TEXAS TECH UNIVERSITY
School *of* Veterinary Medicine™

School of Veterinary Medicine Policy Document 10.65: Scholarships and Awards Committee

GOVERNING TTU OP: Not applicable.

PURPOSE: The purpose of this School of Veterinary Medicine (SVM) policy document is to define the role and membership of the SVM Scholarships and Awards Committee.

DATE OF POLICY: 31AUG2022

REVIEW: This SVM Policy shall be reviewed every third year by the SVM Scholarships and Awards Committee. Revisions will be forwarded to the Dean's Executive Leadership Council for review and disposition.

POLICY/PROCEDURE

BACKGROUND: The TTU SVM Scholarships and Awards Committee has the primary role of facilitating SVM faculty, staff, and DVM students for awards and for selecting DVM students for scholarships. The Scholarships and Awards Committee membership is made up of TTU SVM faculty, staff, and clinical partners. The Scholarships and Awards Committee makes recommendations to the Dean's Executive Leadership Council.

ROLES OF THE COMMITTEE: The roles of the SVM Scholarships and Awards Committee are to:

1. Facilitate applications for various available awards and scholarships in consultation with Associate Dean for Academic and Student Affairs and the Associate Dean for Clinical Programs including student, staff, and faculty awards;
2. Conduct annual awards ceremony to distribute appropriate awards and scholarships;
3. Identify, recommend, and award scholarship funding following scholarship criteria;
4. Oversee scholarship funding and ensure the timely and fair distribution of scholarship awards; and
5. Publicize and solicit applications and make decisions based on the applicants' responses.

ACTIVITIES OF THE COMMITTEE: The Committee will perform its work relative to the objectives of the TTU SVM are to:

- Graduate practice-ready, competent and confident veterinarians who will serve rural and regional communities;
- Provide access to affordable, high-quality veterinary medical education;
- Develop a research-intensive School that enhances and complements the strengths of TTU and Texas Tech University Health Sciences Center (TTUHSC), and addresses the needs for research and expertise in veterinary medicine, food- and fiber-animal production, and the health sciences;
- Provide opportunities for graduate education and research, and advanced clinical training in internships and residencies;
- Support sustainability of livestock industries as they feed growing populations; and
- Improve human, animal, and ecosystem health by integrating innovative One Health activities into our educational, scholarship, and service activities.

REPORTING: The Scholarships and Awards Committee reports to the Associate Dean for Academic Affairs. Recommendations from the committee will be reviewed by the Dean's Executive Leadership Council.

COMMITTEE MEMBERSHIP AND MEETINGS: This committee will be made up of members, representing faculty, staff, student(s), and community members. Each Committee member, except for the student members, will be appointed by the Dean or the Associate Dean of Academic and Student Affairs:

- 6 faculty representing various discipline areas
    - Faculty Chair
    - Faculty Chair-Elect
- 2 Practice Partner veterinarians
- Staff member
- Non-Voting Members:
    - Associate Dean for Academic & Student Affairs
    - Associate Dean for Clinical Programs
    - Director of Admissions & Student Services
    - Admissions & Scholarship Coordinator
    - SVM Development Officer

A subcommittee will represent the awards portion and will be led by the faculty chair-elect. The faculty chair will be responsible for managing scholarships.

LEADERSHIP AND TERM LENGTHS: Term lengths of initial members will be staggered. Subsequent terms will be three years with the exception of chairs. Members can be renominated upon completion of their terms. The Chair will be appointed by the Associate Dean for Academic and Student Affairs to serve a 2-year term. The Chair-Elect will take over as chair after a 2-year term.

QUORUM: A quorum, which will consist of two-thirds of the voting membership of the Committee, will be required for all meetings in which issues are to be brought to a vote.

MEETING FREQUENCY AND AGENDA: The Scholarships and Awards Committee will meet at least once or twice a semester or as needed, and agenda will be provided a minimum of 48 hours in advance to all Committee members.