GOVERNING TTU OP: Not applicable.

PURPOSE: The purpose of this School of Veterinary Medicine (SVM) policy document is to define the role and membership of the SVM Dean’s Executive Leadership Council.

DATE OF POLICY: 25JUL2022.

REVIEW: This SVM Policy shall be reviewed every third year by the SVM Dean’s Executive Leadership Council. Revisions will be forwarded to the Dean for review and disposition.

POLICY/PROCEDURE

BACKGROUND: The SVM has implemented a system of shared governance through its structure, roles, and membership of the SVM standing committees. The Council discusses important issues and opportunities for the SVM. It is a forum to inform SVM leadership on committee discussions, concerns, and decisions. The Council is also a means to inform, coordinate, and execute SVM-wide priorities and activities.

ROLE OF THE COUNCIL: The roles of the TTU SVM Executive Leadership Council are to:
1. Inform and advise the Dean in decision making;
2. Inform, coordinate, and execute SVM priorities;
3. Participate in all major school programmatic decisions; and
4. Serve as conduit for faculty, staff and student input, and to report on items relating to academic and student affairs, clinical programs, research, development, and communications and marketing.

Activities of the Council
The Council performs its work to help the SVM achieve its mission, and its purpose of service to rural and regional communities.

REPORTING: The Executive Leadership Council is chaired by the Dean.

COUNCIL MEMBERSHIP AND MEETINGS: This Council is made up of administrative leadership of academics, clinical programs, scholarship, communications and marketing, operations, finance, and development. Membership includes:
- Dean – Chair
- Sr. Associate Dean for Academic and Student Affairs (ADASA)
- Associate Dean for Clinical Programs (ADCP)
- Associate Dean for Research (ADR)
- Chief Operating Officer (COO)
- Assistant Dean(s)
- Chief financial officers
- Director of Development
- Director of Communications and Marketing

Leadership and Term Lengths
The Dean serves as the Chair.
Quorum
The Council is a non-voting entity; as such, no quorum is defined. In decision making, its role is to inform and advise the Dean in executive decisions for the SVM.

Meeting Frequency and Agenda
The Council will meet monthly, and agenda will be shared among members at least 48 hours prior to the set meetings.