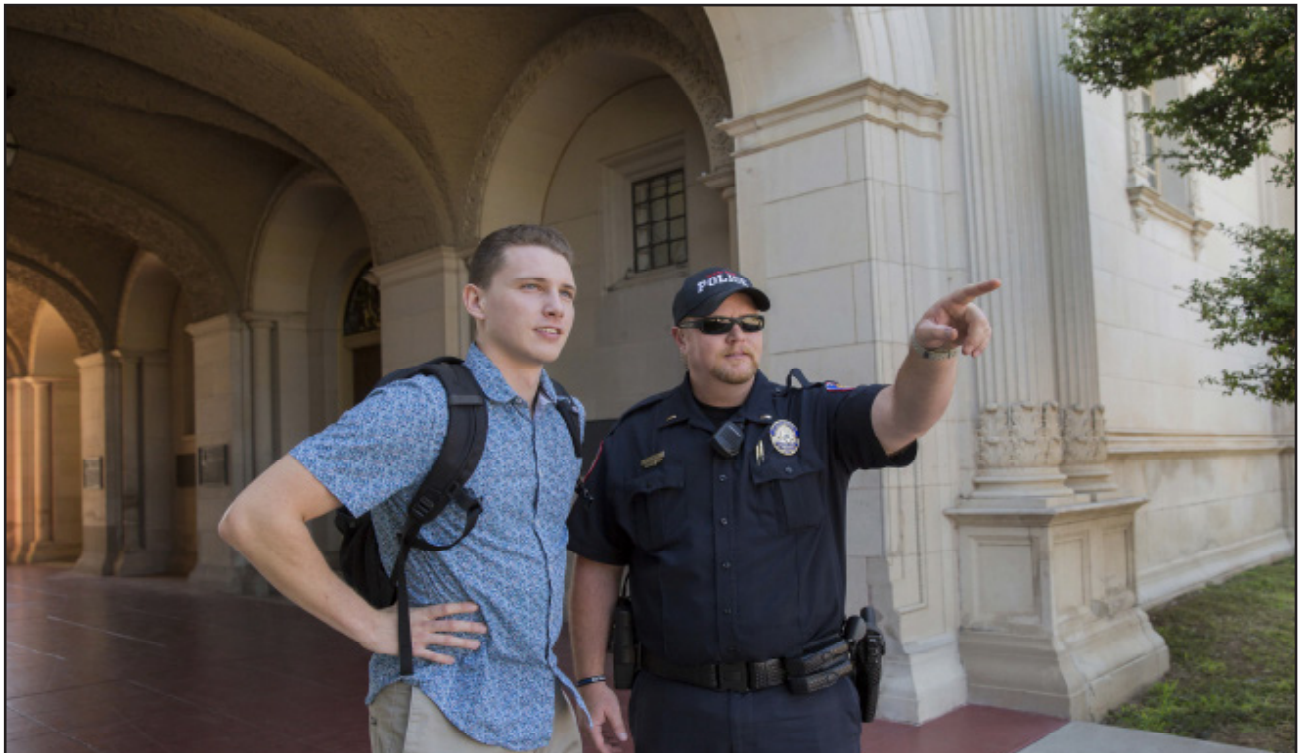
The Texas Tech University community is educated about incidents of crime and the importance of reporting those crimes, especially when those crimes are defined as violent. The prevention of crime is a top priority of Texas Tech University.

From orientation to commencement, students are afforded the opportunity to learn from an array of programs designed to create a safer campus environment.

The Texas Tech Police Department supports a proactive crime prevention effort. Both sworn and civilian employees of the department, as well as employees of Student Affairs, Risk Intervention & Safety Education (RISE),

Office of Student Conduct, University Student Housing, and the Dean of Students work with members of the campus community in an effort to promote safety education.

Crime prevention and awareness programs usually begin with new student or new employee orientation sessions and are available throughout the student or employee's tenure with the University. Topics covered by the programs include, but are not limited to: sexual misconduct awareness and prevention, bystander intervention, active shooter awareness and response, alcohol and substance abuse awareness, the Student Code of Conduct, academic dishonesty, civility, and hate crime awareness.



CAMPUS RESOURCES - OUTREACH PROGRAMS

Raider Assistance Program (RAP)

The Raider Assistance Program (RAP) provides a safe and confidential place for Texas Tech University students to address questions and concerns they have regarding alcohol and other drugs. RAP services include assessment, education and treatment referral.

If you are looking to list campus resources designed for drug and alcohol intervention in this section, the following heading and content may also be applicable.

Raider Restart

Raider Restart is an individually delivered alcohol skills training program (ASTP) that aims to reduce harmful consumption and associated problems in students who drink alcohol and / or use marijuana. Raider Restart also offers group sessions for Texas Tech students. Raider Restart is a program facilitated by the Risk Intervention and Safety Education (RISE) office at Texas Tech in 247 Drane Hall.

For more information about Raider Restart, call 806-742-2110.

Think About IT©

Think about IT© is an online, research-based, interactive course designed to educate you about alcohol, drugs, healthy relationships, sex, and violence prevention, as well as provide you with valuable resources during your time here at Texas Tech University. Think About IT© is required for all first year and transfer students.

To learn more about the program, please visit:
<http://www.depts.ttu.edu/rise/thinkaboutit/>

Behavioral Intervention Team (BIT)

Consisting of members of the University staff, this team is a central place for the Texas Tech University Community to report student behaviors of concern for early intervention, risk assessment, and referrals to help promote student success while paying special attention to the safety and security needs of members of the University community.

Active Shooter Awareness and Response

The Texas Tech Police Department offers classroom and online active shooter training. For more information call 806-742-3931 or visit: www.depts.ttu.edu/ttpd/active_shooter.php



CAMPUS RESOURCES

Code of Student Conduct & Disciplinary Referrals

Violations of the Code of Student conduct maybe reported to the Office of Student Conduct. Phone: 806-742-1714.

Residence Hall Programing

University Student Housing, in conjunction with other departments on campus, offers hundreds of programs in the residence halls each year. Program topics include issues such as safety on campus, alcohol and drug abuse, healthy relationships, violence in relationships, and personal life management skills. For more information about available programs, call 806-742-2661.

Risk Intervention & Safety Education (RISE)

RISE is a component of the Office of the Dean of Students. RISE provides comprehensive prevention education for Texas Tech University on a variety of topics including alcohol, tobacco & other drugs, healthy relationships, safety, violence prevention, sexual assault prevention and consent education, suicide prevention, stress management, and bystander intervention.

For more information about RISE, call 806-742-2110 or visit: <http://www.rise.ttu.edu>

LET OUR TEAM COME PRESENT TO YOUR CLASS, STUDENT ORGANIZATION, OR RESIDENCE HALL, ON ANY HEALTH OR WELLNESS TOPIC!

ALCOHOL AND OTHER DRUGS 	RAIDERS RESPOND 	SUICIDE PREVENTION QPR For Beliefs Prevention On Campus, Community, and Beyond	HEALTHY RELATIONSHIPS ONE LOVE 	CONSENT AND SEXUAL ASSAULT TITLE IX 	SEX EDUCATION 	STRESS MANAGEMENT
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REQUEST A PRESENTATION TODAY:
By Email: rise@ttu.edu
By Phone: 806.742.2110
On our Website: rise.ttu.edu

FOLLOW @TTURISE



SEXUAL MISCONDUCT, DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING AWARENESS AND PREVENTION

Texas Tech University provides primary and ongoing prevention and awareness campaigns for students and employees promoting recognition of behaviors involved in domestic violence, sexual assault, and stalking. The following are examples of the programs, strategies, and initiatives utilized:

Think About IT©

Think About IT® is an online, research-based, interactive course designed to educate you about alcohol, drugs, healthy relationships, sex, and violence prevention, as well as provide you with valuable resources during your time here at Texas Tech University. Think About IT is required for all first year and transfer students. To learn more about the program, please visit: <http://www.depts.ttu.edu/rise/thinkaboutit/>

Bystander Intervention

The Risk Intervention and Safety Education (RISE) office at Texas Tech provides comprehensive bystander intervention through a program called Raiders Respond. Offered during Raider Welcome Week and multiple times throughout the academic year through student organization workshops and classroom discussions, RISE staff and Peer Educators train students, faculty, and staff the skills and strategies needed for effective helping in situations that include sexual violence, hazing, intimate partner violence, and other high-risk situations.

Faculty & Staff Training

All employees complete Title IX training every two years, and additional opportunities are provided. The Title IX Series is presented by a variety of campus departments focusing on campus policies, best practices, reporting procedures, and available resources.

Student Rights and Resolution Office

An office dedicated to reporting and resolution of Title IX-related incidents and other discriminatory harassment including sexual assaults, dating violence, domestic violence and stalking.

To learn more about this office, visit: www.titleix.ttu.edu

Population-Specific Programs

A variety of programs are used to promote awareness of sexual violence to specific populations. The Clay R. Warren Risk Management Retreat features training for fraternity and sorority chapter officers on bystander intervention and risk reduction. The J.T. and Margaret Talkington Leadership Academy hosts a variety of programs designed to provide prevention education and bystander intervention training to student athletes. Additionally, Texas Tech University coordinates campus-wide educational campaigns surrounding Domestic Violence Awareness Month, Sexual Assault Awareness Month, Hazing Prevention Week, Suicide Prevention Week, and National Collegiate Alcohol Awareness.

Alpha-Point Training

Texas Tech is committed to providing its students, faculty, and staff with an educational and workplace environment free from any form of unlawful discrimination, sexual violence, bullying or hazing. The Alpha Point “Student Athlete Training Program” is designed to enhance student-athletes’ wellbeing and resilience while providing resources and educational information on the important topics of; Healthy Relations (Managing relations, dating, domestic and/or sexual violence, sexual harassment, stalking, sexual consent, bystander intervention), Drug & Alcohol, Hazing & Bullying and Discrimination & Diversity. To learn more about the program, please visit <https://www.alphapoint.me/>

DISCIPLINARY PROCEDURES FOR DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT AND STALKING

Overview

CONSENT: Texas Tech University expects its community members to act in accordance with its policies regarding sexual misconduct. As such, any community members engaging in sexual activity must have clear, knowing, and voluntary consent from their sexual partner prior to and during each sexual activity. These policies apply to all TTU community members.

Allegations that a Texas Tech student has committed an act of dating violence, domestic violence, sexual exploitation, or stalking are investigated and adjudicated by an investigator appointed by the Title IX Administrator, located in suite 115 of the Administration Building. These reports can be made by calling: (806) 742-7233 or going to: <http://www.titleix.ttu.edu>.

Complaints against Texas Tech University faculty and staff are investigated by The Office of Equal Opportunity. To submit a claim, please fill out the form at: <http://www.depts.ttu.edu/hr/formsPolProc/forms.php>.

The following procedures apply only to cases of dating violence, domestic violence, sexual assault and stalking as defined in the Texas Tech University Student Code of Conduct, and Texas Tech University Operating Policy 40.03.

Filing a complaint

Victims (complaining parties) of dating violence, domestic abuse, sexual assault or stalking may file a complaint by submitting a report at: <http://www.titleix.ttu.edu>.

Investigation

In cases involving allegations of dating violence, domestic violence, sexual assault and stalking, the University will provide a prompt, fair, and impartial process from the initial investigation to the final result and will treat the complaining party with respect before, during and after the investigation. The investigator will interview the complaining party and the responding party and any pertinent witnesses. The investigator also will review police or other reports and collect relevant, available evidence. The entire process will be consistent with the Student Code of Conduct and Texas Tech Operating Policy 40.03. The investigator will provide both parties with timely written notice of meetings, at which they may be present, and both parties will be provided with equal access to case materials.

Advisor

A student has the right to be accompanied by an advisor to any meeting or hearing. An advisor can be anyone of the student's choosing, including but not limited to any of the following: a member of the Texas Tech Community (faculty, staff, or student), a parent or legal guardian, a relative, or in situations involving criminal legal proceedings, an attorney.

DISCIPLINARY POLICIES & PROTECTIVE MEASURES

Resolution in Student Conduct

Investigations

If after the Investigation, the responding student accepts responsibility for the allegations of the Code of Student Conduct outlined in an Investigation Report, the student can choose to resolve the issue informally. Should the student wish to participate in the Informal Resolution Process, the Investigator conducting the initial inquiry/Investigation will inform the student of the appropriate sanctions for the misconduct. To participate in the Informal Resolution process, a student must accept both the finding and the sanctions. If accepted, the process ends, the finding is final, and there is no appeal.

Further information regarding resolution in student conduct investigations can be found in the Code of Student Conduct, Part I, Section C, Subsection 4.

Results Disclosure

Both the complainant and respondent will be afforded the same opportunities throughout the investigation and at the conclusion of the investigation. Both parties must be informed of the outcome of the proceeding concerning the offense, consistent with the provisions of the Family Education Rights and Privacy Act of 1974.

The complainant involved in an incident of nonconsensual sexual contact/intercourse, sexual exploitation, sexual harassment, stalking, or intimate partner / relationship violence has an absolute right to be simultaneously informed of the outcome, the rationale for that outcome, and any sanctions that may result. The complainant will be informed in writing, without condition or limitation, and without substantial delay between notifications to each party.

Sanctions

There are a number of possible sanctions that may be imposed when a student is found in violation for dating violence, domestic violence, sexual assault, and stalking. Available sanctions can be found in the Code of Student Conduct grid at <http://www.depts.ttu.edu/>

[studentconduct](#), also attached as Appendix D.

Additional information about sanctions can be found in the Code of Student Conduct, Part I, Section C, Subsection 6.

Hearings

Upon completion of the initial inquiry/Investigation, after the allegation(s) have been assigned, and proper notice has been given to the student, the University may proceed to conduct either an Administrative or a Panel Hearing and issue a finding and accompanying sanctions, if applicable. The Administrative or Panel Hearing may be held and a decision made, regardless of whether the student responds, fails to respond, attends the Hearing, or fails to attend the Hearing. Should the student fail to attend the Administrative or Panel Hearing, the Investigator or the Hearing Panel may consider the information contained in the Investigation Report and render a decision. If the student accepts responsibility for the allegations issued in the Investigation Report the student may request a Sanction Only Hearing.

The standard of evidence in each of these hearings is the preponderance of the evidence.

Additional information on hearings can be found in the Code of Student Conduct, Part I, Section C, Subsection 5.

Student Conduct Appeal Procedures

Depending on the alleged misconduct against a member of the University, different appeal procedures are available for students. For the detailed outline of all appeal procedures available to students please see the Texas Tech University Student Code of Conduct (Appendix D).

DISCIPLINARY POLICIES & PROTECTIVE MEASURES

Employee Disciplinary Investigation and Procedures

Once a signed grievance form is received by the Office of EO, an investigation may be conducted by that office and the appropriate administrative officers including, in the case of grievances involving gender discrimination, notification to the Title IX coordinator and the appropriate deputy coordinator.

The investigation will be based upon a preponderance of the evidence and may consist of the review of the grievance and any supporting documentation, examination of other relevant documentation, and interviews with relevant individuals. The extent of the investigation and its procedures will be determined by and at the discretion of the Office of EO.

Training & Conflict of Interest

All employees, staff, and students involved in an investigation or hearing are trained annually on issues related to dating violence, domestic violence, sexual assault, stalking, and proper hearing procedures that protect the safety of survivors and promotes accountability. Investigating hearing officers, administrative hearing officers, university conduct board members or board coordinators will remove themselves from any proceeding in which a conflict of interest or bias exists against either the complainant or the respondent.



NOTICE TO THE UNIVERSITY COMMUNITY

Emergency Notification Procedures

Texas Tech University recognizes that certain emergency situations may occur which require immediate emergency notifications be made to members of our community. Texas Tech University has developed a multi-hazard Emergency Management Plan (EMP) that addresses mitigation, preparedness, response, and recovery. The EMP is predicated on the template provided to by the Texas Department of Public Safety, Division of Emergency Management.

A principle tenant of the EMP is the use of the National Incident Management System (NIMS), which has been formally adopted by the Texas Tech University System Board of Regents as the foundation for incident command, coordination and support activities for the Texas Tech University System and its member institutions. It is the policy of the Texas Tech University System to coordinate training on the National Incident Management System and its core components to personnel responsible for managing and/or supporting major emergency and disaster operations.

Texas Tech University personnel evaluate any imminent threats they become aware of with emergency response expertise. Any individual in any one of these positions is authorized and has the duty to, without delay, issue the appropriate emergency notification(s):

- Texas Tech Police Chief
- Texas Tech Police Senior Command Staff
- Texas Tech Police Shift Commander
- Texas Tech University Fire Marshal
- Texas Tech University Emergency Management Coordinator
- Texas Tech University System Emergency Management Coordinator
- Designated Texas Tech University Incident Commander for a particular event
- Lubbock Fire Department Incident Commanders
- Lubbock County Emergency Medical Services Incident Commanders

In the event that a threat, *notwithstanding an imminent threat*, is such that time allows for consultation with others, responsible authorities should notify and consult with one or more of the following personnel:

- Texas Tech Police Chief
- Texas Tech Fire Marshal
- Texas Tech University President
- Texas Tech University Emergency Management Coordinator
- Texas Tech University Director of Communications & Marketing
- Texas Tech University System Emergency Management Coordinator

For more information regarding Texas Tech University's emergency notification procedures please visit the Office of Communications & Marketing's Emergency Communications website: <http://emergency.ttu.edu>

MISSING STUDENTS: THE 24 HOUR RULE

General Overview

The Higher Education Opportunity Act of 2008 set forth requirements for educational institutions in regards to reporting, investigating, and making emergency notifications for any currently enrolled student living on campus who is believed to be missing.

Although students are under no obligation to notify the University of plans to spend time away from their residence, a student who resides in on-campus housing at Texas Tech University, or lives in temporary accommodations while attending official university events, will be presumed to be missing when his or her reported absence is found to be inconsistent with established patterns of behavior and the deviation cannot be readily explained.

Additionally, any reported absence of 24 hours, or an absence of less than 24 hours wherein there exists possible evidence of foul play, will result in the same presumption. Campus officials, including law enforcement, the student's parent, guardian and/or designated confidential emergency contact person, will be notified. The intent is to leverage a coordinated effort between campus officials, law enforcement, family, friends and the broader community to ensure student safety.

Confidential Emergency Contact

Part of the online signup process for a residence hall space includes an opportunity to register a confidential emergency contact who will be notified if the student is reported missing. This confidential contact can be any person designated by the student, including friends, roommates, family members, co-workers, siblings or a significant other.

A record containing information about the confidential contact person will be maintained by University Student Housing as a part of the student resident's file. This information will only be shared with authorized campus officials or law enforcement personnel in furtherance of a missing person investigation and is otherwise exempt from disclosure.

Students with prior knowledge of a planned absence are encouraged to register a confidential contact and keep them informed about their whereabouts. This will allow university officials and law enforcement to quickly determine their status should they be reported missing.

Whenever possible, Texas Tech University will make every effort to protect an adult student's privacy by utilizing their registered confidential contact. However, university officials reserve the right to notify a student's parents, or anyone else deemed necessary in order to ensure the student's health and safety.

Any faculty, professional staff member or student employee who receives a report of a missing student shall immediately forward the information to the Residence Life Leadership Team duty phone at 806-789-6000 and the Texas Tech Police Department at 806-742-3931. These numbers are staffed 24/7/365. For information about how to register or update a confidential contact outside of the normal registration period, please contact a Residence Life Coordinator for your building or call University Student Housing at 806-742-2661.

MISSING STUDENTS: MISSING STUDENT ACTION PLAN

The Managing Director of University Student Housing or designee, the Dean of Students, and the Director of Campus Life shall be notified immediately whenever any member of the campus community receives a report that a student is missing. The Managing Director of University Student Housing or designee will ensure the report and all other relevant information has been forwarded to the Texas Tech Police Department for coordination, investigation and follow-up.

If a determination is made that a student who is the subject of a missing person report has not been seen for 24 hours, Texas Tech University Student Housing and/or the Texas Tech Police Department will immediately:

- Notify law enforcement agencies within appropriate jurisdictions that the student has been reported missing and request assistance in locating the student.
- Notify the student's designated confidential contact person that the student has been reported missing.
- Notify a custodial parent or guardian if the student is under 18 years of age and is not emancipated.

University officials reserve the right to initiate any other action that may be deemed appropriate and in the best interest of the missing student, and will work collaboratively with law enforcement officials until the student is located.

Although not inclusive of all possible resources, Texas Tech University officials may utilize any of the following to assist in locating the student.

These resources may be used in any order or combination:

- Interviews of faculty, staff, students or known friends / acquaintances of the missing student
- Campus facility surveillance video
- Physical access to the missing student's room by "lock out key"
- Physical inspection of any accessible campus property including academic buildings, recreation facilities, parks, or common areas within residence halls
- Student ID access logs, including building security access logs, dining plans, or other uses
- Campus vehicle registration and parking enforcement databases and subsequent inspection of any vehicle found on campus property that belongs to the missing student
- Campus e-mail & IT systems to determine last login or applicable activity information
- Student records, including judicial records
- News media releases & publications

RESPONDING TO AN ACTIVE SHOOTER SITUATION

Campus shooting incidents are most often unpredictable. A person's immediate response will depend upon the specific situation he or she is facing.

Actions to Take in an Active Shooter Situation

A person should exit the building immediately when he or she becomes aware of the incident and move away from the immediate path of danger. The following additional steps are recommended:

- Notify additional bystanders to immediately exit the area due to a shooter in the building.
- Call 911 and provide the following information to the dispatcher:
 - The exact location of the incident.
 - Number and description of shooters involved.
 - Number of persons involved (Victims/Hostages.)
 - Physical description of known weapons or destructive devices.
 - Injuries to anyone, if known.
 - Exact location.
 - Caller's name and call back phone number.
 - If the caller cannot talk due to an imminent threat, leave the line open so that the dispatcher can hear what is happening and the call can be recorded.

If exiting the building is not possible, consider taking the following action:

- Go to the nearest room or office
- Close and lock the door(s) and/or windows
- Turn off the lights
- Seek protective cover
- Keep quiet and act as if no one is in the room
- Do not answer the door
- Coordinate with others and be prepared to fight if confronted by the shooter prior to the arrival of law enforcement

Upon calling and providing the aforementioned information to the dispatcher, wait for police personnel to assist in exiting the building.

If not immediately impacted by the incident, take the following action:

- Stay away from the building;
- Notify anyone around to stay away from the building;
- Obey all verbal directions or commands given by police personnel
- Take protective cover, and stay away from all doors and windows.

Active Shooter Education

The Texas Tech Police Department presents classroom instruction and guidance on how to respond to and increase chances of survival during active shooter incidents. In addition to classroom instruction, the Texas Tech Police Department has developed an in house active shooter presentation video. This video may be viewed at any time by going to the following: http://www.depts.ttu.edu/ttpd/Active_Shooter.php

NOTE: Police Officers from multiple agencies are likely to respond to incidents involving an active shooter. Remember that the police are there to isolate and stop the shooter first, and then will make every effort to ensure the wounded are evacuated and provided with medical treatment. In the event police are encountered while still inside of a building, or within an area being targeted by the shooter, a person may be treated as a suspect or a potential threat. The procedures a person may witness are not intended to further traumatize victims, but are instead performed to ensure no potential threats are overlooked and all potential threats are stopped. A bystander should immediately obey all verbal directions and commands given, and realize the police will make every effort to ensure bystanders' safety.

REGISTERED SEX OFFENDERS

Texas Sex Offender Registration Program

The Texas Sex Offender Registration Program (Chapter 62 of the Code of Criminal Procedure) is a sex offender registration and public notification law designed to protect the public from sex offenders. This law requires adult and juvenile sex offenders to register with the local law enforcement authority of the city they live in or, if the offender does not reside in a city, with the local law enforcement authority of the county they reside in.

Registration involves the offender providing the local law enforcement authority information that includes, but is not limited to, the offender's name and address, a color photograph, and the offense the offender was convicted of or adjudicated for.

Registered sex offenders are required to periodically report to the local law enforcement authority and verify the accuracy of the registration information and to promptly report certain changes in the information as those changes occur. A sex offender who fails to comply with any registration requirement is subject to felony prosecution.

Federal Requirements

In October 2000, the Federal Campus Sex Crimes Prevention Act 20 U.S.C. § 1092(f)(1)(I) amended Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994.

The Campus Sex Crimes Prevention Act required sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides starting in October 2002.

Institutions of higher learning are required to issue a statement in their annual Clery Report detailing where members of their campus community can obtain information concerning registered sex offenders. [20 U.S.C. § 1092(f)(1)(I)]

Who May Receive Campus-Related, Sex Offender Data

The Texas Tech Police Department may release sex offender information relating to campus affiliated sex offenders to anyone who:

- Is over 18-years of age and a member of the campus community
- Is not themselves a registered sex offender
- Is willing to certify to the understanding that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
- Is willing to certify an understanding that it is illegal to use the sex offender registration information to harass, discriminate, or commit a crime against any person who has been identified as a sex offender
- Is willing to sign a "Registered Sex Offender View Form"

Campus affiliated registered sex offender information is available for inspection by members of the community (by appointment) at the Texas Tech Police Department during business hours. Call (806) 742-3931 for more information.

Campus-Related Sex Offender Information Available

Registered sex offender information available for public viewing includes:

- Name and known aliases
- Age, gender, race, physical description (including scars, marks, tattoos)
- Photograph(s)(if available)
- Crimes that were the basis for the registration requirement
- Date of last registration

REGISTERED SEX OFFENDERS

Public Access to Sex Offender Data

Upon registration of an offender, the Texas Tech Police Department forwards a notice, along with identifying information to campus officials. Additionally, the Texas Tech Police Department maintains links to local, county, state and federal agency websites that provide public access to sex offender data. Relevant websites where registered offender data may be found are:

- <http://www.depts.ttu.edu/ttpd/>
- <http://apps.co.lubbock.tx.us/predator/main.aspx>
- https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx

Sex offender information should not be used to harass or commit any crime against a sex offender. Public safety is best served when registered sex offenders are not concealing their location to avoid harassment.

Campus Sex Offender Disclosure

The Texas Tech Police Department may proactively release details about an offender to the campus community if the offender has been designated high risk and is believed to present an imminent threat to our community or if there has been a reported offense wherein the offender is believed to be an involved party.

Sex Offender Registration Requirements

Registration with the University is required for a reoffender who: Resides on property owned by Texas Tech University or Texas Tech Health Sciences Center, or is enrolled as a student, or is a full/part time employee with or without compensation, including a volunteer, or carries on a vocation, attends school, or is a visitor to any campus property shall register within seven days with the Texas Tech Police Department.

A campus affiliated sex offender shall also notify the Texas Tech Police Department within seven working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at Texas Tech University, or change of address. Notice of all registered offenders is forwarded via the police department to the respective institution's President, Provost, Dean of Students, Managing Director of University Student Housing and relevant Academic Dean, and Human Resources Department and/or program director.

Campus affiliated registration of sex offenders will be conducted at the Texas Tech Police Department by Criminal Investigation Division personnel. Person required to register shall do so in person Monday through Friday (excluding holidays) between 8:00 A.M. and 5:00 P.M. Registrations will be handled by appointment only. Please call 806-742-3931.

Registered Sex Offenders are prohibited from living in on-campus student housing facilities at Texas Tech University. The Lubbock Apartment Association maintains a list of local apartments and housing complexes that registered offenders may contact to seek student housing.

COMPREHENSIVE POLICIES, PROCEDURES, AND RELEVANT STATUTES

Texas Tech University has developed comprehensive operational policies and procedures for when gender-based harassment, sexual misconduct, discrimination, and Title IX violations occur. These policies and procedures include but are not limited to detailed information on what happens before, during, and after an alleged misconduct violation, definitions of criminal activity, safe and positive options for bystander intervention, consent, risk reduction methods, and the resolution process. Any questions on these operating policies may be directed to one of the above mentioned Title IX administrators or designated employees.

Students

Appendix C: OP 40.03, Sexual Harrasment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure

- <http://www.depts.ttu.edu/opmanual/OP40.03.pdf>

For policies and procedures regarding incidents of discrimination or harassment by student organizations, see Part I, Section E in the Texas Tech University Student Handbook: <http://www.depts.ttu.edu/dos/handbook/conduct.php#procedures>

Employees

Appendix B: OP 40.02, Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws Policies and procedures regarding incidents of discrimination or harassment by faculty or staff against other faculty or staff and Faculty or staff against students see:

- <https://www.depts.ttu.edu/opmanual/OP40.02.pdf>

Appendix E: Faculty, Staff & Student Employees: Title IX and Gender-Based Harassment, Discrimination, and Sexual Misconduct Resources and Reporting Informational Manual

Appendix F: Texas Tech University Faculty, Staff, and Student Employees Reporting Responsibilities Chart

Relevant Statutes

Based upon the Clery Act specific definitions, a list of Texas Criminal Statutes can be found in the Clery Crimes: Texas Penal Code (Appendix G).

This report complies with the following provisions as codified:

- United States Code Title 20, Chapter 28, Section 1092(f) as amended in 1992, 1998, 2000, 2008, & 2013 Current through Pub. L. 113-126.
- United States Code of Federal Regulations, Title 34, Chapter VI, Part 668, Section 668.46
- Violence Against Women Reauthorization Act of 2013, P.L. 113-4.



SECTION IV: READING AND UNDERSTANDING CRIME STATISTICS



TEXAS TECH
UNIVERSITY.

APPLICABLE CRIMES AND OFFENSES

Criminal Offenses

1. Murder and Non-negligent Manslaughter
2. Negligent Manslaughter
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft

Sexual Misconduct & Relationship Violence

1. Rape
2. Fondling
3. Incest
4. Statutory Rape
5. Domestic Violence
6. Dating Violence
7. Stalking

Potential Hate Crimes

1. Larceny-Theft
2. Simple Assault
3. Intimidation
4. Destruction/Damage/Vandalism of property *(Only when the commission of the offense was motivated by bias.)

Certain Arrests and Referrals for Disciplinary Action

1. Weapon Violations:
 - Manufacture, sale or unlawful possession of deadly weapons;
 - Unlawfully carrying deadly weapons, concealed or openly;
 - Unlawful use, manufacture, etc., of silencers;
 - Furnishing deadly weapons to minors; and, attempts to commit any of the above.
2. Drug Violations:
 - Productions, distribution, possession, or use of controlled substances;
 - Production, distribution, possession, or use of equipment or devices utilized in preparation or use of controlled substances;
 - Unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled substance or narcotic substance; and,
 - Illegally obtained prescription drugs.
3. Liquor Law Violations:
 - Manufacture, sale, transporting, furnishing, or possession of intoxicating liquor;
 - Maintaining unlawful drinking places;
 - Bootlegging;
 - Operating a still;
 - Furnishing liquor to a minor or intemperate person;
 - Underage possession of liquor;
 - Using a vehicle for illegal transportation of liquor;
 - Drinking on a trail or public conveyance; and,
 - Attempts to commit any of the above.

By Clery Act definition, “drunkenness” and “driving under the influence” are not applicable violations and are not included in this report. (i.e. Public Intoxication and Driving While Intoxicated)

ALCOHOL AND ILLICIT DRUGS

Drug Use Policies

Pursuant to Texas Tech University Operation Policy 10.04 (Appendix A), all Texas Tech University campuses have been designated “drug free.” The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Campus affiliated violators are subject to university disciplinary action, criminal prosecution, fines, and incarceration.

Texas Tech University students and employees with substance abuse problems (including alcohol) create a health and safety risk for themselves and for others. Such abuses can result in a wide range of serious emotional and behavioral problems. For this reason, the University makes available to students and employees a wide variety of alcohol and substance abuse programs such as eCHECKUP TO GO for alcohol, marijuana, and tobacco, Raider Restart (BASICS), and the Raider Assistance Program through Student Health Services. These programs are designed to educate students about harm reduction strategies, and to explain the limits of legal and responsible alcohol consumption.

For further information on these programs, please contact RISE by calling 806-742-2110 or visiting office suite 247 in Drane Hall.

Texas Drinking Laws

It is unlawful to possess or consume alcohol when under 21-years of age. It is also unlawful to sell, furnish or provide alcohol to a person under the age of 21. In addition to state law, Texas Tech University policies prohibit the possession and consumption of alcohol in all public and private areas of campus without prior university approval. This includes person 21 and older. Individuals, organizations, or groups violating alcohol or substance policies or laws may be subject to sanctions by the University or may be ticketed or arrested by the Texas Tech Police Department.

The State of Texas sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Texas Alcoholic Beverage Commission (TABC).

The possession, sale or furnishing of alcohol on campus property is governed by university alcohol policies and by state law.

Laws regarding the possession, sale, consumption, or furnishing of alcohol are codified in the Texas Alcoholic Beverage Code.

Minors who purchase, attempt to purchase, possess, or consume alcoholic beverages, as well as minors who are intoxicated in public or misrepresent their age to obtain alcoholic beverages face the following consequences:

- Class C misdemeanor, punishable by a fine up to \$500
- Alcohol awareness class
- 8 to 40 hours community service
- 30 to 180 days loss or denial of driver’s license

Adults and minors who give alcohol to a minor also face a stiff penalty. The punishment for making alcoholic beverages available or selling to a minor is a Class A misdemeanor, punishable by a fine up to \$4,000, confinement in jail for up to a year, or both. Additionally, the violator will have his or her driver’s license automatically suspended for 180 days upon conviction.

A minor with previous alcohol-related convictions will have his or her driver’s license suspended for one year if the minor does not attend alcohol awareness training that has been required by the judge.

SEXUAL ASSAULT, RELATIONSHIP VIOLENCE, AND HATE CRIMES

In addition to the above-mentioned criminal offenses and under the Violence Against Women Reauthorization Act, the University also reports the following sexual assault, relationship violence, and hates crimes.

Domestic Violence

includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of a victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or had cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence

The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: length of the relationship, type of relationship, and the frequency of interaction between the persons involved in the relationship.

Stalking

Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or other's safety, or to suffer substantial emotional distress.

Hate crimes include all primary crimes defined in the Clery Act, as well as the following crimes if the commission of the offense was motivated by bias:

Larceny or Theft

Includes the crimes of Pocket Picking, Purse Snatching, Shoplifting, Theft from Building, Theft from Coin Operated Machine or Device, Theft from Motor Vehicle, Theft of Motor Vehicle Parts or Accessories, and All Other Larceny

Simple Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to a physical attack.

Destruction/Damage/Vandalism of Property

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

For detailed information regarding what is consent and university policies regarding consent, please see the Student Code of Conduct (Appendix I).

APPLICABLE REPORTING LOCATIONS

In this report crimes are reported according to their geographic location. The terminology used is consistent with the requirements of the Clery Act and are uniform across all institutions regardless of size or configuration. The geographic locations are defined as follows:

On Campus

Any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to its educational purposes, including residence halls, and any building or property that is within or reasonably contiguous that is owned by the University but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food court or retail vendor located on campus property.)

Public Property

Includes thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus, but not extending beyond the second sidewalk on the opposing side of the public property. For instance, a city street bordering campus property and the area extending to the sidewalk on the opposite side of the street are included. Any property beyond the opposing sidewalk is not applicable.

On Campus Student Housing

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Non-Campus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. (Examples of non-campus buildings or property include private fraternity and sorority houses located on Greek Circle and leased spaces located in properties owned by private entities including corporate offices and campus recruitment centers.) Texas Tech Police Department works with local law enforcement to ensure that criminal activity at these types of locations are accurately monitored and recorded.

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SECTION V: CAMPUS CRIME STATISTICS



TEXAS TECH
UNIVERSITY.

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2018 TEXAS TECH UNIVERSITY CAMPUS CRIME STATISTICS

As a matter of policy for preparing the annual disclosure of campus crime statistics, Texas Tech University coordinates the collection and reporting of crime statistics in accordance with federal law.

The tables appearing on the following page(s) contain statistics constructed using data from documents acquired, maintained and reviewed by the Texas Tech Police Department, Center for Campus Life, Office of Student Conduct, President's Office, General Counsel, designated Campus Security Authorities (CSAs), Responsible Employees, and cooperating external law enforcement agencies.

Data is separately represented for the current reporting year as well as the three most recent reporting years for comparison.

NOTE: Hate crime statistics with the symbol (Ra) denote a racially motivated hate crime.

Following a self-initiated internal review and after seeking clarification from the U.S. Department of Education, we have updated the Clery crime statistics in the annual security report (ASR) for years 2016 and 2017. The original report and the corrected report are found in this ASR that has been republished on October 29, 2019. Additionally, separate reports of Clery crime statistics for sites in San Jose, Costa Rica and Sevilla, Spain have been added.

2018 ANNUAL SECURITY REPORT - LUBBOCK

TEXAS TECH UNIVERSITY - LUBBOCK CAMPUS

	2016						2017						2018					
	Our Campus Property			Other Property			Our Campus Property			Other Property			Our Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus	Unfounded Crimes
CLERY CRIMES																		
Murder / Non-Negligent Manslaughter	0	0	0	0	0	1	1	0	1	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Rape)	13	12	0	0	1	15	15	13	2	0	0	0	24	21	1	0	2	0
Sex Offense (Forcible Fodding)	2	2	0	0	0	3	3	3	0	0	0	0	6	4	1	0	1	0
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	2	2	0	0	0	2	1	1	0	1	0	1	1	0	0	0	1	0
Aggravated Assault	8	1	1	6	0	8	1	1	6	1	0	0	6	2	3	1	0	0
Burglary	16	7	5	0	4	20	10	10	7	0	3	16	6	6	5	0	5	1
Motor Vehicle Theft	8	0	7	0	1	13	0	0	9	2	2	10	0	0	5	3	2	1
Arson	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS																		
Weapons	11	3	4	4	0	8	2	2	3	3	0	6	0	0	4	2	0	0
Drugs	253	134	68	51	0	245	134	134	72	38	1	299	84	167	41	7	0	0
Alcohol	112	69	37	5	1	79	39	39	23	17	0	49	32	14	3	0	0	0
REFERRALS																		
Weapons	3	3	0	0	0	2	2	2	0	0	0	0	0	0	0	0	0	0
Drugs	43	36	1	0	6	120	111	111	4	0	5	139	115	21	0	3	0	0
Alcohol	261	248	13	0	0	313	307	307	6	0	0	338	332	6	0	0	0	0

2018 ANNUAL SECURITY REPORT - LUBBOCK

TEXAS TECH UNIVERSITY - LUBBOCK CAMPUS

Original Publication	2016						2017						2018								
	Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property		
		Residence Halls	Campus Other	Public Property	Residence Halls	Campus Other	Public Property		Residence Halls	Campus Other	Public Property	Residence Halls	Campus Other	Public Property		Non Campus					
																	Non Campus	Public Property	Non Campus	Public Property	Non Campus
CLERY CRIMES																					
Murder / Non-Negligent Manslaughter	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Rape)	5	5	0	0	0	11	10	1	0	0	24	21	1	0	2	0	0	0	0	0	
Sex Offense (Forcible Fondling)	0	0	0	0	0	6	6	0	0	0	6	4	1	0	1	0	0	0	0	0	
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	2	2	0	0	0	2	1	0	1	0	1	0	0	0	1	0	0	0	0	0	
Aggravated Assault	8	1	1	6	0	8	1	6	1	0	6	2	3	1	0	0	0	0	0	0	
Burglary	16	7	5	0	4	19	9	7	0	3	16	6	5	0	5	1	0	0	0	0	
Motor Vehicle Theft	8	0	7	0	1	13	0	9	2	2	10	0	5	3	2	1	1	1	1	1	
Arson	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ARRESTS																					
Weapons	12	3	5	4	0	8	2	3	3	0	6	0	4	2	0	0	0	0	0	0	
Drugs	253	134	68	51	0	245	134	72	38	1	299	84	167	41	7	0	0	0	0	0	
Alcohol	112	69	37	5	1	79	39	23	17	0	49	32	14	3	0	0	0	0	0	0	
REFERRALS																					
Weapons	3	3	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drugs	44	38	0	0	6	53	47	1	0	5	139	115	21	0	3	0	0	0	0	0	
Alcohol	228	219	9	0	0	293	283	6	0	4	338	332	6	0	0	0	0	0	0	0	

TEXAS TECH UNIVERSITY - LUBBOCK CAMPUS

Corrected / Republished	2016						2017						2018					
	On-Campus Property			Other Property			On-Campus Property			Other Property			On-Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus	
VAWA OFFENSES																		
Domestic Violence	2	0	1	1	0	3	1	1	1	1	0	0	5	0	4	1	0	0
Dating Violence	12	7	5	0	0	12	8	1	1	2	1	0	23	19	3	0	1	0
Stalking	16	10	6	0	0	15	4	11	0	0	0	0	27	9	18	0	0	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Rape)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny - Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	1	1(Ra)	0	0	0	0	0	1	0	1(Rel)	0	0	0
Intimidation	3	1(Ra)	1(Ra)	0	0	2	1(N)	0	0	0	0	0	2	1(N)	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	1	1(Ra)	0	0	0	0

TEXAS TECH UNIVERSITY - LUBBOCK CAMPUS

Original Publication

	2016					2017					2018					Unfounded Crimes		
	Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		2016	2017	2018
		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus			
VAWA OFFENSES																		
Domestic Violence	7	1	1	5	0	3	1	1	1	0	5	0	4	1	0	0	0	0
Dating Violence	10	5	5	0	0	12	9	0	2	1	23	19	3	0	1	0	0	0
Stalking	19	13	6	0	0	12	5	7	0	0	27	9	18	0	0	0	0	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Rape)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny - Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	1	0	1(Ra)	0	0	1	0	1(Rel)	0	0	0	0	0
Intimidation	3	2(Ra)	1(Ra)	0	0	1	0	1(Ra)	0	0	2	1(N) 1(Ra)	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	1	1(Ra)	0	0	0	0	0	0

2018 ANNUAL SECURITY REPORT

TEXAS TECH UNIVERSITY - COSTA RICA CAMPUS

	2016					2017					2018					Unfounded Crimes		
	Total	On-Campus Property			Other Property		Total	On-Campus Property			Other Property		Total	On-Campus Property			Other Property	
		Residence Halls	Campus Other	Public Property	Non Campus	Residence Halls		Campus Other	Public Property	Non Campus	Residence Halls	Campus Other		Public Property	Non Campus			
CLERY CRIMES																		
Murder / Non-Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Sex Offense (Rape)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Sex Offense (Forcible Fondling)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Sex Offense (Incest)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Sex Offense (Statutory)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Robbery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Aggravated Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Burglary	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Motor Vehicle Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Arson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
ARRESTS																		
Weapons	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Drugs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Alcohol	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
REFERRALS																		
Weapons	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Drugs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0
Alcohol	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	N/A	N/A	0

TEXAS TECH UNIVERSITY - COSTA RICA CAMPUS

	2016					2017					2018					Unfounded Crimes		
	Total	On- Campus Property		Other Property		Total	On- Campus Property		Other Property		Total	On- Campus Property		Other Property		2016	2017	2018
		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus			
VAWA OFFENSES																		
Domestic Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Dating Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Stalking	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Sex Offense (Rape)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Sex Offense (Forcible Fondling)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Sex Offense (Incest)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Sex Offense (Statutory)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Robbery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Aggravated Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Burglary	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Motor Vehicle Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Arson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Larceny - Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Simple Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Intimidation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0
Vandalism	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	N/A	0	0	0	N/A	N/A	0

2018 ANNUAL SECURITY REPORT

TEXAS TECH UNIVERSITY - SEVILLA SPAIN CAMPUS

	2016					2017					2018					Unfounded Crimes		
	Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		2016	2017	2018
		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus			
CLERY CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
ARRESTS																		
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
REFERRALS																		
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0

TEXAS TECH UNIVERSITY - SEVILLA SPAIN CAMPUS																
	2016					2017					2018					
	Total	On- Campus Property		Other Property		Total	On- Campus Property		Other Property		Total	On- Campus Property		Other Property		
		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Nim Campus		Residence Halls	Campus Other	Public Property	Non Campus	
VAWA OFFENSES																
Domestic Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Dating Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Stalking	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
HATE CRIMES																
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Sex Offense (Forcible Foudling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Larceny - Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Simple Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Intimidation	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0
Vandalism	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0

TEXAS TECH UNIVERSITY - EL PASO CAMPUS

	2016					2017					2018				
	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		Total
	Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus	
CLERY CRIMES															
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
ARRESTS															
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
REFERRALS															
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0

TEXAS TECH UNIVERSITY - EL PASO CAMPUS

	2016						2017						2018					
	On-Campus Property			Other Property			On-Campus Property			Other Property			On-Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus	
VAWA OFFENSES																		
Domestic Violence	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Dating Violence	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Stalking	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Robbery	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Burglary	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Arson	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Larceny - Theft	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Simple Assault	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Intimidation	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Vandalism	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0

TEXAS TECH UNIVERSITY - FREDERICKSBURG CAMPUS

	2016						2017						2018																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
	Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property		

TEXAS TECH UNIVERSITY - FREDERICKSBURG CAMPUS

	2016						2017						2018					
	On-Campus Property			Other Property			On-Campus Property			Other Property			On-Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus	Total	Residence Halls	Campus Other	Public Property	Non Campus	Total	Residence Halls	Campus Other	Public Property	Non Campus	Total	Residence Halls	Campus Other
VAWA OFFENSES																		
Domestic Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Dating Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Stalking	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Larceny - Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Simple Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Intimidation	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Vandalism	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0

TEXAS TECH UNIVERSITY - HIGHLAND LAKES / MARBLE FALLS CAMPUS

	2016						2017						2018					
	On-Campus Property			Other Property			On-Campus Property			Other Property			On-Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus		Total	Residence Halls	Campus Other	Public Property	Non Campus	
CLERY CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Robbery	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Burglary	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Arson	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
ARRESTS																		
Weapons	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Drugs	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Alcohol	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
REFERRALS																		
Weapons	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Drugs	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Alcohol	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0

TEXAS TECH UNIVERSITY - HIGHLAND LAKES / MARBLE FALLS CAMPUS

	2016					2017					2018				
	Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property		Total	On-Campus Property		Other Property	
		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus		Residence Halls	Campus Other	Public Property	Non Campus
YAWA OFFENSES															
Domestic Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Dating Violence	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Stalking	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
HATE CRIMES															
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Larceny - Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Simple Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Intimidation	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Vandalism	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0

TEXAS TECH UNIVERSITY - JUNCTION CAMPUS

	2016						2017						2018													
	Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Total	On-Campus Property			Other Property			Unfounded Crimes				
		Residence Halls	Campus Other	Public Property	Non Campus			Residence Halls	Campus Other	Public Property	Non Campus			Residence Halls	Campus Other	Public Property	Non Campus			Residence Halls	Campus Other	Public Property	Non Campus	2016	2017	2018
CLERY CRIMES																										
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Rape)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS																										
Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REFERRALS																										
Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drugs	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0
Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

TEXAS TECH UNIVERSITY - JUNCTION CAMPUS

	2016					2017					2018					Unfounded Crimes			
	Total	On-Campus Property			Other Property	Total	On-Campus Property			Other Property	Total	On-Campus Property			Other Property		2016	2017	2018
		Residence Halls	Campus Other	Public Property			Non Campus	Residence Halls	Campus Other			Public Property	Non Campus	Residence Halls	Campus Other	Public Property			
VAWA OFFENSES																			
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
HATE CRIMES																			
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Rape)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Forcible Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Incest)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sex Offense (Statutory)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Larceny - Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

TEXAS TECH UNIVERSITY - WACO CAMPUS

	2016					2017					2018				
	On-Campus Property		Other Property			On-Campus Property		Other Property			On-Campus Property		Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non Campus	Total	Residence Halls	Campus Other	Public Property	Non Campus	Total	Residence Halls	Campus Other	Public Property	Non Campus
CLERY CRIMES															
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
ARRESTS															
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
REFERRALS															
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0

TEXAS TECH UNIVERSITY - WACO CAMPUS

	2016						2017						2018					
	On-Campus Property			Other Property			On-Campus Property			Other Property			On-Campus Property			Other Property		
	Total	Residence Halls	Campus Other	Public Property	Non-Campus		Total	Residence Halls	Campus Other	Public Property	Non-Campus		Total	Residence Halls	Campus Other	Public Property	Non-Campus	
VAWA OFFENSES																		
Domestic Violence	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Dating Violence	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Stalking	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
HATE CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Sex Offense (Statutory)	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Robbery	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Burglary	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Arson	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Larceny - Theft	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Simple Assault	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Intimidation	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0
Vandalism	0	N/A	0	0	0	0	0	N/A	0	0	0	0	0	N/A	0	0	0	0

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APPENDICES



TEXAS TECH
UNIVERSITY.

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Appendix A: Operating Policy 10.04: Drug Free Schools and Communities Act



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

OP 10.04: Drug-Free Schools and Communities Act

DATE: December 16, 2014

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to ensure understanding and standardized procedures in compliance with the provisions of the Drug-Free Schools and Communities Act, as amended.

REVIEW: This OP will be reviewed in November of even-numbered years by the director of Student Health Services, the managing director of Human Resources, the senior vice provost, and the vice provost for undergraduate education and student affairs with substantive revisions presented to the president.

POLICY/PROCEDURE

1. Authority

- a. The Texas Tech University (TTU) policy on drug and alcohol abuse prohibits the unlawful possession, use, or distribution of alcohol and illegal drugs by employees and students on TTU property or as a part of any officially sponsored TTU activities.
- b. The Drug-Free Schools and Communities Act, as amended, Public Law 101-226, requires that, as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education must adopt and implement a program designed to prevent the unlawful possession, use, or distribution of alcohol and illegal drugs by faculty, staff, and students. In addition to meeting the requirements of the federal law, TTU also intends that this policy be part of a positive effort in alleviating alcohol abuse and other drug-related problems among members of the campus community. Thus, the emphasis in program implementation will be on prevention, education, counseling, intervention, assessment, and referral.
- c. This policy is in addition to, and not in lieu of, any other TTU policy. TTU reserves the right to take disciplinary action against faculty and staff or students for violations under this or other applicable policies of the university.

2. Implementation

It is the policy of TTU to create an environment for employees and students that is free from illicit drugs and the abuse of alcohol. Accordingly, the university will provide programs designed to prevent the illegal possession, use, or distribution of alcohol and illegal drugs, as required by PL 101-226, for all faculty, staff, and students at the university.

- a. The president of TTU shall designate the vice provost for undergraduate education and student affairs to be responsible for the development and continuing implementation of these programs.
- b. All documents on programs referenced herein are on file in the Office of the President. The programs will include, at a minimum, the following activities:
 - (1) Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of alcohol and illegal drugs by faculty, staff, and students on TTU property or as part of any officially sponsored TTU activities;
 - (2) The applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of alcohol and illegal drugs;
 - (3) The health risks associated with the use of illegal drugs and the use of alcohol;
 - (4) Drug and alcohol prevention, counseling, intervention, education, assessment, and referral, or re-entry programs available to faculty, staff, and/or students;
 - (5) Conducting a biennial review of the TTU drug prevention program. This review shall be conducted by a committee appointed by the president of TTU from among nominees provided by the administration, Faculty Senate, Staff Senate, Human Resource Services, and Student Government Association.
 - (6) Reporting to the president on the effectiveness of the program, including a determination that the policy and applicable disciplinary sanctions are being followed. The report shall also include recommendations for corrective actions or additional activities to enhance the program's effectiveness.

3. Penalties

Penalties for violation of this policy range from mandatory participation in university-approved drug and alcohol abuse counseling and rehabilitation programs to dismissal from the university.

- a. After consultation with appropriate personnel, supervisors may recommend an option of university-approved drug counseling and rehabilitation in lieu of or in addition to the specified sanctions in the applicable university manual. Each case will be determined separately.
- b. In addition to any penalty resulting from violation of this policy, the university may also refer any evidence of illegal activities by any faculty, staff, or student to the proper authorities for review and potential prosecution. Such referrals will be made through the Office of the President, Office of the Provost and Senior Vice President, Office of the General Counsel, Human Resources, and/or the Office of Student Conduct.
- c. Procedures for addressing infractions include the following:
 - (1) Faculty

If the offender is a faculty member, the supervisor (usually the department chair) shall initially recommend to the dean and, thereafter, to the provost and senior vice president

an appropriate sanction. When termination is recommended, the faculty member may appeal to the university Grievance Committee.

(2) Staff

If the offender is a staff member, procedures outlined in OP 70.10 and OP 70.31 shall be followed.

(3) Student

If the offender is a student, the disciplinary procedures outlined in the *Code of Student Conduct* shall be followed. If the student found in violation of this policy is also a student employee of the university, sanctions may include termination of employment.

d. In any case, all due process procedures will be followed.

4. **Right to Change Policy**

Texas Tech University reserves the right to interpret, change, modify, amend, or rescind this policy, in whole or in part, at any time without the consent of faculty, staff, and students.

Appendix B: Operating Policy 40.02: Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

OP 40.02: Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws

DATE: May 26, 2016

PURPOSE: The university is an Equal Employment Opportunity (EEO) employer and ensures compliance with federal and state employment laws and regulations. In the event an individual believes his/her rights under these or other laws have been violated, this policy sets forth the procedures to address these concerns in a fair, equitable, and prompt manner.

REVIEW: This Operating Policy/Procedure (OP) will be reviewed in August of odd-numbered years by the Managing Director of the Office of Equal Employment Opportunity (EEO), the Dean of students, and the Assistant Vice President for Human Resources with recommended revisions forwarded to the Associate Vice President for Administration and Chief of Staff to the President.

POLICY/PROCEDURE

The university is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from any form of unlawful discrimination. The university is dedicated to fostering and supporting a culture of mutual respect and communication.

This policy applies to all university students and employees, visitors, applicants for admission to or employment with the university, as well as university affiliates and others conducting business on campus.

The university does not tolerate discrimination or harassment based on or related to sex, race, national origin, religion, age, disability, protected veteran status, genetic information, or other protected categories, classes, or characteristics. While sexual orientation and gender identity are not explicitly protected categories under state or federal law, it is the university's policy not to discriminate in employment, admission, or use of programs, activities, facilities, or services on these bases.

Discriminatory behavior is prohibited by this policy, as well as by federal laws such as Title VII, which prohibits discrimination in employment, Title IX, which prohibits discrimination on the basis of sex in education programs or activities, the Equal Pay Act, the Age Discrimination in Employment Act, the Americans with Disabilities Act, the Rehabilitation Act of 1973, the Civil Rights Act of 1991, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title II of the Genetic Information Non-Discrimination Act, and state laws such as Chapter 21 of the Texas Labor Code. Discriminatory behavior is prohibited regardless of the manner in which it is exhibited, whether verbally, in writing, by actions, or electronically displayed or conveyed.

The university expects all members of the University Community to comply with the law.

Members of the University Community who violate university policies and laws may be subject to disciplinary action, up to and including termination of employment, expulsion from the university, or being barred from university premises and events.

While sexual harassment, Sexual Misconduct, and sexual assault may constitute prohibited acts of discrimination, such complaints will be addressed through OP 40.03, Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure.

1. Definitions

For purposes of this policy, the definitions below apply.

- a. Employee – Any person who receives a W-2 or 1042-S from the university, including full- and part-time faculty, staff, and students.
- b. Harassment – Harassment based on a person’s protected class under this policy is a form of discrimination. Unlawful harassment is verbal or physical conduct that shows hostility toward an individual based on or related to sex, race, national origin, religion, age, disability, sexual orientation, gender identity, genetic information, or other protected categories, classes, or characteristics and that:
 - (1) Creates an intimidating, hostile, or offensive working or educational environment;
 - (2) Has the purpose or effect of unreasonably interfering with an employee’s or student’s educational performance;
 - (3) Adversely affects an employee’s employment opportunities or student’s educational opportunities; and
 - (4) Is severe or pervasive.

Examples of inappropriate behavior that may constitute unlawful harassment include, but are not limited to:

- Slurs and jokes about a protected class of persons or about a particular person based on protected status, such as sex or race;
 - Display of explicit or offensive calendars, posters, pictures, drawings, cartoons, screen savers, emails, internet, or other multi-media materials in any format that reflects disparagingly upon a class of persons or a particular person in a protected category;
 - Derogatory remarks about a person’s sex, national origin, race, or other ethnic characteristics;
 - Disparaging or disrespectful comments if such comments are made because of a person’s protected status;
 - Loud or angry outbursts or obscenities in the workplace directed toward another employee, student, customer, contractor, or visitor;
 - Disparate treatment without a legitimate business reason; or
 - Other threats, discrimination, hazing, bullying, stalking, or violence based on a protected category, class, or characteristic.
- c. Reporting Party – A person or entity (in the case of the university) who submits a complaint alleging a violation of this policy.

- d. Responding Party – Generally, the Responding Party is the person who is alleged to be responsible for the prohibited conduct alleged in a complaint.
- e. Sexual Misconduct – A broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence, and any other form of sexual misconduct, sexual violence, or other misconduct based on sex. See OP 40.03 for matters concerning Sexual Misconduct.
- f. University Community – All faculty, staff, and students of and visitors to any university premises or university-affiliated activity.

2. Equal Employment Opportunity Office and Office of the Dean of Students

On behalf of the university, the Texas Tech University System Office of Equal Employment Opportunity (Office of EEO) is designated to formally investigate reports or notices of discrimination and/or harassment by or against employees. Accordingly, employees, students, or third parties with a complaint against an employee should contact the Office of EEO.

CONTACT	PHONE	ADDRESS	EMAIL
Managing Director Office of Equal Employment Opportunity	806.742.3627	TTU Administration Building, Room 210 Office of Equal Employment Opportunity Texas Tech University System Box 1073 Lubbock, TX 79409	eeo@ttu.edu

Employees, students, or third parties with a complaint of discrimination and/or harassment against a student should contact the Office of the Dean of Students.

CONTACT	PHONE	ADDRESS	EMAIL
Office of the Dean of Students	806.742.2984	201 Student Union Texas Tech University Box 45014 Lubbock, TX 79409	deanofstudents@ttu.edu

In instances of complaints of gender discrimination only, persons may also contact the Title IX Coordinator.

CONTACT	PHONE	ADDRESS	EMAIL
TTU Title IX Coordinator	806.742.2121	TTU Administration Building Room 170	Ronald.phillips@ttu.edu
Ronald Phillips University Counsel, Texas Tech Office of the President		Office of the President Texas Tech University System Box 42005 Lubbock, TX 79409	—

3. General Provisions Relating to Employees

- a. While not appropriate, not all rude or offensive comments or conduct constitute unlawful discrimination or harassment.
- b. This complaint procedure is applicable to all employees, whether staff or faculty, who choose to complain about unlawful discrimination or other violations of the law that adversely affect their employment.
- c. All complaint investigations and procedures will be non-adversarial in nature and will be conducted in a fair and impartial manner. Language interpreters and other individuals intended to aid the employee in communicating will be permitted.

No university funds may be used to pay expenses for salary, travel, or per diem of a public employee engaged in the complaint process, nor may other university resources be used, except that an employee is allowed to take vacation leave or leave without pay subject to established university operating policies and procedures to engage in this activity.

- d. Relevant administrators will be notified of formal investigations. The Office of the Provost will be notified of any complaints involving faculty.
- e. Except as otherwise provided by university policy or written contract, employment at the university is governed by the employment at will doctrine. Employment is for an indefinite duration and can be terminated at any time, with or without cause and with or without notice, by either the university or the employee unless otherwise prohibited by law, university policy, or written contract. Nothing in this university operating policy and procedure constitutes an employment agreement, either expressed or implied, a contract, a contractual relationship, a guarantee of continued employment, or a property right.
- f. The filing of a complaint shall not affect the ability of the university to pursue disciplinary action or separation action for reasons other than the employee's filing of a complaint.
- g. A termination of employment cannot be the subject of a complaint unless the employee has reason to believe that the termination was prohibited by law. A violation of a

university policy alone does not necessarily constitute a violation of law or an action prohibited by law.

- h. Nothing in this policy shall prevent an employee from presenting a charge of discrimination or other complaint covered by this policy to an external agency, such as the Equal Employment Opportunity Commission or Texas Workforce Commission. However, if an employee files a complaint with an external agency, with the exception of a complaint of Sexual Misconduct, while the Office of EEO may continue its investigation, the internal process shall terminate and any response to the complaint will be made to the external agency and not to the employee.
- i. For complaints that do not involve discrimination, harassment, or protected status, see OP 70.10, Non-Faculty Employee Complaint Procedures, <http://www.depts.ttu.edu/opmanual/OP70.10.php>, or OP 32.05, Faculty Grievance Procedures, <http://www.depts.ttu.edu/opmanual/OP32.05.php>

4. **Employee Complaint Procedures, Including Student Employees**

- a. Prior to filing a formal complaint, the employee should attempt to resolve the situation by addressing the Responding Party in an informal manner and in an atmosphere of mutual respect. However, in cases of Sexual Assault and Interpersonal Violence, as defined in OP 40.03, the foregoing provision does not apply (see OP 40.03). If the employee is not comfortable addressing that individual, the prospective Reporting Party may address concerns to his/her first or second level supervisor. If the situation is not resolved by informal means or if the employee is not comfortable with doing so, the employee may file a formal complaint. Informal resolution will not be used in complaints of Sexual Assault and Interpersonal Violence.

An employee may also consult with the Office of EEO to determine if he/she wishes to file a formal complaint. While an investigation is not normally initiated without a written complaint submitted by the employee, the Office of EEO or the university may take action as deemed appropriate by the office. Such action may include notifying key personnel with a need to know about the allegations, conferring with supervisors or other administrators concerning inappropriate behavior occurring within their area of responsibility, informing the Responding Party of the university's non-discrimination policies, and educating departments and supervisors as needed on this and other policies.

- b. An employee having a complaint should submit a completed *Complaint of Discrimination* form, which is available on the university's Human Resources website at the following link: <http://www.depts.ttu.edu/hr/formsPolProc/forms.php>. Except as otherwise provided by university policy or law, this complaint should be submitted to the Office of EEO within 30 days from the date of the complained of action.

A written complaint shall contain:

- (1) A clear and concise statement of the complaint;
- (2) The date the incident took place;
- (3) The name and contact information of the Reporting Party, the Responding Party, and any witnesses;
- (4) The specific resolution sought by the employee; and
- (5) Additional relevant information to be considered in support of the complaint.

Any changes to the complaint must be in writing.

- c. Only one subject matter shall be covered in any one complaint.
- d. Once a signed complaint form is received by the Office of EEO, an investigation may be conducted by that office and the appropriate administrators.
- e. The investigation may consist of review of the complaint and any supporting documentation, examination of other relevant documentation, and interviews with relevant individuals. Each party will be given the opportunity to present his/her side and identify witnesses and other relevant evidence. The extent of the investigation and its procedures will be determined by and at the discretion of the Office of EEO. Any findings in the investigation will be based upon a preponderance of the evidence (i.e., whether the findings are more likely than not).
- f. Investigations will be completed as expeditiously as possible.
- g. After the investigation is complete, the Office of EEO will provide a written determination to the Reporting Party, the Responding Party, and to the appropriate department administrator.
- h. The findings of the Office of EEO are final.
- i. In the event of a finding of a violation of this policy or other violation of the law is made, appropriate disciplinary action will be taken as determined by the appropriate administrator. Disciplinary action may range from counseling up to and including termination. Termination procedures for tenured faculty will be conducted pursuant to OP 32.02.
- j. Any employee subjected to disciplinary action may appeal any such action, but not the findings of the Office of EEO, within the time periods and through the procedures established or faculty in OP 32.05 and for staff in OP 70.10. A copy of the appeal should be forwarded to the Office of EEO.
- k. Any disciplinary action taken in connection with a complaint filed pursuant to this policy shall be reported in writing to the Office of EEO at the time the disciplinary action is implemented. Confirmation of the disciplinary action can be provided via a copy of a counseling or other written disciplinary action, resignation, termination document, etc.
- l. At the conclusion of the investigation, the Reporting Party shall be advised that if the discrimination or unlawful activity persists the employee should contact the Office of EEO. Likewise, in the event the employee believes unlawful retaliation for filing a complaint has taken place the employee should contact the Office of EEO and/or file a complaint for retaliation.
- m. In the event of a finding of a violation of this policy, the Office of EEO will follow up with the Reporting Party within 60 days to ensure that the complained of behavior has ceased.

5. Complaints by Students or Involving Students

- a. If a student has a complaint of discrimination or harassment by another student, see Part I, Section C: Conduct Procedures for Students in the *TTU Student Handbook*. www.ttu.edu/studenthandbook.
- b. If a student has a complaint regarding discrimination or harassment involving a student organization, see Part I, Section D: Conduct Procedures for Student Organizations in the *TTU Student Handbook*. www.ttu.edu/studenthandbook.
- c. If a student has a non-employment based complaint of discrimination or harassment by an employee, the student should follow the processes outlined in Part II, Section C: Anti- Discrimination Policy in the *TTU Student Handbook*. www.ttu.edu/studenthandbook.
- d. Student employees having a complaint of discrimination or harassment in employment should follow the procedure set forth in the previous section of this policy.
- e. If an employee has a complaint of discrimination or harassment against a student, the employee should contact the Office of Student Conduct and/or file an incident report form, found at www.depts.ttu.edu/studentconduct.
- f. This policy does not apply to grade appeals, regardless of the basis of the appeal. All grade appeals will be handled pursuant to the university's grade appeal policy. See OP 34.03, Student Grade Appeal.

6. Complaints Involving Non-University Individuals

- a. If a non-university individual has a complaint of discrimination or harassment by a student or university employee acting in the scope of his or her employment, the individual involved may file a report with either the Office of the Dean of Students or the Office of EEO, and the university may investigate and take steps to address the situation.
- b. If a student or university employee has a complaint of discrimination or harassment by a non- university party that affects the student's educational environment or the employee's work environment, the individual may make a report to the Office of the Dean of Students or the Office of EEO. The university may conduct an inquiry and take action, if possible, to prevent further misconduct. However, the university's response may differ for complaints regarding third parties based on the level of control the university has over the third party. Even though the university's ability to take direct action against a third party may be limited, the university may take steps to provide appropriate remedies for the employee and, where appropriate, the broader University Community.

7. Retaliation

Retaliation against a person who reports a potential violation under this policy, assists someone with a report of a violation, or participates in any manner in an investigation or in the resolution of a complaint made under this policy is strictly prohibited and will not be tolerated. Retaliation includes, but is not limited to threats, intimidation, reprisals, and/or adverse actions related to an individual's employment or education. The university will take appropriate steps to assure that a person who in good faith reports, complains about, or

participates in an investigation pursuant to this policy will not be subjected to retaliation. Individuals who believe they are experiencing retaliation are strongly encouraged to lodge a complaint with the university using the same procedure outlined in this policy.

Individuals who are found to have retaliated under this policy will be subject to disciplinary action, up to and including termination of employment, expulsion from the university, or being barred from university premises and events.

8. **Interim Measures**

The Reporting Parties may request and the university may implement interim measures, as may be necessary to assure the safety and well-being of the participants in the complaint process, to maintain an environment free from harassment, discrimination, or retaliation, and to protect the safety and well-being of the University Community. Appropriate university officials will decide if and what interim measures are necessary. Such interim measures may include, but are not limited to:

- Separating the Reporting Party's and Responding Party's academic or working situations;
- Forbidding contact between parties involved in a complaint;
- Suspending the right of the Responding Party to be present on campus or otherwise altering the university status of the Responding Party.

Other interim measures may be implemented depending upon the Responding Party's relationship with the University. These interim measures may be kept in place through the conclusion of any review, investigation, or appeal process. Interim measures can be implemented regardless of whether or not the Reporting Party pursues formal university or criminal action.

9. **Reporting Requirements**

All employees who witness or receive a report of unlawful discrimination or other violations of the law have the obligation to report such actions to their immediate supervisor, the Office of EEO, the Texas Tech Police Department, or other appropriate law enforcement authority. A supervisor who receives a report of discrimination shall notify the Office of EEO of such report.

For reporting requirements relating to claims of Sexual Misconduct, see OP 40.03, Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure.

10. **Confidentiality**

The confidentiality of both the Reporting Party and the Responding Party will be honored by the university to the extent possible without compromising the university's commitment and obligation to investigate allegations of discrimination or violations of law, to protect the University Community, and to the extent allowed by law. The willful and unnecessary disclosure of confidential information by anyone, including the Reporting Party or Responding Party, may affect the integrity of the investigation.

11. Interference with an Investigation

Any person who knowingly and intentionally interferes with an investigation conducted under this policy is subject to disciplinary action up to and including dismissal or separation from the university. Interference with an investigation may include, but is not limited to:

- Attempting to coerce, compel, influence, or prevent an individual from providing testimony or relevant information;
- Divulging confidential information;
- Removing, destroying, or altering documentation relevant to the investigation; or
- Providing false or misleading information to the investigator, or encouraging others to do so.

12. Training

All employees must attend EEO non-discrimination and sex/gender discrimination training including sexual assault, sexual harassment, and campus crime mandated reporter training within the first 30 days of employment and receive supplemental EEO non-discrimination training every two years.

Employees are informed of the EEO policy through new employee orientation, EEO training sessions, this non-discrimination policy and other operating policies, and the placement of the EEO federal and state posters at various locations throughout the campus. Information about the Texas Tech EEO policy can also be obtained from Human Resources, at the Texas Tech University System EEO Office, at <http://www.texas-tech.edu/offices/equal-employment/>.

Students are informed of policies regarding non-discrimination at new student orientation and via the *Student Handbook* and other outreach, awareness, and educational programs offered by the university.

13. Authoritative References

- Title VII of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972
- Equal Pay Act
- Texas Labor Code Chapter 21
- Age Discrimination in Employment Act of 1967
- Americans with Disabilities Act
- Rehabilitation Act of 1973
- Civil Rights Act of 1991
- Vietnam Era Veterans Readjustment Assistance Act of 1974
- Title II of the Genetic Information Nondiscrimination Act of 2008

14. Right to Change Policy

The university reserves the right to interpret, change, modify, amend, or rescind this policy, in whole or in part, at any time without notice to or consent of its employees.

Appendix C: Operating Policy 40.03: Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

OP 40.03: Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure

DATE: December 15, 2017

PURPOSE: This policy provides information regarding the university's prevention and education efforts related to sex discrimination, sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, public indecency, sexual misconduct, interpersonal violence, and stalking. The policy provides students and employees with their rights and options and also explains how the university will proceed once it is made aware of allegations of prohibited conduct in keeping with the university's values and in order to meet the legal obligations of Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), Texas Education Code, Section 51.9363, and other applicable law.

REVIEW: This Operating Policy/Procedure (OP) will be reviewed in August of odd-numbered years by the TTUS Office of Equal Opportunity (EO), the Title IX Administrator, the Dean of Students, and the Assistant Vice President for Human Resources, with substantive revisions forwarded to the Associate Vice President for Administration and Chief of Staff to the President. Any substantive changes to this policy must be approved by the Board of Regents.

POLICY/PROCEDURE

The university is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state law, the university prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence, sexual violence, and any other misconduct based on sex. Any acts that fall within the scope of this policy hereinafter are referred to as Sexual Misconduct.

While sexual orientation and gender identity are not explicitly protected categories under state or federal law, it is the university's policy not to discriminate in employment, admission, or use of programs, activities, facilities, or services on this basis. Discriminatory behavior is prohibited regardless of the manner in which it is exhibited, whether verbally, in writing, by actions, or electronically displayed or conveyed.

This policy applies to all university students and employees, visitors, applicants for admission to or employment with the university, as well as university affiliates and others conducting business on

campus. This policy will apply to on-campus and off-campus conduct of which the university is made aware and which adversely impacts the educational and employment environments of the university. The university will take all reasonable steps to prevent recurrence of any Sexual Misconduct and remedy discriminatory effects on the Reporting Party and others, if appropriate.

All complaint investigations and procedures will be non-adversarial in nature and will be conducted in a prompt, fair, and impartial manner. Investigations conducted under this policy are not criminal investigations. For all complaints under this policy, the burden of proof shall be a preponderance of the evidence, which means more likely than not.

The university expects all members of the University Community to comply with the law. Members of the University Community who violate these policies and laws may be subject to disciplinary action, up to and including termination of employment, expulsion from the university, or being barred from university premises and events.

For complaints relating to any form of discrimination not covered by this policy, see [OP 40.02, Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws](#).

1. Definitions

For purposes of this policy, the definitions below apply. However, some of these terms are also defined under state law. If a person would like to file criminal charges for any alleged violations of criminal law, the definitions as set forth in state law may apply.

- a. Consent – Mutually understandable words or actions, actively communicated both knowingly and voluntarily, that clearly conveys permission for a specific activity.

Consent is not effective if it results from: (a) the use of physical force, (b) a threat of physical force, (c) intimidation, (d) coercion, (e) incapacitation, or (f) any other factor that would eliminate an individual's ability to exercise his or her own free will to choose whether or not to engage in sexual activity.

- b. Employee – Any person who receives a W-2 or 1042-S from the university, including full- and part-time faculty, staff, and students.
- c. Incapacitation – A state of being that prevents an individual from having capacity to give consent. For example, incapacitation could result from the use of drugs or alcohol, a person being asleep or unconscious, or because of an intellectual or other disability.
- d. Interpersonal Violence – For purposes of this policy, Interpersonal Violence is:
 - Domestic or Family Violence – Abuse or violence committed by a current or former spouse or intimate partner of the Reporting Party, by a person with whom the Reporting Party shares a child in common, by a person with whom the Reporting Party is cohabiting (or has cohabited) with a spouse or intimate partner, by a person similarly situated to a spouse of the Reporting Party under the domestic or family violence laws of the state of Texas, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Texas.

- Dating Violence – Abuse or violence, or a threat of abuse or violence, committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Reporting Party. The existence of such a relationship will be determined based on the type and length of the relationship and the frequency of interaction between the persons involved in the relationship. A casual acquaintanceship or ordinary socializing between two individuals does not constitute a romantic or intimate relationship. This definition does not include acts covered under Domestic or Family Violence.
- e. Public Indecency – Engaging in private or sexual acts in a publicly viewable location, such that it is offensive to accepted standards of decency including, but not limited to:
- Exposing one’s genitals or private areas;
 - Public urination;
 - Defecation; and/or
 - Public sex acts.
- f. Reporting Party – A person or entity (in the case of the university) who submits a complaint alleging a violation of this policy.
- g. Responding Party – Generally, the Responding Party is the person who is alleged to be responsible for the prohibited conduct alleged in a complaint.
- h. Responsible Employee – A university employee who has the authority to take action to redress an alleged violation of this policy; who has been given the duty of reporting such allegations to the university Title IX Administrator or Title IX deputy administrators; or whom an individual could reasonably believe has this authority or duty.

Responsible Employees include, but are not limited to:

- Administrators;
 - Academic advisors;
 - Coaches and other athletic staff who interact directly with students;
 - Faculty members, including professors, adjuncts, lecturers, instructors, and teaching assistants;
 - Student services personnel;
 - Graduate research assistants;
 - Residence life or community advisors;
 - Student organization advisors;
 - All supervisory personnel;
 - Human Resources personnel; and
 - The Texas Tech Police Department.
- i. Sex Discrimination – An act that deprives a member of the university community of his or her rights of access to campuses and facilities and of participation in education, services, programs, operations, employment, benefits, or opportunities with the university on the basis of the person’s sex.
- j. Sexual Misconduct – A broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual

assault, sexual exploitation, stalking, public indecency, interpersonal violence, sexual violence, and other misconduct based on sex.

- k. Sexual Assault – Sexual contact or intercourse with a person without the person’s consent, including sexual contact or intercourse against the person’s will or in a circumstance in which the person is incapable of consenting to the contact or intercourse. Sexual Assault includes:
 - (1) Nonconsensual Sexual Contact – Intentional sexual touching, however slight, with any object or part of one’s body of another’s private areas without consent. Sexual Contact includes:
 - Intentional contact with the breasts, buttock, groin, or genitals;
 - Touching another with any of these body parts;
 - Making another touch you or themselves with or on any of these body parts; or
 - Any other intentional bodily contact in a sexual manner.
 - (2) Nonconsensual Sexual Intercourse – Sexual penetration or intercourse, however slight, with a penis, tongue, finger, or any object, and without consent. Penetration can be oral, anal, or vaginal.

The following offenses are examples of sexual assault: rape, incest, fondling, and statutory rape.

- Rape – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Reporting Party.
 - Incest – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the Reporting Party, including instances where the Reporting Party is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
 - Statutory Rape – Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- l. Sexual Exploitation – Taking nonconsensual or abusive sexual advantage of another for the benefit of oneself or a third party. Prohibited behavior includes, but is not limited to:
 - Purposeful recording, distribution, or dissemination of sexual or intimate images or recordings of another person without that person’s full knowledge or consent;
 - Sexual voyeurism;
 - Inducing another to expose one’s genitals or private areas;
 - Prostituting another; or
 - Knowingly exposing someone to or transmitting a sexually transmitted disease.
 - m. Sexual Harassment – Unwelcome sex-based verbal, written, or physical conduct when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of employment or education;
- (2) Submission to or rejection of such conduct is used as a basis for decisions affecting employment or education; or
- (3) Such conduct has the purpose or effect of interfering with the individual's work or educational performance or of creating an intimidating, hostile, or offensive working or educational environment. To constitute an intimidating, hostile, or offensive working or educational environment, the complained of conduct must be either severe, persistent, or pervasive.

Examples of inappropriate behavior that may constitute Sexual Harassment or Sexual Misconduct include, but are not limited to:

- Sexual teasing, jokes, remarks, or questions;
 - Sexual looks and gestures;
 - Sexual innuendoes or stories;
 - Communicating in a manner with sexual overtones;
 - Inappropriate comments about dress or physical appearance;
 - Inappropriate discussion of private sexual behavior;
 - Gifts, letters, calls, emails, online posts, or materials of a sexual nature;
 - Sexually explicit visual material (calendars, posters, cards, software, internet, or other multimedia materials);
 - Sexual favoritism;
 - Pressure for dates or sexual favors;
 - Unwelcome physical contact (touching, patting, stroking, rubbing);
 - Nonconsensual video or audio-taping of sexual activity;
 - Exposing one's genitals or inducing another to expose his/her genitals;
 - Stalking;
 - Domestic or dating violence;
 - Nonconsensual sexual intercourse, sexual assault, or rape; or
 - Other gender-based threats, discrimination, intimidation, hazing, bullying, stalking, or violence.
- n. Stalking – A course of conduct directed at a specific person that would cause a reasonable person to fear for his/her own safety or the safety of others or would cause that person to suffer substantial emotional distress. A “course of conduct” means two or more acts in which a person directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person or interferes with a person's property. “Reasonable person” means a reasonable person under similar circumstances and similarly situated to the Reporting Party. “Substantial emotional distress” means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- o. University Community – All faculty, staff, and students of and visitors to any university premises or university-affiliated activity.

For acts of gender/sex discrimination, such as denial of employment, wages, or benefits based on gender/sex, that are not sexual in nature and do not constitute Sexual Misconduct as defined in this policy, please see [OP 40.02, Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws.](#)

2. Title IX Administrator and Equal Opportunity Office

The university has a Title IX Administrator who oversees the university's compliance with Title IX, which prohibits discrimination based on sex. The university has also designated Title IX deputy administrators for students and employees.

The Office for Student Rights & Resolution will investigate complaints of Sexual Misconduct by or between students. The Texas Tech University System Office of Equal Opportunity (Office of EO) will investigate complaints of sexual misconduct by or between employees.

CONTACT	PHONE	ADDRESS	EMAIL
TTU Title IX Administrator Kim Simón Texas Tech Office of the President	806.742.2121	TTU Administration Building, Room 163 Office of the President Texas Tech University Box 42005 Lubbock, TX 79409	kimberly.simon@ttu.edu
TTU Title IX Deputy Administrator for Students Matthew Gregory Dean of Students	806.742.2984	Suite 201 AA, Student Union Building Office of the Dean of Students Texas Tech University Lubbock, TX 79409	deanofstudents@ttu.edu
TTU Title IX Deputy Administrator for Employees Jodie Billingsley Assistant Vice President for Human Resources	806.742.3851	160 Doak Conference Center Office of Human Resources Texas Tech University 2518 15th Street Lubbock, TX 79409	jodie.billingsley@ttu.edu

TTU Title IX Deputy Administrator for Athletics Judi Henry Executive Senior Associate Athletics Director and Senior Woman Administrator	806.834.0976	Athletic Office, Room 109 Texas Tech University 2526 6th Street Lubbock, TX 79409	judi.henry@ttu.edu
Charlotte Bingham Assistant Vice Chancellor of Administration, Office of Equal Opportunity	806.742.3627	Office of Equal Opportunity TTU System Administration Building, 1508 Knoxville Ave., Suite 208 Box 1073 Lubbock, TX 79409	eeo@ttu.edu

3. Reporting Sexual Misconduct

- a. All students, employees, and third parties are strongly encouraged to promptly report any incidents of Sexual Misconduct to the university Title IX Administrator, Title IX deputy administrators, or Office of Equal Opportunity.
- b. Mediation will not be used to resolve complaints of Sexual Assault and Interpersonal Violence, as defined in this policy.
- c. All students, employees, and third parties may also report incidents of Sexual Misconduct to law enforcement, including on-campus and local police. Reporting parties may choose to notify law enforcement and will be provided the assistance of a Title IX Administrator, Title IX deputy administrator, or Office of Equal Opportunity in contacting these authorities if the individual wishes. For a list of law enforcement agencies, please see section 13 of this policy. Reporting Parties may also decline to notify law enforcement of incidents of Sexual Misconduct.
- d. An individual who experiences any form of sexual, domestic, or dating violence is encouraged to seek immediate medical care. Also, preserving DNA evidence can be key to identifying the perpetrator in a sexual violence case. Victims can undergo a sexual assault forensic exam (SAFE) performed by a sexual assault nurse examiner (SANE) to preserve physical evidence with or without police involvement. If possible, this should be done immediately. If an immediate medical exam is not possible, a SANE may still collect evidence up to 4 days following a sexual assault. With the examinee's consent, the physical evidence collected during this medical exam can be used in a criminal investigation. To undergo a SAFE, go directly to the nearest emergency department that

provides SAFE services. For more information about the SAFE, see <http://hopelaws.org/> or <https://www.texasattorneygeneral.gov/victims/sapcs.shtml#survivors>.

- e. An individual who experiences any form of Sexual Misconduct should also preserve other evidence relevant to the complained of activity, such as items of clothing, photographs, phone records, text messages, computer records, and other documents.
- f. If an employee is a Responsible Employee and receives information about Sexual Misconduct, reporting is **required**. Responsible Employees have a duty to promptly report all known details of incidents of sex discrimination, sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, Sexual Misconduct, sexual exploitation, public indecency, interpersonal violence, and stalking to the university Title IX Administrator, Title IX deputy administrators, or Office of Equal Opportunity. Responsible Employees are not confidential reporting resources.
- g. Disclosures to licensed clinical and/or mental health professionals acting in their professional role in the provision of services are not subject to the foregoing mandatory reporting requirements. These employees include physicians, psychologists, nurses, counselors, and those performing services under their supervision. These employees are encouraged to provide students or employees with information and guidance regarding university reporting options and available resources but will not report or otherwise refer instances of sexual harassment/misconduct to university administrators without the student or employee's express permission.

4. Complaints by or against Students

- a. If a student has a complaint of Sexual Misconduct by another student, see Part I, Section C: Conduct Procedures for Students in the *TTU Student Handbook*. www.ttu.edu/studenthandbook.
- b. If a student has a complaint regarding Sexual Misconduct involving a student organization, see Part I, Section D: Conduct Procedures for Student Organizations in the *TTU Student Handbook*. www.ttu.edu/studenthandbook.
- c. If a student has a non-employment based complaint of Sexual Misconduct by an employee, see Part II, Section C: Anti-Discrimination Policy in the *TTU Student Handbook*. www.ttu.edu/studenthandbook. Alternatively, the student may contact the Office for Student Rights & Resolution or the Office of Equal Opportunity. Student complaints of Sexual Misconduct by an employee will be investigated jointly by the Office for Student Rights & Resolution and the Office of Equal Opportunity.
- d. If a student enrolled at the university reports Sexual Misconduct in good faith, the university may not take disciplinary action against the student for violation(s) of the Code of Student Conduct in accordance with the amnesty provisions set forth in Part I, Section A (12) in the Code of Student Conduct. http://www.depts.ttu.edu/dos/docs/StudentHandbook_2017-2018.pdf
- e. If a student employee has a complaint of Sexual Misconduct, which occurs during the course and scope of employment with the university, against an employee, the student should follow the procedure set forth for employees in this policy.

- f. If an employee has a complaint of Sexual Misconduct against a student, the employee should contact the Office for Student Rights & Resolution or Title IX Administrator and/or file an incident report form, found at the Title IX website: <http://titleix.ttu.edu/>.

5. Employee Complaint Procedures, Including Student Employees

- a. If an employee has a complaint of Sexual Misconduct against another employee, the general provisions relating to employees and the employee complaint procedures set forth in [OP 40.02, Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws](#), shall apply. An employee having a complaint under this policy (OP 40.03) should submit a completed *Complaint of Sexual Harassment, Sexual Assault, or Sexual Misconduct* form, which is available on the university's Human Resources website at the following link: <http://www.depts.ttu.edu/hr/formsPolProc/forms.php>.
- b. In addition, in complaints of Sexual Misconduct, the following provisions shall control.
- (1) While there is no deadline to file a complaint, to promote timely and effective review, the university strongly encourages individuals who believe they have experienced Sexual Misconduct to come forward promptly with their complaints and to seek assistance from the university. Delays in reporting can greatly limit the university's ability to stop the Sexual Misconduct, collect evidence, and/or take effective action against individuals or organizations accused of violating the policy.
 - (2) Individuals wishing to remain anonymous can file a complaint in any manner, including by telephone or written communication, with the university Title IX Administrator, a Title IX deputy administrator or the Office of Equal Opportunity. However, electing to remain anonymous may greatly limit the university's ability to investigate an alleged incident, collect evidence, and/or take effective action against individuals or organizations accused of violating this policy.
 - (3) Both parties have the right to be accompanied by an advisor of the individual's choosing during all meetings, proceedings, and/or disciplinary hearings at which the individual is present. The role of the advisor will be limited to being present only; advisors are not allowed to actively participate in the process.
 - (4) After the investigation is complete, the Office of Equal Opportunity will simultaneously provide notice in writing to the Reporting Party, to the Responding Party, and to the appropriate administrators of the following:
 - Determination of the outcome;
 - The finding of the Office of Equal Opportunity is final and not appealable by either party;
 - In the event a finding of a violation of this policy is made, appropriate disciplinary action will be taken as determined by the appropriate administrator; and
 - If either party disagrees with the imposed disciplinary action or lack thereof because the disciplinary action imposed substantially varies from the range of disciplinary actions normally imposed for similar infractions,

he or she may appeal within five business days to the Title IX administrator. However, if the disciplinary action recommended is tenure revocation, proceedings will be pursuant to [OP 32.02, Faculty Non-reappointment, Dismissal, and Tenure Revocation](#).

- (5) The Reporting Party and Responding Party will be simultaneously notified in writing of any changes to the results that occur prior to the time such results become final and when such results become final.

6. Complaints Involving Non-University Individuals

- a. If a non-university individual has a complaint of Sexual Misconduct by a student or university employee acting in the scope of his or her employment, the individual involved may file a report with either the Office for Student Rights & Resolution or the Office of Equal Opportunity, and the university may investigate and take steps to address the situation.
- b. If a university employee or student has a complaint of Sexual Misconduct by a non-university party that affects the employee's work environment or student's educational program or activity, the employee or student may make a report to the Title IX Administrator, Title IX deputy administrators, Office of Equal Opportunity, or Office for Student Rights & Resolution. The university may conduct an inquiry and take action, if possible, to prevent further misconduct. However, the university's response may differ for complaints regarding third parties based on the level of control the university has over the third party. Even though the university's ability to take direct action against a third party may be limited, the university may take steps to provide appropriate remedies for the employee or student and, where appropriate, the broader University Community.

7. Retaliation

Retaliation against a person who reports a potential violation under this policy, assists someone with a report of a violation, or participates in any manner in an investigation or in the resolution of a complaint made under this policy is strictly prohibited and will not be tolerated. Retaliation includes, but is not limited to threats, intimidation, reprisals, and/or adverse actions related to an individual's employment or education. The university will take appropriate steps to assure that a person who, in good faith, reports, complains about, or participates in an investigation pursuant to this policy will not be subjected to retaliation. Individuals who believe they are experiencing retaliation are strongly encouraged to lodge a complaint with the university using the same procedure outlined in this policy.

Individuals who are found to have retaliated under this policy will be subject to disciplinary action, up to and including termination of employment, expulsion from the university, or being barred from university premises and events.

8. Interim Measures

The Reporting Parties may request and the university may implement interim measures, as may be necessary to assure the safety and well-being of the participants in the complaint process, to maintain an environment free from harassment, discrimination, or retaliation, and to protect the safety and well-being of the University Community. Appropriate university officials will decide if and what interim measures are necessary. Such interim measures may

include, but are not limited to:

- Separating the Reporting Party's and Responding Party's academic or working situations;
- Forbidding contact between parties involved in a complaint;
- Suspending the right of the Responding Party to be present on campus or otherwise altering the university status of the Responding Party.

The Reporting or Responding Party who are the subjects of an alleged sexual assault will be allowed to drop a course in which they are both enrolled without any academic penalty.

Other interim measures may be implemented depending upon the Responding Party's relationship with the university. These interim measures may be kept in place through the conclusion of any review, investigation, or appeal process. Interim measures can be implemented regardless of whether or not the Reporting Party pursues formal university or criminal action.

9. Confidentiality

The confidentiality of both the Reporting Party and the Responding Party will be honored by the university to the extent possible without compromising the university's commitment and obligation to investigate allegations of Sexual Misconduct, to protect the University Community, and to the extent allowed by law. However, because the university also has an obligation to maintain an environment free of Sex Discrimination and Sexual Misconduct, many university employees have mandatory reporting and response obligations and may not be able to honor a Reporting Party's request for confidentiality. The Title IX Administrator will evaluate requests for confidentiality.

The willful and unnecessary disclosure of confidential information by anyone, including the Reporting Party or Responding Party, may affect the integrity of the investigation.

Students may make confidential reports to the university Student Counseling Center. Likewise, employees may make confidential reports through the Employee Assistance Program. All Reporting Parties may also make confidential reports to local rape crisis centers or to other licensed clinical and/or mental health professionals acting in their professional role of providing those services.

10. Interference with an Investigation

Any person who knowingly and intentionally interferes with an investigation conducted under this policy is subject to disciplinary action up to and including dismissal or separation from the university. Interference with an investigation may include, but is not limited to:

- Attempting to coerce, compel, influence, or prevent an individual from providing testimony or relevant information;
- Divulging confidential information;
- Removing, destroying, or altering documentation relevant to the investigation; or
- Providing false or misleading information to the investigator, or encouraging others to do so.

11. Training and Education

The university's commitment to preventing and raising awareness of the harm resulting from the conduct prohibited in this policy includes providing primary prevention and awareness programs for all incoming students and new employees, ongoing education to both employees and students, and emailing information regarding this policy to students at the beginning of each academic semester. This policy is published on the university's website and information regarding this policy and related policies is included in orientation materials for new students, faculty, and staff. All employees must attend Equal Opportunity non-discrimination and sex/gender discrimination training including sexual assault, sexual harassment, and campus crime mandated reporter training within the first 30 days of employment and receive supplemental training every two years. Other appropriate compliance training sessions will also be conducted on an ongoing basis. Training sessions will include information on how and where to report incidents of prohibited conduct, resources available, as well as risk reduction and safe and positive options for bystander intervention. In addition, university employees and administrators responsible for implementing this policy, including the Title IX Administrator, Title IX deputy administrator, investigators, and hearing officers, receive annual training about offenses, investigatory procedures, due process requirements, and university policies related to or described in this policy.

12. Websites and Other Resources

The university maintains websites that provide comprehensive information about this policy, its procedures, Title IX, available resources, remedial support options, local support services, and illustrative examples of definitions contained herein.

- Title IX compliance and directory – titleix.ttu.edu
- Title IX for students – titleix.ttu.edu/students
- Title IX for faculty/staff – <http://www.depts.ttu.edu/hr/TitleIX>
- Title IX for athletics – <http://texastech.com/sports/2016/6/8/school-bio-title-ix-html.aspx>
- Office of the Dean of Students - <http://www.depts.ttu.edu/dos/>
- Office of Equal Opportunity - <http://www.texastech.edu/offices/equal-employment/>
- Risk Intervention & Safety Education (RISE) - <http://www.depts.ttu.edu/rise/>
- TTU Student Counseling Center – <http://www.depts.ttu.edu/scc/>
- TTU Operating Policies & Procedures - <http://www.depts.ttu.edu/opmanual/>
- TTU Employee Assistance Program - <http://www.ttuhs.edu/centers/swiad/eap/>

The following additional resources are available:

CONTACT	PHONE	ADDRESS
Title IX Administrator	806.742.2121	163 Administration Building Box 2005 Lubbock, Texas 79409
Office for Student Rights & Resolutions	806.742.7233	Suite 232-E Student Union Building Lubbock, TX 79409
Office of the Dean of Students	806.742.2984	Suite 201 AA Student Union Building Lubbock, TX 79409
Equal Opportunity Office	806.742.3627	TTU System Administration Building 1508 Knoxville Ave. Suite 208 Box 41073 Lubbock, TX 79409
Human Resources	806.742.3851	160 Doak Conference Center 2518 15th Street Lubbock, TX 79409
Student Counseling Center	806.742.3674	Room 201 Student Wellness Center Lubbock, Texas 79409
Employee Assistance Program	806.743.1327	3601 4th Street Lubbock, Texas 79430
TTU RISE Office	806.742.2110	Drane Hall, Room 247 Lubbock, Texas 79409
Psychology Clinic	806.742.3799	TTU Psychology Building, Room 111A Lubbock, Texas 79409
Marriage and Family Therapy Clinic	806.742.3060	TTU Human Sciences Building, Room 165 Lubbock, Texas 79409
Lubbock Voice of Hope	806.763.7273	P.O. Box 2000 Lubbock, Texas 79457
Legal Aid of NorthWest Texas	800.733.4557	1711 Avenue J Lubbock, Texas 79401
Legal Aid Society of Lubbock	806.762.2325	906 Main St. # 103 Lubbock, Texas 79401
University Medical Center	806.775.8200	602 Indiana Ave Lubbock, Texas 79415

Covenant Medical Center	806.725.0000	3615 19th Street Lubbock, Texas 79410
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13. Outside Agencies

Nothing in this policy shall limit a person from seeking assistance or filing a complaint with an outside agency.

Administrative Agencies

CONTACT	PHONE	ADDRESS
U.S. Equal Employment Opportunity Commission	1.800.669.4000	300 E. Main Dr. Suite 500 El Paso, Texas 79901
Texas Workforce Commission	512.463.2222	101 E. 15th Street Austin, Texas 78778
U.S. Department of Education, Office of Civil Rights	214.611.9600	1999 Bryan Street, Suite 1620 Dallas, Texas 75201

Law Enforcement Agencies

CONTACT	PHONE	ADDRESS
TTU Police Department	806.742.3931	413 Flint Avenue Lubbock, Texas 79409
Lubbock Police Department	806.775.2865	916 Texas Avenue Lubbock, Texas 79401
Lubbock County Sheriff's Department	806.775.1400	811 Main Street P.O. Box 10536 Lubbock, Texas 79407
Texas Department of Public Safety	512.424.2000	5805 North Lamar Blvd. Austin, Texas 78752

14. Authoritative References

- Title VII of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972
- Texas Labor Code Chapter 21
- Violence Against Women Act (VAWA)
- Campus Sexual Violence Elimination Act of 2013 (Campus SaVE)
- Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Texas Education Code Section 51.9363

- Texas Family Code Sections 71.004 and 71.0021
- Texas Penal Code Section 42.072

15. Right to Change Policy

The university reserves the right to interpret, change, modify, amend, or rescind this policy, in whole or in part, at any time without notice to or consent of its employees.

Appendix D: Sanctions Matrix

TEXAS TECH UNIVERSITY

Sexual Misconduct & Title IX Violations **Sanction Matrix**



Preface regarding this Sanction Matrix

It is important to note that this sanction grid only applies once a finding of responsibility has occurred. Accordingly, the examples of mitigating circumstances provided are not intended to downplay or undermine the fact that the Respondent, in every case where this applies, has still nevertheless violated the applicable policy(s). Different instances of a violation of the same student conduct policy rarely look exactly the same, and thus require detailed analysis and consideration when sanctioning. This analysis must include contemplation of certain case-specific circumstances that either make a violation more or less egregious than other instances of the same violation.

Additionally, prior violation(s) of the Code of Student Conduct will always be considered as aggravating circumstance(s) that could potentially increase sanction(s) for a current policy violation. The *number* of prior cases and the *egregiousness* of those past violations should be carefully considered, and prior violations for the same offense (e.g., student currently being sanctioned for non-consensual sexual touching has a prior violation for the same offense) should be viewed as particularly exacerbating.

Conduct Violation - Sexual Harassment

Definition from Code of Conduct

Unwelcome verbal, written, or physical conduct of a sexual nature that is sufficiently severe, persistent, or pervasive that it unreasonably interferes with the student's educational experience or creates a hostile educational environment.

Examples

- Sexual teasing, jokes, remarks, questions
- Sexual looks and gestures;
- Sexual innuendos or stories;
- Communicating in a demeaning manner with sexual overtones;
- Inappropriate comments about dress or physical appearance;
- Gifts, letters, calls, e-mails, or materials of a sexual nature;
- Sexual favoritism;
- Pressure for dates or sexual favors;
- Inappropriate discussion of private sexual behavior;
- Sexually explicit visual material (calendars, posters, cards, software, Internet materials);

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Prior instances where Respondent's advances were welcome.
- Evidence of mistaken or unintentional behavior (e.g., unintentional viewing of phone/computer screen, mistaken identity).
- The Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.

Aggravating Circumstance Examples

- The Complainant and Respondent have a current No-Contact Order in place.
- The Respondent has a history of prior sexual harassment violations.
- The Respondent's behavior resulted in severe and prolonged humiliation.
- The Respondent threatened academic or social consequences for refusal of requests or non-cooperation.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

Conduct Violation - Sexual Exploitation

Definition from Code of Conduct

Taking non-consensual or abusive sexual advantage of another for the benefit of oneself or a third party.

Examples

- Photography or video recording of another person in a sexual, intimate, or private act without that person's full knowledge or consent;
- Purposeful distribution or dissemination of sexual or intimate images or recordings of another person without that person's full knowledge or consent;
- Sexual voyeurism;
- Inducing another to expose one's genitals or private areas;
- Prostituting another student;
- Engaging in sexual activity while knowingly infected with an STD.

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Evidence of accidental dissemination.
- The dissemination of sexual or intimate images/recordings was small in scope; exposure was limited to only a handful of people.
- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.

Aggravating Circumstance Examples

- The explicitness of the sexual or intimate images/recordings and the resulting humiliation and/or embarrassment suffered by Complainant.
- The dissemination of sexual or intimate images/recordings was extensive, pervasive, and exposed Complainant to a large number of people.
- The extent to which Complainant can be identified in the sexual or intimate images/recordings.
- Respondent threatened to disseminate sexual or intimate images/recordings prior to actual dissemination.
- Respondent disseminated sexual or intimate images/recordings as an act of retaliation.
- Number of times the voyeurism or distribution of sexual or intimate images/recordings occurred.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

Conduct Violation - Public Indecency

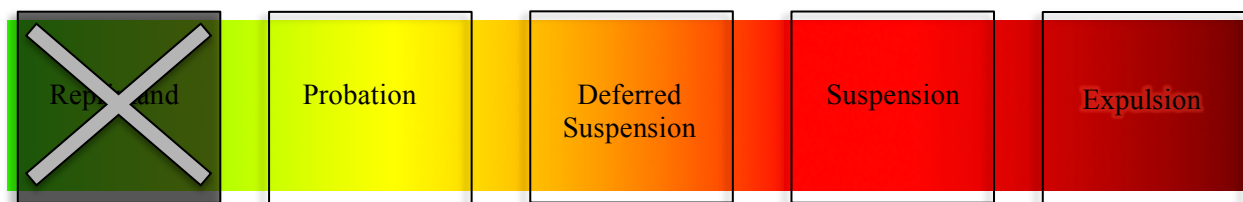
Definition from Code of Conduct

Engaging in private or sexual acts in a publicly viewable location, such that it is offensive to accepted standards of decency.

Examples

- Exposing one's genitals or private area(s);
- Public urination or defecation;
- Public sex acts.

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Evidence of mistaken or unintentional behavior (e.g., unintentional exposure of one's genitals or private areas).
- Evidence of reasonable attempts to create privacy and/or lessen public exposure.
- Situational circumstances that lessen the public exposure (e.g., tinted windows in a dark, isolated corner of parking lot).
- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.
- The explicitness of the sexual act exposed (less egregious).

Aggravating Circumstance Examples

- The explicitness of the sexual act exposed (more egregious).
- The extensiveness or egregiousness of the public urination/defecation (e.g., behind a bush vs. the middle of the library).
- Exposure to minors.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

Conduct Violation - Non-Consensual Sexual Contact

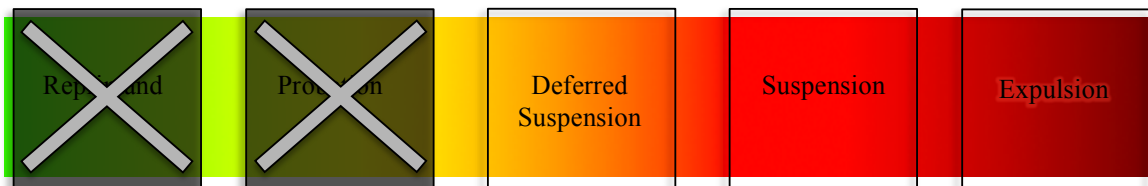
Definition from Code of Conduct

Intentional sexual touching of another's private areas without consent.

Examples

- Touch: however slight / with any part of one's body / with any object.
- Private Areas: butt, breasts, mouth, genitals, groin area, or other bodily orifice.

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Prior instances where Respondent's sexual touching was welcome.
- Evidence of mistaken identity of complainant.
- The brevity of the touch.
- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.
- The extensiveness or invasiveness of the touch (including whether the touching occurred over or underneath clothing).

Aggravating Circumstance Examples

- The extensiveness or invasiveness of the touch (including whether the touching occurred over or underneath clothing).
- Evidence of respondent's refusal to desist when asked or when clearly communicated via other forms of communication that the behavior is unwelcome.
- The Respondent has a history of prior sexual harassment violations, such that an instance of non-consensual sexual contact is evidence of escalation in behavior..
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

Conduct Violation - Non-Consensual Sexual Intercourse

Definition from Code of Conduct

Sexual penetration or intercourse, without consent.
(note: intercourse is inherently intentional)

Examples

- Penetration, however slight / with any part of one's body / with any object.
(note: includes anal, oral, or vaginal penetration)

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.

Aggravating Circumstance Examples

- The aggressiveness or violent nature of the Respondent's sexual behavior.
- Evidence of respondent's refusal to desist when asked or when consent was revoked.
- Respondent's use of a weapon or restraints.
- Evidence that Respondent used drugs or alcohol to incapacitate Complainant.
- Evidence that Respondent's behavior was predatory.
- The Respondent knew he or she had an STD at the time of the intercourse.
- The Respondent has a history of prior sexual harassment violations.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

Conduct Violation - Stalking

Definition from Code of Conduct

Behavior which includes, but is not limited to, knowingly and repeatedly engaging in conduct that the individual knows or reasonably should know the other person will regard as unwelcome and would cause a reasonable person to be fearful or suffer substantial emotional distress.

Examples

- Following or conducting surveillance of the person being stalked
- Repeated, unsolicited contact including phone calls, letters, emails, texts, and/or gifts
- Repeated, unsolicited visits to domicile, business, or classes (when not a fellow enrolled student)
- Repeated, unsolicited contact or attempts at contact via social media

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Evidence that Respondent may not have reasonably known their conduct was regarded as unwelcome
- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.

Aggravating Circumstance Examples

- Evidence of extensiveness, invasiveness, aggressiveness or violent nature of the Respondent's conduct.
- Evidence of respondent's refusal to desist when asked.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy

Conduct Violation - Intimate Partner / Relationship Violence

Definition from Code of Conduct

Violence or abuse, verbal or physical, by a person in an intimate relationship with another.

Examples

- **Verbal Abuse:** name-calling, badgering, mocking, humiliating, shaming, or criticizing
- **Physical Abuse:** throwing objects, pushing, shoving, hair-pulling, scratching, hitting, kicking, use of weapons, threatening use of weapons, using force to prevent their partner from leaving
- **Intimidation:** displaying weapons, abusing pets, destroying property, or using looks, actions, gestures, and a tone of voice to indicate a threat of violence
- **Isolation:** controlling a victim's movements and communication with others, using jealousy and the victim's desire to be loved to manipulate the victim into submission
- **Neglect:** ignoring, abandoning, refusing intimacy, withholding affection as punishment

Range of Appropriate Sanctions



Mitigating Circumstance Examples

- Respondent accepted responsibility, showed remorse, demonstrated thoughtful understanding of policy and refined perspective, and/or articulated a plan for modified future behavior.

Aggravating Circumstance Examples

- The severity of the abuse.
- The duration and pervasiveness of the abuse.
- The Respondent's outright or brazen refusal to acknowledge culpability or accept responsibility for clear violation of policy.

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Appendix E: Faculty, Staff & Student Employees:

Title IX and Gender-Based Harassment,
Discrimination and Sexual Misconduct Re-
sources and Reporting Information Manual



TEXAS TECH UNIVERSITY®

Faculty, Staff & Student Employees

Title IX and Gender-Based Harassment, Discrimination, and Sexual Misconduct Resources and Reporting

titleix.hr.ttu.edu

Texas Tech is committed to providing its students, faculty, and staff with an educational and work-place environment free from any form of unlawful discrimination. The Texas Tech community is dedicated to fostering and supporting a culture of mutual respect and communication.

Texas Tech University does not tolerate discrimination or harassment of faculty, staff, students, or applicants based on or related to sex, race, national origin, religion, age, disability, protected veteran status, genetic information, or other protected categories, classes, or characteristics in education programs and activities or employment decisions. While sexual orientation and gender identity are not protected categories under state or federal law, it is Texas Tech University policy not to discriminate on this basis. Discriminatory behavior is prohibited regardless of the manner in which it is exhibited, whether verbally, in writing, or electronically displayed or conveyed.

Texas Tech expects all employees to comply with the law in connection with their employment and employment decisions. Employees who violate these policies and laws are subject to disciplinary action, up to and including termination.

TITLE IX OVERVIEW

Title IX of the Educational Amendments of 1972 provides:

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving federal financial assistance.”

CLERY ACT, VAWA, CAMPUS SAVE ACT OVERVIEW

The Clery Act promotes campus safety by ensuring students, employees, parents, and the broader community are well informed about important public safety and crime prevention matters.

The Violence Against Women Reauthorization Act (VAWA) amended the Clery Act under its Campus Sexual Violence Elimination Act (SaVE Act) provision by expanding reporting requirements to include offenses involving domestic violence, dating violence, and stalking.

RESOURCES

OFFICE OF EQUAL EMPLOYMENT OPPORTUNITY

Charlotte Bingham
Assistant Vice Chancellor for
Administration, Managing
Director for EEO
Texas Tech University
Administration Building, Rm 210
806-742-3627
charlotte.bingham@ttu.edu

TITLE IX COORDINATOR

Ronald Phillips
University Counsel
Texas Tech University
Administration Building, Rm 170
806-742-2121
ronald.phillips@ttu.edu

DEPUTY COORDINATOR FOR ATHLETICS

Dr. Judi Henry
Senior Associate Athletics
Director, Senior Woman
Administrator
Athletic Office, Rm 109
806-834-0976
judi.henry@ttu.edu

DEPUTY COORDINATOR FOR EMPLOYEES

Jodie Billingsley
Assistant Vice President for
Human Resources
Texas Tech University Doak
Conference Center, Rm 160
806-742-3851
jodie.billingsley@ttu.edu

DEPUTY COORDINATOR FOR STUDENTS

Dr. Matthew Gregory
Dean of Students
Texas Tech University
Student Union Building, STE 201AA
806-742-2984
matt.gregory@ttu.edu

TEXAS TECH POLICE DEPARTMENT

On-campus crimes
Emergencies: Dial 9-1-1
Non-emergencies:
806-742-3931

LUBBOCK POLICE DEPARTMENT

Off-campus crimes
Emergencies: Dial 9-1-1
Non-emergencies: 775-2865

COVENANT MEDICAL EMERGENCY ROOM

3615 19th Street
Lubbock, Texas 79410

UNIVERSITY MEDICAL CENTER EMERGENCY ROOM

602 Indiana Avenue
Lubbock, Texas 79415

TEXAS TECH UNIVERSITY EMPLOYEE ASSISTANCE PROGRAM (EAP)

Dr. Alan Korinek, Director
Texas Tech University Health
Sciences Center
3601 4th Street
Lubbock, Texas 79430
806-743-1327

VOICE OF HOPE LUBBOCK RAPE CRISIS CENTER

Hotline: 806-763-7273
Non-hotline: 806-763-3232

TITLE IX AND GENDER-BASED HARASSMENT, DISCRIMINATION, AND SEXUAL MISCONDUCT INCLUDES:

SEX/GENDER-BASED HARASSMENT

Gender-based harassment may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that is sufficiently severe, persistent, or pervasive, even if those acts do not involve conduct of a sexual nature.

DISCRIMINATORY HARASSMENT

Discriminatory harassment is verbal or physical conduct that shows hostility toward an employee based on or related to sex, race, national origin, religion, age, disability, sexual orientation, genetic information, or other protected categories, classes, or characteristics that is sufficiently severe, persistent, or pervasive so as to limit an individual's ability to participate in or benefit from education.

SEXUAL MISCONDUCT

Sexual misconduct is any non-consensual behavior of a sexual nature that is committed by force, intimidation, or is otherwise unwelcome that is sufficiently severe, persistent, or pervasive so as to limit an individual's ability to participate in or benefit from education programs and activities or employment at Texas Tech University. Sexual misconduct offenses include, but are not limited to sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation.

SEXUAL HARASSMENT

Sexual harassment is a form of discriminatory harassment and is defined as unwelcome verbal, written, or physical conduct of a sexual nature that is sufficiently severe, persistent, or pervasive so as to limit an individual's ability to participate in or benefit from education programs and activities or employment at Texas Tech University.

SEXUAL VIOLENCE

Sexual violence is a form of sexual harassment. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (e.g., due to age or use of drugs or alcohol or an intellectual or other disability that prevents the student from having the capacity to give consent). Sexual violence includes rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

SEXUAL ASSAULT

Sexual Assault is a form of sexual violence and is an attempt, coupled with the ability, to commit a violent injury on the person of another because of that person's gender or sex.

DOMESTIC VIOLENCE

Domestic Violence includes asserted violent misdemeanor or felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

DATING VIOLENCE

Dating Violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

STALKING

Stalking means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

CONSENT

Consent means mutually understandable words or actions, actively communicated both knowingly and voluntarily, so they clearly convey permission for sexual activity. Consent may be either clear words or actions, must be active and not passive or implied, must be informed and knowingly, and must be given voluntarily and freely. Consent can be withdrawn or revoked at any time.

WEBSITES

Title IX resources for Faculty, Staff and Student Employees

www.titleix.hr.ttu.edu

Title IX Coordinator website

<http://www.ttu.edu/administration/president/unicounsel/titleIX.php>

Title IX resources for Students

www.depts.ttu.edu/sexualviolence/index.php

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Appendix F: Texas Tech University Faculty,
Staff, and Student Employees Reporting Re-
sponsibilities Chart

TEXAS TECH UNIVERSITY

FACULTY, STAFF, AND STUDENT EMPLOYEES REPORTING RESPONSIBILITIES

GROUP 1	GROUP 2	GROUP 3
Mandated Reporters: Full Reporting	"Jane Doe/John Doe" Anonymous Reporting	"Confidential" Reporting
Must report all known information regarding an incident to the Title IX Coordinator, Deputy Coordinator, or the Office of Equal Employment Opportunity without delay	Report all information known about an incident except any personally identifying information about those involved	Report only non-identifiable, aggregate information regarding incidents disclosed to them
All faculty, staff, and student employees except those in Groups 2 and 3	Specifically designated employees	Only professional counselors, medical providers, and clergy
Title IX Coordinator Ronald Phillips University Counsel Texas Tech University Administration Building, Room 170 (806) 742-2121 ronald.phillips@ttu.edu	Risk Intervention & Safety Education (RISE) RISE@ttu.edu (806) 742-2110 <i>Prevention and wellness efforts for the Red Raider Community</i>	Voice of Hope Lubbock Rape Crisis Center Hotline: (806) 763-7273 Phone: (806) 763-3232 www.voiceofhopelubbock.org <i>Crisis intervention, support, and follow-up for survivors and family members</i>
Deputy Coordinator for Students Dr. Amy Murphy Dean of Students & Managing Director of Center for Campus Life Texas Tech University Student Union Building, Room 201 (806) 742-5433 amy.murphy@ttu.edu		Texas Tech Employee Assistance Program 3601 4th Street, Lubbock, Texas 79430 (806) 743-1327 www.ttuhsc.edu/centers/swiad/eap/ <i>Provides short-term counseling and assistance to employees, couples, and families</i>
Deputy Coordinator for Employees Jodie Billingsley Assistant Vice President for Human Resources and Payroll Services Texas Tech University Doak Conference Center, Room 160 (806) 742-3851 jodie.billingsley@ttu.edu		Student Counseling Center Student Wellness Center, Room 201 1003 Flint Ave (806) 742-3674 www.depts.ttu.edu/scc/ <i>Provides short-term counseling and consultation to students who are experiencing emotional and psychological difficulties</i>
Deputy Coordinator for Athletics Dr. Judi Henry Senior Associate Athletics Director & Senior Woman Administrator Athletic Office, Room 109 (806) 834-0976 judi.henry@ttu.edu		Student Wellness Center 1003 Flint Ave (806) 743-2122 http://www.ttuhsc.edu/studenthealth/ <i>Provides follow-up medical care for students</i>
Office of Equal Employment Opportunity Charlotte Bingham Assistant Vice Chancellor for Admin & Managing Director EEO Texas Tech University Administration Building, Room 210 (806) 742-3627 charlotte.bingham@ttu.edu		Marriage and Family Therapy Clinic Texas Tech University Human Sciences building, Room 165 15th Street and Akron (806) 742-3060 www.depts.ttu.edu/hs/mft/clinical_services.php <i>Provides therapeutic services to individuals, couples, and families</i>
		Psychology Clinic Texas Tech University Psychology building, Room 111A 19th Street and Boston (806) 742-3799 psychology.clinic@ttu.edu <i>Provides psychotherapy and assessment services to the university</i>

Appendix G: Clery Crimes: Texas Penal Code

APPLICABLE TEXAS CRIMINAL STATUTES

Based upon the *Clery Act specific* definitions, the following criminal offenses are applicable:

- | | |
|--|---|
| <ul style="list-style-type: none">• Texas Penal Code 12.47 – Offense Committed because of Bias or Prejudice• Texas Penal Code 19.02 – Murder• Texas Penal Code 19.03 – Capital Murder• Texas Penal Code 19.04 – Manslaughter• Texas Penal Code 21.11 – Indecency with a Child• Texas Penal Code 22.01 – Assault• Texas Penal Code 22.011 – Sexual Assault• Texas Penal Code 22.021 – Aggravated Sexual Assault• Texas Penal Code 25.02 – Prohibited Sexual Conduct• Texas Penal Code 28.02 – Arson• Texas Penal Code 29.02 – Robbery• Texas Penal Code 29.03 – Aggravated Robbery• Texas Penal Code 30.02 – Burglary• Texas Penal Code 31.03 – Theft (Motor Vehicle Theft Only)• Texas Penal Code 31.07 – Unauthorized Use of a Vehicle• Texas Penal Code – 49.031 – Possession of Alcohol in a Motor Vehicle• Texas Alcoholic Beverage Code 106.04 – Consumption of Alcohol by a Minor• Texas Alcoholic Beverage Code 106.05 – Minor in Possession of Alcohol• Texas Alcoholic Beverage Code 106.06 – Making Alcohol Available to a Minor• Texas Health and Safety Code 481.1121 – Manufacture or Delivery of a Controlled Substance PG 1A• Texas Health and Safety Code 481.113 – Manufacture or Delivery of a Controlled Substance PG 1 | <ul style="list-style-type: none">• Texas Health and Safety Code 481.113 – Manufacture or Delivery of a Controlled Substance PG 2• Texas Health and Safety Code 481.114 – Manufacture or Delivery of a Controlled Substance PG 3-4• Texas Health and Safety Code 481.115 Possession of a Controlled Substance PG 1• Texas Health and Safety Code 481.116 – Possession of a Controlled Substance PG 2• Texas Health and Safety Code 481.117 – Possession of a Controlled Substance PG 3• Texas Health and Safety Code 481.120 – Delivery of Marijuana• Texas Health and Safety Code 481.121 – Possession of Marijuana• Texas Health and Safety Code 481.129 – Possess or Obtains a Controlled Substance by Fraud• Texas Health and Safety Code 483.041 – Possession of a Dangerous Drug• Texas Health and Safety Code 483.042 – Delivery of a Dangerous Drug• Texas Penal Code 46.02 – Unlawfully Carrying a Weapon• Texas Penal Code 46.03 – Places Weapons Prohibited• Texas Penal Code 46.05 – Prohibited Weapons |
|--|---|

Additionally, any violation that meets *Clery Act specific* categories but does not otherwise apply to the aforementioned penal offenses or those categorized by Uniform Crime Reporting (UCR) guidelines are also included.

Some examples of offenses that meet *Clery Act specific* definitions for one or more categories but are not counted unless certain qualifying conditions are met are:

- Texas Penal Code 22.01 – Assault (Forcible Fondling / Sex Offense & Hate Crimes)
- Texas Penal Code 22.07 – Terroristic Threats (Hate Crimes)
- Texas Penal Code 28.03 – Criminal Mischief (Hate Crimes)
- Texas Penal Code 28.08 – Graffiti (Hate Crimes)
- Texas Penal Code 31.02 – Theft (Hate Crimes)
- Texas Penal Code 33.07 – Online Harassment (Hate Crimes)
- Texas Penal Code 39.03 – Harassment (Hate Crimes)
- Texas Penal Code 42.072 – Stalking (Hate Crime)

This report complies with the following provisions as codified:

- United States Code Title 20, Chapter 28 Section 1092(f) as amended in 1992, 1998, 2000, 2008, & 2013. Current through Pub. L. [113-126](#).
- United States Code of Federal Regulations, Title 34, Chapter VI, Part 668, Section 668.46
- Violence Against Women Reauthorization Act of 2013, P.L. 113-4

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Appendix H: Sexual Assault Kit Testing: What Victims Need to Know

A large, stylized DNA double helix structure in a light yellow/gold color, winding diagonally across the page. The background is dark gray with faint, semi-transparent text related to forensic science and justice.

SEXUAL ASSAULT KIT TESTING: WHAT VICTIMS NEED TO KNOW

THE NATIONAL CENTER FOR
Victims of Crime

SEXUAL ASSAULT KIT TESTING: What Victims Need to Know



What is a sexual assault kit (SAK)?*

A sexual assault kit, or SAK (pronounced “sack”), is a set of swabs, slides, envelopes, instructions, and forms specifically designed to collect and preserve physical evidence that can be used in a criminal sexual assault investigation.

What is collected in a SAK?

- DNA evidence, including blood, semen, and saliva, is collected from the victim’s body to aid in identifying the perpetrator and to demonstrate that physical contact occurred.
- Other physical evidence, including clothing fibers, fingernail scrapings, and hairs, may be collected.
- The victim’s clothing, particularly undergarments or clothing that have biological stains, may also be collected and considered to be part of the SAK.
- Blood will be collected from the victim to determine if blood stains belong to the victim or someone else.
- Urine may be collected for testing if a victim suspects she may have been drugged by the assailant.
- The victim’s account of the assault will be documented and photographs of any injuries will be taken.

* A sexual assault kit may also be called a rape kit, sexual assault evidence collection kit, sexual assault forensic evidence (SAFE) kit, sexual offense evidence collection (SOEC) kit, physical evidence recovery (PERK) kit, or biological evidence kit.

Who collects the evidence?

- Sexual Assault Nurse Examiners (SANEs), Forensic Nurse Examiners (FNEs), or Sexual Assault Forensic Examiners (SAFEs) are specially trained healthcare providers who have been trained in the identification, collection, and documentation of forensic evidence that might be found on a victim's body or clothing. They are also prepared to testify in court if needed.
- SANEs/FNEs/SAFEs typically work in hospital emergency rooms, but in some areas they work in outpatient or community-based settings that are specifically created to provide medical forensic care for sexual assault patients.
- If a SANE/FNE/SAFE is not available, an emergency room nurse or physician should be able to perform the sexual assault evidence collection and documentation.

Are sexual assault victims required to have a SAK collected?

A sexual assault victim is never required to have a sexual assault kit collected. In addition, a victim may stop or decline any portion of the exam. Providing victims with the choice to have a SAK collected and to set the pace or stop the exam if necessary returns power to the victim. Taking back control of their body can be an important part of the recovery process for sexual assault survivors.

What happens to a SAK after it is collected?

Kits are typically transferred to law enforcement after collection. In some jurisdictions, where the victim is undecided about reporting the assault, the kit may be stored at either a law enforcement facility or the exam facility.

Typically, the kit will remain unopened until the investigating agency requests the kit be analyzed by the crime lab. A few cities and states automatically test all sexual assault kits, as long as the crime has been reported to police.

Once the evidence is ready to be analyzed, forensic scientists at the crime lab will open the SAK and examine the evidence.

The forensic scientists will work to obtain a DNA profile of the assailant(s) from the samples collected in the SAK. If a DNA profile is obtained, the forensic laboratory can submit that profile for searching against state and national DNA databases using CODIS (Combined DNA Index System). CODIS may be helpful in a number of ways, including:

1. Identifying an unknown suspect;
2. Linking DNA profiles between crime scenes to find serial rapists; and
3. Eliminating suspects.

What is CODIS?

The Combined DNA Index System, or CODIS, is a system of national, state, and local databases managed by the FBI that allows crime laboratory personnel across the country to compare DNA profiles from known criminal offenders (and arrestees where applicable) with biological evidence from crime scenes. CODIS has proven crucial to solving crimes in which the offender's identity is unknown. CODIS can match crimes to each other, thereby identifying serial offenders.

What happens if DNA evidence is not found?

Not all rape kits yield DNA evidence. However, DNA evidence is not necessary for a sexual assault conviction. DNA is only one piece of evidence in an investigation. Other types of evidence might include victim and witness statements, documentation of physical injuries, other physical evidence, and phone records.

If DNA evidence is not found, it does not mean that a sexual assault did not occur. DNA evidence may not be found in a sexual assault kit if the perpetrator did not leave any DNA behind, the DNA was washed off, the evidence was improperly stored or handled, or it simply degraded over time.

Are all SAKs tested?

No. While there are a few cities and states that automatically test all sexual assault kits, in general, SAKs are not tested unless specifically requested by a law enforcement agency for a criminal investigation. There are a variety of reasons that a kit might not be tested including:

- A decision by law enforcement due to a variety of reasons—such as not prioritizing sexual assault cases or a perceived lack of victim credibility or cooperation—not to further investigate the case.
- A decision by law enforcement that the results of the kit would not be significant to the investigation. This occurs most often when the suspect does not deny physical contact, but instead claims the contact was consensual.
- Backlogged crime labs. Due to resource issues, some crime labs may take up to a year or longer to test a SAK.
- Lack of funding for DNA analysis. Some law enforcement jurisdictions, including crime laboratories, are underfunded and may be unable to test every SAK.

How long does it take to test a SAK once it is at the crime lab?

The amount of time needed to process a SAK varies widely by jurisdiction. Processing a SAK is a multi-step process that includes screening for biological material, extracting DNA from stains or swabs, analyzing the DNA, producing a written report, and reviewing the entire process for errors. Each step is conducted systematically in an effort to avoid mistakes. It is possible for a very high-priority case (e.g., a current serial rapist or sexual homicide case) to be processed in as little as 2-5 days, however, 3-6 months is a more typical testing time. Unfortunately, some crime labs may take up to a year or longer to test a SAK. This delay or “backlog” can often be a result of funding constraints, which limit a lab’s ability to maintain adequate staffing, purchase updated or more modern equipment, and keep pace with testing requests. Labs may triage cases and at times are asked to prioritize high profile or urgent cases, or cases with court dates, which pushes some SAKs further down the line for testing.

What happens if DNA is found in the SAK?

If a DNA profile is obtained, it can be compared to offender profiles in CODIS. If there is a match, often called a “hit,” the lab will confirm the results and notify the law enforcement department that submitted the evidence. The DNA profile will also be searched against a database of DNA profiles of unknown perpetrators developed from crime scene evidence. Sometimes more than one crime can be linked together and a serial offender can be identified. Confirming a match found through a CODIS search can take an additional 15-30 days. In some areas, it can take up to 90 days.

If there is a hit, will the victim be informed?

Victims will be informed of a hit, although notification may be delayed if disclosure would interfere with the criminal investigation. Some cities and states have started testing old SAKs, some as old as 20 years. In these cases, law enforcement will attempt to find the victim when there is a hit. Locating victims

in these old cases can be difficult because people move, change names, or change their contact information.

Law enforcement should work with local advocates to notify victims and ensure that they are informed of the resources and support available in their communities.

Does the victim's DNA go into CODIS?

No. The CODIS database is made up of DNA profiles from individuals convicted of or, in some states, arrested for particular crimes and also includes DNA profiles from crime scene evidence.

If the SAK is not tested, how long will the kit be kept?

This varies from state to state, but is generally equal to the statute of limitations for sexual assault in that state and the amount of time proscribed in the state's evidence retention laws. There may be reasons to keep the kit indefinitely because of future changes in the statute or technological advances that may provide for future testing.

How much does it cost to test a SAK?

The cost of testing SAKs varies, but can range from \$400 - \$1500 depending on the amount of biological evidence to be tested. The more items that need to be tested, such as sheets, couch cushions, or multiple items of clothing, the more expensive the testing becomes.

Will I have to pay for the kit to be tested?

A victim should never have to pay for a SAK to be collected or tested. Due to a mandate in the Violence Against Women Act and subsequent legislation, most states have laws prohibiting victims from being charged for the collection of evidence from their bodies during a medical forensic examination. In most cases

the investigating agency, the city, or state is responsible for the cost of testing. A summary of state laws and guidelines for payment of sexual assault forensic exams can be found at: www.aequitasresource.org/Summary_of_Laws_and_Guidelines-Payment_of_Sexual_Assault_Forensic_Examinations_2.6.12.pdf.

Can I pay for the kit to be tested?

No. Crime labs and law enforcement agencies are not set up to allow victims to pay for the testing of their own SAK. When kits are tested, it is at no cost to the victims.

Who can I call to find out where my kit is or if it has been tested?

Contact the law enforcement agency that took your sexual assault report to obtain information about your SAK. Some states have laws requiring victims to be informed of the status of their kit, if they wish to know. If law enforcement does not provide you with the information you are seeking, contact your local rape crisis center or prosecutor's office for assistance.

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Appendix I: Texas Tech University Code of Student Conduct

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**TEXAS TECH UNIVERSITY STUDENT
HANDBOOK 2018-2019**

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Section B: Academic Integrity

Section C: Anti-Discrimination Policy

Section D: Class Absences

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Appendix

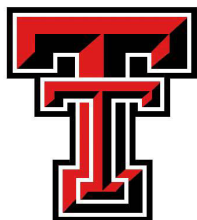
Appendix A: Definitions

Appendix B: Consent at Texas Tech

The Texas Tech Code of Student Conduct can be viewed in its entirety by visiting:
<https://www.depts.ttu.edu/dost/docs/1819Handbook.pdf>



2018 Annual Fire Safety Report





TEXAS TECH UNIVERSITY Fire Marshal's Office

ADDRESS	413 Flint Avenue Lubbock, TX 79409
TELEPHONE NUMBER	(806) 742-0146
EMERGENCY NUMBER	Dial 9-911 from campus phone Dial 911 from cellular phone
FAX	(806) 742-0139
EMAIL	walter.james@ttu.edu
FIRE MARSHAL	Walter James

Published annually by the Texas
Tech University Fire Marshal.

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“NOTICE OF THE ANNUAL FIRE SAFETY REPORT”

In accordance with the guidelines established by Texas Tech University, the Texas Tech University Fire Marshal, and pursuant to the federal law 34 CFR 668.49(b), all currently enrolled students, campus employees and all prospective students and prospective employees of Texas Tech University are entitled to request and receive a copy of the Annual Campus Fire Safety Report.

The report contains statistics about the number of fires in on-campus housing, the cause of each fire, the number of injuries and deaths, and the value of property damaged. The report also includes a description of fire systems, the number of fire drills, evacuation procedures, education and training programs, future plans for fire safety improvements, and the institutions policies on appliances, smoking, open flames, and other potential hazards.

All students enrolled at Texas Tech University will receive notification through electronic mail and student portals featuring the exact website address for the current Fire Safety Report. Faculty and staff will also be notified electronically through the techAnnounce email system. Parents will receive notification through a newsletter published by Parent & Family Relations. An advertisement containing information about how to access the report will run in The Daily Toreador for one week. Additional notices will be posted in common areas in campus buildings that are frequented by faculty, staff, students and visitors.

Copies of this report may be obtained in person from the Texas Tech Fire Marshal, the Texas Tech Police Department or on-line at the Police Department's website under the link “Annual Fire Report” located at: www.depts.ttu.edu/ttpd/fire.php. You may also request that a copy be sent to you via E-mail or U.S. Postal mail by contacting the Texas Tech Fire Marshal at (806) 742-0145 or the Texas Tech Police Department at (806) 742-3931 during normal business hours, 8 a.m. -5 p.m., Monday thru Friday. Copies may also be requested from University Student Housing at (806) 742-2661 or by e-mailing housing@ttu.edu.

Faculty, staff and students at the Texas Tech University Center at Junction may also request or obtain a copy by visiting the Director of Operations office in the administrative offices on campus.

“NOTICE OF THE ANNUAL CLERY CAMPUS SECURITY REPORT”

In accordance with the guidelines established by Texas Tech University, the Texas Tech University Health Sciences Center, the Texas Tech Police Department, and pursuant to the federal law identified as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act”, all currently enrolled students, campus employees and all prospective students and prospective employees are entitled to request and receive a copy of the Annual Campus Security Policy and Campus Crime Statistics Report.

The report contains statistics about certain specified crimes and related incidents that have been reported to the Texas Tech Police Department and other Campus Security Authorities over the past three years. All incidents contained within the report have either occurred on-campus, in off-campus buildings, or on or near property owned or controlled by Texas Tech University or the Texas Tech University Health Sciences Center.

The report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims’ assistance programs, student discipline policies, campus security resources, community safety alerts, crime prevention, access to campus facilities and properties, missing student notification policies and personal safety tips.

The Texas Tech Police Department encourages the reporting of all criminal offenses and campus safety and security concerns, and provides information in this report about how and to whom to report crimes.

All students enrolled at Texas Tech University and the Texas Tech University Health Sciences Center will receive notification through electronic mail and online student portals featuring the exact website address for the current Campus Crime Report. Faculty and staff will also be notified electronically through the techAnnounce email system. Parents of students will receive notification through a newsletter published by Parent & Family Relations. An advertisement depicting post card information will run in The Daily Toreador for one week. Additional notices will be posted in common areas in campus buildings that are frequented by faculty, staff, students and visitors.

Copies of this report may be obtained in person from the Texas Tech Police Department or on-line at the Texas Tech Police Department’s website under the link “Campus Crime Report” located at: www.depts.ttu.edu/ttpd/clery.php You may also request that a copy be sent to you via E-mail or U.S. Postal mail by contacting the Texas Tech Police Department during normal business hours, 8 a.m. -5 p.m., Monday thru Friday at (806) 742-3931. Copies may also be requested from the Office of Student Judicial Programs at Texas Tech University, or from the Texas Tech University Health Sciences Center Office of Student Services.

Faculty, staff and students at the Texas Tech University Center at Junction may also request or obtain a copy by visiting the Director of Operations office in the administrative offices on campus.

LETTER FROM THE FIRE MARSHAL

Students, Faculty and Staff,

The Texas Tech University Fire Marshal's Office is committed to creating and maintaining a safe environment for everyone on campus. In addition to this report, the Fire Marshal's Office encourages all students, faculty and staff to use the resources available to them in order to create and maintain a safer campus. The Fire Marshal's office has developed a Fire and Life Safety Program that empowers employees and students to follow the correct procedures to ensure the safety of co-workers, other students and visitors, which all students, faculty and staff are encouraged to familiarize themselves with. This program supports Texas Tech's ultimate goal of cultivating a safe and secure learning, living and working atmosphere. Creating and maintaining such an atmosphere requires the cooperation of all students, faculty and staff. The Fire Marshal's office appreciates your attention to this matter. Feel free to contact our office with any questions or concerns. We also offer training in fire safety topics and fire extinguisher training. Contact us at (806) 742-0145 or (806) 742-0146.

Sincerely

A handwritten signature in cursive script, appearing to read "Walter James".

Walter James - Director
Texas Tech University Fire Marshal's Office

TEXAS TECH FIRE MARSHAL'S OFFICE

The Fire Marshal's office administers a proactive Fire/Life Safety program. The program is designed to ensure all faculty, staff, students, and visitors are provided with at least the minimum required levels of protection in each campus facility.

The Texas Tech Fire Marshal's office coordinates with local fire departments for emergency responses and routine inspection of alert and sprinkler systems for campus facilities. They also assist first responders including all law enforcement, fire, and EMS personnel during emergencies by providing up-to-date information about campus facilities, assisting with evacuations, and providing investigative

assistance if a fire is determined to be caused by arson.

Most campus buildings, including residential apartments, are fully protected by fire sprinklers and smoke alarm systems. Student residents receive fire/life safety handouts at move-in and are required to participate in annual fire safety drills. The Fire Marshal's office also aids in the development of Emergency Action Plans for campus buildings and conducts educational programs to help ensure emergency preparedness for students, staff, and faculty.

The Fire Marshal's office also aids in the development of Emergency Action Plans for campus buildings and conducts educational programs to help ensure emergency preparedness for students, staff, and faculty.



Walter James *CFPS CFI* is the director of Texas Tech University Fire Marshal's Office. Mr. James has been employed with the Texas Tech University Fire Marshal's Office since 1999. He has been active in the fire service since 1983. Mr. James holds certifications as a *Certified Fire Protection Specialist, Advanced Fire Inspector, Advanced Fire Investigator, Advanced Firefighter, Field Examiner, and Level 3 Fire Service Instructor*. He is a past President of the *West Texas Fire Arson Investigators Association* and currently serves on its board of directors.

INTRODUCTION

The Campus Fire Safety Right-to-Know Act became federal law with the passage of the Higher Education Opportunity Act of 2008.

The new law requires colleges and universities that maintain on campus housing facilities to compile an annual fire safety report that gives students, parents and the public current information about fires in on-campus housing. Colleges are also required to maintain a fire log that captures specific information about fires that occur in on-campus housing. The log is required to include the date, time, and cause of each fire as well as the number of injuries requiring treatment, the number of deaths and the value of property damage associated with each fire.

This report includes statistics about all applicable fires occurring in 2009. It also includes maps and locations of each student housing facility controlled by Texas Tech University, a description of fire safety systems by building, and information about annual fire drills, housing policies and safety tips.

Fire and Life Safety Program

The health and safety of all university employees, students and visitors to our campus is of paramount importance to everyone working and learning at the University. This concern for safety mirrors the character and strength of Texas Tech's commitment to its academic mission.

Staff, faculty, students and visitors play an important role in assuring campus safety; they must do what they can to protect themselves and others within the University community and respond appropriately to all emergencies. Employees must avail themselves of information pertaining to the safe conduct of their work, regardless of setting. Students must also participate in fire and life safety programs and respect the safety of others.

The Texas Tech University Fire and Life Safety Program, which is made available to all faculty, staff, students and visitors, contains policies and procedures that, when implemented and maintained, will satisfy the code and legal obligations of the University, help satisfy insurance requirements, prevent loss of life, reduce injury and reduce property damage due to fire and fire related emergencies.

The program is based on state and local regulations, National Fire Protection Association guidelines and Life Safety Code requirements. The program provides roadmaps for fire safety surveys of buildings, fire extinguisher maintenance, and fire safety related training. This training is scheduled for all resident hall occupants each semester and is available to any campus department upon request.

To obtain a complete copy of the Texas Tech University Fire and Life Safety Program, please visit:

<http://www.depts.ttu.edu/ttpd/fire.php>

UNIVERSITY STUDENT HOUSING FIRE SAFETY POLICIES

Possession of the following items are violations of Fire Safety Policy:

- Waterbeds
- Portable Air Conditioners
- Dishwashers
- Washing Machines / Dryers
- Sun Lamps
- Halogen Lamps
- Tanning Beds
- Open Faced Electrical or Heating Appliances
 - Includes hot plates, broilers, space heaters, immersion heaters, toasters, toaster ovens, and George Forman grills
- Fireworks
- Lighter Fluid / Flammable Fuel
- Charcoal
- Any source of open flame
- Candles and Incense
 - Candles, candle warmers, and/or incense, lit or unlit, are not allowed in student rooms and/or public areas in any of the residence halls. Modification of prohibited items for display, such as cutting the wick off of a candle does not make it “legal” or otherwise exempt the item.

Permitted Holiday Decorations

- Christmas Trees
 - Only artificial Christmas trees labeled as fire-retardant will be allowed within the residence halls.
 - Only use low watt, safety rated lights to decorate your tree. Do not place trees or other decorations where they may block exits.
- Christmas Lights
 - Christmas lights cannot be hung in the hallways, but may be displayed in individual rooms.
 - Only use lights certified by recognized testing laboratories and follow the manufacturer’s instructions.
 - Discard any lights with worn, frayed or broken cords. Connect no more than three strands of push-in bulbs that are rated for indoor use.
- Wrapping / Decorating Doors
 - When wrapping doors with paper or decorations, the door must not be covered more than 50%.

Smoking

Texas Tech University is a smoke-free campus and smoking of any kind is not allowed inside any building on campus. This includes all residence halls, public areas, lobbies, hallways, lounges, game rooms, bathrooms, showers, computer rooms, kitchenettes and dining halls. Students may smoke outside as long as they are at least 20 feet from any part of the building and utilize receptacles for disposal.

Fire Safety Equipment Abuse

Besides being an annoyance, a false fire alarm can endanger lives. Tampering with a fire alarm system or fire extinguishers, misuse or tampering with sprinkler systems and other fire safety equipment is a violation of Texas law and the Texas Tech University Student Code of Conduct.

Anyone unnecessarily setting off or tampering with a fire alarm system, sprinkler system or fire extinguisher will be subject to judicial action, financial responsibility and/or referral to the civil authorities for prosecution under Texas law (or all three). Revocation of housing contracts, removal from the residence halls and loss of housing fees will also be considered.

Failure to Evacuate

Failure to evacuate the building during a fire alarm can cause harm to the individual as well as fire safety personnel if a rescue is needed. Failure to evacuate during a fire alarm will result in judicial action, possible monetary fines, and could result in arrest for violation of applicable laws.

Fire Alarm Instructions

Residents should immediately do the following when the fire alarm sounds:

- Put on coat and shoes when possible
- Close and lock your door and take your room key
- Take a large, damp bath towel with you if possible. If smoke is present, cover your mouth and nose.
- Evacuate the building using the most expedient method (Note: Do not use elevators)
- Proceed immediately and in an orderly manner to designated exits
- Avoid moving toward open flame or heavy smoke if possible
- In case of inclement weather, proceed to the lobby of the nearest building or residence hall
- Account for your friends and roommates
- Follow instructions from all emergency personnel, including fireman and police
- Do not re-enter the building until the “all clear” is sounded

Fire Drills

For the protection and safety of residents, fire drills are held every semester. Please read the fire safety information posted in residence hall corridors and become familiar with evacuation routes. Cooperation is expected at all times. All individuals must evacuate immediately when an alarm sounds. Failure to comply will result in judicial proceedings and possibly monetary assessment or revocation of housing privileges.

Did you know....

Between 2004-2008 U.S. fire departments responded to an estimated annual average of 3,800 structure fires in dormitories, fraternities, sororities, and barracks that resulted in 7 civilian deaths, 54 civilian fire injuries, and \$29.4 million in direct property damage, annually. These fires were most common during the evening hours between 5 p.m. and 11 p.m., and on weekends. The leading causes of these fires were smoking, cooking accidents, improper trash disposal, and malfunctioning heating and electrical equipment.

(Source: U.S. Fire Administration Nation Fire Incident Reporting System)

STUDENT HOUSING LIFE SAFETY SYSTEMS

The following table contains details about all life safety systems currently installed in University Student Housing.

2016,2017 & 2018	Fire Alarm System	Audible Alert	Strobe Alert	Heat Detection Devices	Smoke Detection Devices	Pull Station	Smoke Control & Exhaust Mechanism	Fire Doors	Sprinkler System	Standpipe	Fire Extinguishers	Fire Drills Conducted Annually
TTU LUBBOCK CAMPUS												
Bledsoe Hall	X	X	X	N	N	X	N	N	X	X	N	4
Carpenter Wells Apartments	X	X	X	N	N	X	N	N	X	X	N	4
Cheswood Hall	X	X	X	N	N	X	N	N	X	X	N	4
Clement Hall	X	X	X	N	N	X	N	N	X	X	N	4
Cotman Hall	X	X	X	N	N	X	N	N	X	X	N	4
Gates Hall	X	X	X	N	N	X	N	N	X	X	N	4
Gordon Hall	X	X	X	N	N	X	N	N	X	X	N	4
Honors Hall	X	X	X	N	N	X	N	N	X	X	N	4
Horn Hall	X	X	X	N	N	X	N	N	X	X	N	4
Hulen Hall	X	X	X	N	N	X	N	N	X	X	N	4
Krupp Hall	X	X	X	N	N	X	N	N	X	X	N	4
Marblehead Hall	X	X	X	N	N	X	N	N	X	X	N	4
Murray Hall	X	X	X	N	N	X	N	N	X	X	N	4
Speed Hall	X	X	X	N	N	X	N	N	X	X	N	4
Strangel Hall	X	X	X	N	N	X	N	N	X	X	N	4
Talbot Hall	X	X	X	N	N	X	N	N	X	X	N	4
Wall Hall	X	X	X	N	N	X	N	N	X	X	N	4
West Village	X	X	X	N	N	X	N	N	X	X	N	4
Wynne Hall	X	X	X	N	N	X	N	N	X	X	N	4
TTU JUNCTION CAMPUS												
Junction Cabin #1					N						N	2
Junction Cabin #2					N						N	2
Junction Cabin #3					N						N	2
Junction Cabin #4					N						N	2
Junction Cabin #5					N						N	2
Junction Cabin #6					N						N	2
Junction Cabin #7					N						N	2
Junction Cabin #8					N						N	2
Junction Cabin #9					N						N	2
Junction Cabin #10					N						N	2
Junction Cabin #11	X	X	X		N	X					N	2
Junction Hummingbird House					N						N	2
Junction Juniper House					N						N	2
Junction Mockingbird House					N						N	2
Junction Packard Hall	X	X	X		N	X			X		N	2
Junction Pease House					N						N	2
Junction Tech House					N						N	2

FIRE STATISTICS

The following table contains statistics and details about all known fires that occurred in on-campus housing in 2018.

2018	Total Fires	Injuries	Deaths	Value of Loss
TTU LUBBOCK CAMPUS				
Bledsoe Hall	0	0	0	0
Carpenter/Wells Apartments	0	0	0	0
Chitwood Hall	0	0	0	0
Clement Hall	0	0	0	0
Coleman Hall	0	0	0	0
Gates Hall	0	0	0	0
Gordon Hall	0	0	0	0
Honors Hall	0	0	0	0
Horn Hall	0	0	0	0
Hulen Hall	0	0	0	0
Knapp Hall	0	0	0	0
Murdough Hall	0	0	0	0
Murray Hall	0	0	0	0
Sneed Hall	0	0	0	0
Stangel Hall	0	0	0	0
Talkington Hall	0	0	0	0
Wall Hall	0	0	0	0
West Village	0	0	0	0
Weymouth Hall	0	0	0	0
TTU JUNCTION CAMPUS				
Junction Cabin #1	0	0	0	0
Junction Cabin #2	0	0	0	0
Junction Cabin #3	0	0	0	0
Junction Cabin #4	0	0	0	0
Junction Cabin #5	0	0	0	0
Junction Cabin #6	0	0	0	0
Junction Cabin #7	0	0	0	0
Junction Cabin #8	0	0	0	0
Junction Cabin #9	0	0	0	0
Junction Cabin #10	0	0	0	0
Junction Cabin #11	0	0	0	0
Junction Hummingbird House	0	0	0	0
Junction Juniper House	0	0	0	0
Junction Mockingbird House	0	0	0	0
Junction Packard Hall	0	0	0	0
Junction Pecan House	0	0	0	0
Junction Tech House	0	0	0	0

FIRE STATISTICS

The following table contains statistics and details about all known fires that occurred in on-campus housing in 2017.

2017	Total Fires	Injuries	Deaths	Value of Loss
TTU LUBBOCK CAMPUS				
Blackrose Hall	0	0	0	0
Carpenter/Wells Apartments	0	0	0	0
Chitwood Hall	0	0	0	0
Clement Hall	0	0	0	0
Coleman Hall	0	0	0	0
Gates Hall	0	0	0	0
Gordon Hall	0	0	0	0
Honors Hall	0	0	0	0
Horn Hall	0	0	0	0
Hulen Hall	0	0	0	0
Knapp Hall	0	0	0	0
Murdough Hall	0	0	0	0
Murray Hall	0	0	0	0
Sneed Hall	0	0	0	0
Stangel Hall	0	0	0	0
Talkington Hall	0	0	0	0
Wall Hall	0	0	0	0
West Village	0	0	0	0
Weymouth Hall	0	0	0	0
TTU JUNCTION CAMPUS				
Junction Cabin #1	0	0	0	0
Junction Cabin #2	0	0	0	0
Junction Cabin #3	0	0	0	0
Junction Cabin #4	0	0	0	0
Junction Cabin #5	0	0	0	0
Junction Cabin #6	0	0	0	0
Junction Cabin #7	0	0	0	0
Junction Cabin #8	0	0	0	0
Junction Cabin #9	0	0	0	0
Junction Cabin #10	0	0	0	0
Junction Cabin #11	0	0	0	0
Junction Hummingbird House	0	0	0	0
Junction Juniper House	0	0	0	0
Junction Mockingbird House	0	0	0	0
Junction Packard Hall	0	0	0	0
Junction Pecan House	0	0	0	0
Junction Tech House	0	0	0	0

FIRE STATISTICS

The following table contains statistics and details about all known fires that occurred in on-campus housing in 2016.

2016	Total Fires	Injuries	Deaths	Value of Loss
TTU LUBBOCK CAMPUS				
Bledsoe Hall	0	0	0	0
Carpenter/Wells Apartments	0	0	0	0
Childwood Hall	0	0	0	0
Clement Hall	0	0	0	0
Coleman Hall	0	0	0	0
Gates Hall	1	0	0	50.00
Gordon Hall	0	0	0	0
Horn Hall	0	0	0	0
Hulen Hall	0	0	0	0
Knapp Hall	0	0	0	0
Murkough Hall	0	0	0	0
Murray Hall	0	0	0	0
Sneed Hall	0	0	0	0
Strangel Hall	0	0	0	0
Talkington Hall	0	0	0	0
Wall Hall	1	0	0	50.00
West Village	0	0	0	0
Weymouth Hall	2	0	0	100.00
TTU JUNCTION CAMPUS				
Junction Cabin #1	0	0	0	0
Junction Cabin #2	0	0	0	0
Junction Cabin #3	0	0	0	0
Junction Cabin #4	0	0	0	0
Junction Cabin #5	0	0	0	0
Junction Cabin #6	0	0	0	0
Junction Cabin #7	0	0	0	0
Junction Cabin #8	0	0	0	0
Junction Cabin #9	0	0	0	0
Junction Cabin #10	0	0	0	0
Junction Cabin #11	0	0	0	0
Junction Hummingbird House	0	0	0	0
Junction Juniper House	0	0	0	0
Junction Mockingbird House	0	0	0	0
Junction Parkard Hall	0	0	0	0
Junction Pecan House	0	0	0	0
Junction Tech House	0	0	0	0

2016 FIRE INCIDENT DETAILS

TTUFD Case # 16-04923 Gates Hall April 15, 2016 @ 01:54PM

Texas Tech Police were dispatched to a report received from a student about the door being damaged from a fire. It was discovered an unknown person set fire to several pieces of paper on the door which caused damage to the door and signs. Property damage was estimated at approximately \$50.00. There were no injuries associated with this event.

The TTU Fire Marshal was contacted. **Classification: Arson**

TTUFD Case # 16-0771 Weymouth Hall May 2, 2016 @ 11:44PM

Texas Tech Police were dispatched to a report received from a Community Advisor about a paper name plate being damaged from a fire. It was discovered an unknown person set fire to the paper name plate which caused damage to the door and signs. Property damage was estimated at approximately \$50.00. There were no injuries associated with this event.

The TTU Fire Marshal was contacted. **Classification: Arson**

TTUFD Case # 16-0734 Weymouth Hall May 3, 2016 @ 11:53PM

Texas Tech Police were dispatched to a report received from a Community Advisor about a dorm room door being damaged from a fire. It was discovered an unknown person set fire to the paper name plates on the door which caused damage to the door and signs. Property damage was estimated at approximately \$50.00. There were no injuries associated with this event.

The TTU Fire Marshal was contacted. **Classification: Arson**

TTUFD Case # 16-1968 Wall Hall December 3, 2016 @ 03:12AM

Texas Tech Police were patrolling Wall Hall when it was discovered an unknown person set fire to the paper name plates on two dorm room doors which caused damage to the door and signs. Property damage was estimated at approximately \$100.00 each (total \$100.00). There were no injuries associated with this event.

The TTU Fire Marshal was contacted. **Classification: Arson**

APPENDIX A- STUDENT HOUSING LOCATIONS

TTU LUBBOCK CAMPUS	ADDRESS	CITY / STATE / ZIP
Bledsoe Hall	1002 University Avenue	Lubbock, TX 79406
Carpenter/Wells Apartments	3008 Main Street	Lubbock, TX 79406
Chitwood Hall	3115 18th Street	Lubbock, TX 79406
Clement Hall	3009 18th Street	Lubbock, TX 79406
Coleman Hall	1802 Flint Avenue	Lubbock, TX 79406
Gates Hall	2811 18th Street	Lubbock, TX 79406
Gordon Hall	1001 Akron Avenue	Lubbock, TX 79406
Honors Hall	901 Flint Avenue	Lubbock, TX 79406
Horn Hall	2519 15th Street	Lubbock, TX 79406
Hulen Hall	3003 18th Street	Lubbock, TX 79406
Knapp Hall	1603 Akron Avenue	Lubbock, TX 79406
Murdough Hall	3217 Main Street	Lubbock, TX 79406
Murray Hall	909 Flint Avenue	Lubbock, TX 79406
Sneed Hall	2508 Broadway Street	Lubbock, TX 79406
Stangel Hall	3211 Main Street	Lubbock, TX 79406
Talkington Hall	1803 Boston Avenue	Lubbock, TX 79406
Wall Hall	2803 18th Street	Lubbock, TX 79406
West Village	1700 Texas Tech Parkway	Lubbock, TX 79406
Weymouth Hall	3113 18th Street	Lubbock, TX 79406
TTU JUNCTION CAMPUS	ADDRESS	CITY / STATE / ZIP
Junction Cabin #1	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #2	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #3	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #4	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #5	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #6	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #7	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #8	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #9	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #10	257 Red Raider Lane	Junction, TX 76849
Junction Cabin #11	257 Red Raider Lane	Junction, TX 76849
Junction Hummingbird House	257 Red Raider Lane	Junction, TX 76849
Junction Juniper House	257 Red Raider Lane	Junction, TX 76849
Junction Mockingbird House	257 Red Raider Lane	Junction, TX 76849
Junction Packard Hall	257 Red Raider Lane	Junction, TX 76849
Junction Pecan House	257 Red Raider Lane	Junction, TX 76849
Junction Tech House	257 Red Raider Lane	Junction, TX 76849

CAMPUS MAP



APPENDIX B- UNIVERSITY STUDENT HOUSING MAP - TTU LUBBOCK

[illegible]

APPENDIX C- UNIVERSITY STUDENT HOUSING MAP - TTU JUNCTION

