School of Veterinary Medicine Policy Document 10.57: Continuation of Study Committee

GOVERNING TTU OP: Not applicable.

PURPOSE: The purpose of this School of Veterinary Medicine (SVM) policy document is to define the role and membership of the SVM Continuation of Study Committee.

DATE OF POLICY: 29NOV2021

REVIEW: This SVM Policy shall be reviewed every third year by the SVM Continuation of Study Committee. Revisions will be forwarded to the Dean’s Executive Leadership Council for review and disposition.

POLICY/PROCEDURE

BACKGROUND: The SVM Continuation of Study Committee will holistically examine student performance in the DVM curriculum to provide the student feedback and/or to provide recommendations to the Dean for continuation in the DVM program. The committee is made up of faculty and administration who are collectively involved in didactic, clinical, and professional instructional activities so that a broad review of student performance is performed.

ROLES OF THE COMMITTEE: The roles of the SVM Continuation of Study Committee are to:
1. Review records of students with academic difficulty or concern (i.e., failing grades, poor pre-clinical or clinical performance, continued suboptimal performance, or ethical or moral issues);
2. Meet with students identified to discuss their performance and to initiate a performance enhancement plan;
3. Interface with the RaiderVet Honor Board to review recommendations from their actions; and
4. Make a recommendation to the Dean for action, based on review of the student’s record and from meeting with the student. This action may include, among others, specific improvement items, remediation, recession, or dismissal from the program.

ACTIVITIES OF THE COMMITTEE: The Committee will perform its work relative to its purpose of serving rural and regional communities. The objectives of the SVM are to:
- Graduate practice-ready, competent and confident veterinarians who will serve rural and regional communities;
- Provide access to affordable, high-quality veterinary medical education;
- Develop a research-intensive School that enhances and complements the strengths of TTU and Texas Tech University Health Sciences Center (TTUHSC), and addresses the needs for research and expertise in veterinary medicine, food- and fiber-animal production, and the health sciences;
- Provide opportunities for graduate education and research, and advanced clinical training in internships and residencies;
- Support sustainability of livestock industries as they feed growing populations; and
- Improve human, animal, and ecosystem health by integrating innovative One Health activities into our educational, scholarship, and service activities.

REPORTING: The Continuation of Study Committee reports to the Dean. The Committee will provide information, as needed, to the Data and Synthesis Committee.
COMMITTEE MEMBERSHIP AND MEETINGS: This committee will be made up of 9 to 10 members, representing faculty and staff members. Each Committee member will be appointed by the Dean or the Sr. Associate Dean of Academic and Student Affairs:

- Sr. Associate Dean for Academic and Student Affairs – ex officio
- Associate Dean for Clinical Programs or Associate Dean for Research – ex officio
- Clinical Skills veterinarian
- Professional Skills veterinarian
- Director of Outcomes Assessment
- 3 faculty members representing different disciplinary areas
- Staff member – minutes, non-voting member

LEADERSHIP AND TERM LENGTHS: Term lengths of initial members will be staggered. Subsequent terms will be three years. Members can be renominated upon completion of their terms. The Sr. Associate Dean for Academic and Student Affairs will appoint the Chair of the Committee, and the Chair will serve a 2-year term.

QUORUM: A quorum, which will consist of two-thirds of the voting membership of the Committee, will be required for all meetings in which issues are to be brought to a vote.

MEETING FREQUENCY AND AGENDA: The Continuation of Study Committee will meet on an as-needed basis to review student academic issues and at least once a semester to review student academic progression.