

Guidelines for Academic Standing

TTU School of Veterinary Medicine

Policy Statement:

“The School of Veterinary Medicine (SVM) student who is experiencing academic difficulty, whether by falling below a cumulative 2.0 GPA or by unsatisfactory final performance (<70.0%) in one or more classes, is subject to appear before the Continuation of Study Committee. This committee is comprised of a cross section of skills-based and didactic-based faculty who holistically examine the student’s academic performance. The committee will consider all factors (personal and professional) in submitting a recommendation to the Dean for action. Actions may include but are not limited to: (1) remediation; (2) recession; (3) or dismissal. The final assignment of academic standing may consider student personal circumstances. Thus, the Continuation of Study Committee may conclude that the personal circumstances presented warrant a recommendation for an alternative outcome.

Grading Scale

A	90 – 100%
B	80 – 89.9%
C	70 – 79.9%
D	60 – 69.9%
F	≤ 59.9%

Definition of Terms:

Passing: Successful course completion requires a grade of C (70.0%) or better. **Numeric scores are absolute (no rounding)**. A D grade (60 – 69.9%) is considered unsatisfactory and must be elevated to ≥70.0%. An F grade (≤ 59.9%) is considered failing.

Good Standing: The student who has a GPA greater than 2.0, and who passed all registered coursework.

At-Risk Identification: This serves as an early intervention for the student with academic difficulty. The student whose performance is below the minimum passing grade of C (70.0%) in one or more courses during a semester will be placed on an at-risk student list and will be required to follow specific procedures designed to help improve the student’s performance. In cases where a large portion of students fail an examination, requirements may be altered to accommodate the situation.

Requirements for the student identified as At-Risk:

1. The student will be required to meet with the applicable Instructor of Record (IoR) to develop a written plan for improvement.
2. The student will be required to meet with their mentor and/or a representative from the Office of Academic and Student Affairs (OASA) to review their plan for improvement.

3. The student will be assigned a student tutor(s) (if available); the attendance at these sessions will be reported to the OASA. Attendance at tutor sessions is not mandatory, but highly recommended and encouraged.
4. The student will be counseled to meet with a learning specialist to review successful study practices and behavior that can contribute to academic success.

The student is only considered at-risk in the semester whereby the academic difficulty is encountered.

Remediation*: The student who has not satisfactorily (<70.0%) completed 1-2 courses in any given semester may be given the opportunity to remediate the course(s) during the summer, per the Guidelines for Academic Standing Table. The student will be charged a remediation fee up to \$2,000.00 for pre-clinical courses and up to \$5,000.00 per clinical year rotation.

Remediation is self-directed and is generally completed by reviewing recorded lectures, meeting with the IoR, reviewing course notes, and creating / following a plan for future success. These activities are the student's responsibility. **The IoR is not responsible for creating additional resources** (e.g., lectures, laboratory sessions, simulations), but may include additional material(s) to address individual deficiencies. Exam formatting may differ than those previously administered (e.g., multiple choice, short answer, essay, practicum, etc.)

Upon successful remediation of a course, the highest grade that will be recorded is a C (70.0%). The student who is remediated will have an academic standing of Academic Warning.

Academic Warning: A student who completes a course(s) with <70.0% will be automatically placed on *academic warning* for the subsequent semester while they await remediation per the Guidelines for Academic Standing Table. The student who has remediated a course(s) will remain on Academic Warning for the semester following the remediation. The student with a semester-end overall average at or below 75.0% and/or an average in two or more classes from the previous semester at or below 75.0% may be placed on academic warning for the next semester.

Requirements for the student on Academic Warning are:

1. The student will be required to schedule a meeting with the IoR of the course(s) with a score of <70.0%, so that arrangements may be made to complete remediation.
2. The student will be required to schedule a meeting with their mentor and/or a representative from the OASA to create a success plan for academics, to be submitted to the Continuation of Study (COS) Committee for review/discussion.
3. The student may be required to meet with a representative from the OASA on a monthly basis to review the policy and procedures of the academic intervention. The student will be notified if this is required.
4. The student will be directed to use all available resources (including, but not limited to: counselors, learning specialists, tutors, and study groups).

5. The student will not be permitted to hold office in a student organization, nor attend local or national meetings that interfere with class attendance or examination preparation (studying) while on academic warning.

Academic warning status may be removed when the student passes all coursework with $\geq 75.0\%$, or at the determination of the OASA.

Recession*: A student who has not satisfactorily ($< 70.0\%$) completed courses per the Guidelines for Academic Standing Table may be required to repeat all courses with the next year's class. Grade replacement is detailed at the end of this document. The student requiring recession would have an academic standing of Academic Probation. Students being recessed will pay full tuition and fees.

Academic Probation: Any student who is recessed will be automatically placed on academic probation for their first semester they return. In addition, the student with an overall GPA below 2.0 will be placed on academic probation.

Requirements for the student on Academic Probation are:

1. The student will be required to schedule a meeting with the IoR of the course(s) failed, so that arrangements may be made for regular meetings throughout the semester to discuss course progress.
2. The student will be required to attend an initial meeting with their mentor and/or a representative from the OASA to create a success plan for academics, to be submitted to the Continuation of Study (COS) Committee for review/discussion.
3. The student will be required to meet with a representative from the OASA on a monthly basis to review the policy and procedures of the academic intervention.
4. The student will be directed to use all available resources (including, but not limited to: counselors, tutors, learning specialists, and study groups).
5. The student is not permitted to hold an office in a student organization, nor attend local or national meetings that interfere with class attendance or examination preparation (studying) while on academic probation.

The status of academic probation is removed once the student successfully completes the academic year they are required to repeat or at the determination of the OASA. They may be placed on academic warning if they have $< 75.0\%$ in all coursework or at the determination of the OASA.

Dismissal: A student may be formally dismissed and not allowed to return to the institution per the Guidelines for Academic Standing Table. Academic standing would be indicated as Permanent Academic Dismissal, future enrollment cancelled, with the student's record inactivated.

GENERAL Guidelines for Academic Standing assignment and Student Progression/Requirements are included below. Actual individual student academic standings will be determined following review of the student by the OASA.

Guidelines for Academic Standing Table

Year 1 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y1, S1 (Fall)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y1, Semester 2
	1-2 D grades	Academic Warning Progress to Y1, Semester 2, with remediation of course(s) in summer following Y1, Semester 2	
	1 F grade		
	1 D grade and 1 F grade	Academic Probation Recessed to begin Y1, Semester 1	
	3 D grades		
	2 F grades		
	Accumulation of ≥ 4 Ds; ≥ 1 D and 2 Fs; ≥ 2 Ds and 1F; > 2 Fs	Permanent Dismissal	

Year 1 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y1, S2 (Spring)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y2, Semester 3
	1-2 D grades, cumulative from Y1, T1	Academic Warning Remediates course(s) in summer following Year 1, Semester 2	
	1 F grade, cumulative from Y1, T1		
	1 D grade and 1 F grade, cumulative from Y1, T1	Academic Probation Recessed to begin Y1, Semester 1	
	3 D grades, cumulative from Y1, T1		
	2 F grades, cumulative from Y1, T1		
	Accumulation of ≥ 4 Ds; ≥ 1 D and 2 Fs; ≥ 2 Ds and 1F; > 2 Fs	Permanent Dismissal	

Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y1, Summer <i>*Applies to remediation only</i>	Satisfactory score ($\geq 70\%$) on remediated courses (Fall and/or Spring)	Academic Warning Progress to Y2, Semester 1	
	Unsatisfactory score ($< 70\%$) on remediated courses	Recessed to begin Y1, Semester 1	

Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years			
Maximum 4Ds	Maximum 3Ds & 1F	Maximum 2Ds & 2Fs	Maximum 3Fs

Guidelines for Academic Standing Table

Year 2 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y2, S3 (Fall)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y2, Semester 4
	1-2 D grades	Academic Warning Progress to Y2, Semester 4, with remediation of course(s) in summer following Y2, Semester 4	
	1 F grade	Academic Probation Recessed to begin Y2, Semester 3	
	1 D grade and 1 F grade		
	3 D grades		
	2 F grades	Permanent Dismissal	
	Accumulation of ≥ 4 Ds; ≥ 1 D and 2 Fs; ≥ 2 Ds and 1F; > 2 Fs		

Year 2 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y2, S4 (Spring)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y3, Semester 5
	1-2 D grades, cumulative from Y1, T1	Academic Warning Remediates course(s) in summer following Year 2, Semester 4	
	1 F grade, cumulative from Y1, T1	Academic Probation Recessed to begin Y2, Semester 3	
	1 D grade and 1 F grade, cumulative from Y1, T1		
	3 D grades, cumulative from Y1, T1		
	2 F grades, cumulative from Y1, T1	Permanent Dismissal	
	Accumulation of ≥ 4 Ds; ≥ 1 D and 2 Fs; ≥ 2 Ds and 1F; > 2 Fs		

Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y2, Summer <i>*Applies to remediation only</i>	Satisfactory score ($\geq 70\%$) on remediated courses (Fall and/or Spring)	Academic Warning Progress to Y3, Semester 5	
	Unsatisfactory score ($< 70\%$) on remediated courses	Recessed to begin Y2, Semester 3	

Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years			
Maximum 4Ds	Maximum 3Ds & 1F	Maximum 2Ds & 2Fs	Maximum 3Fs

Guidelines for Academic Standing Table

Year 3 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y3, S5 (Fall)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y3, Semester 6
	1-2 D grades	Academic Warning Progress to Y3, Semester 6, with remediation of course(s) in summer following Y3, Semester 6	
	1 F grade	Academic Probation Recessed to begin Y3, Semester 5	
	1 D grade and 1 F grade		
	3 D grades		
	2 F grades	Permanent Dismissal	
	Accumulation of ≥4Ds; ≥1 D and 2 Fs; ≥2Ds and 1F; >2Fs		

Year 3 of Curriculum			
Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y3, S6 (Spring)	All satisfactory grades (defined as 70.0% or S/C or above)	Good Standing	Progress to Y4, Semester 7
	1-2 D grades, cumulative from Y1, T1	Academic Warning Remediates course(s) in summer following Year 3, Semester 6	
	1 F grade, cumulative from Y1, T1	Academic Probation Recessed to begin Y3, Semester 6	
	1 D grade and 1 F grade, cumulative from Y1, T1		
	3 D grades, cumulative from Y1, T1		
	2 F grades, cumulative from Y1, T1	Permanent Dismissal	
	Accumulation of ≥4Ds; ≥1 D and 2 Fs; ≥2Ds and 1F; >2Fs		

Year/Term	Student Outcome	Academic Standing at END of term	Student Progression / Requirement
Y3, Summer <i>*Applies to remediation only</i>	Satisfactory score (≥70%) on remediated courses (Fall and/or Spring)	Academic Warning Progress to Y4, Semester 7	
	Unsatisfactory score (<70%) on remediated courses	Recessed to begin Y3, Semester 5	

Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years			
Maximum 4Ds	Maximum 3Ds & 1F	Maximum 2Ds & 2Fs	Maximum 3Fs

Factors that result in Permanent Dismissal:

- Refer to the Guidelines for Academic Standing table for the cumulative number of unsatisfactory and/or failing grades that may result in permanent dismissal.
- A semester may only be repeated once unless the COS Committee and the Dean have determined that the student has made significant academic progress.
- The student must complete the SVM curriculum within 6 years from the initial SVM Program start date.
- The student may be recommended for dismissal if an unsatisfactory grade (<70.0%) is recorded in any course whereby the student had a previous unsatisfactory (<70.0%) grade.
- For recessed students, failure of a course(s) that the student had previously passed, per standards listed for remediation in the Academic Standing Policy and Process Table, the student may be placed on academic probation for the subsequent semester. The student will be required to remediate the course(s) with an unsatisfactory grade.

Grade effects:

1. **Grade change (remediation):** Remediation of a course does not require the student to re-enroll in a course. The IoR will submit a grade change for the course upon successful remediation. The highest grade that will be recorded is a C. The new grade replaces the old grade; however, the original grade will be used within the Office of Academic Affairs for purposes of calculating total unsatisfactory grades, class rank, honors, and other academic or professional distinctions.
2. **Grade replacement (recessed/repeat):** The student is enrolled to repeat coursework, pays associated fees/tuition, and receives new grades. If satisfactory, the original grade will be marked as “Grade Replaced” and excluded from calculating in the GPA on the transcript.

Example: Student receives an F in Small Animal Medicine and Surgery in Fall 2023. Retakes it as a repeated course Fall 2024 and makes a B+. The Fall 2023 course will be marked as “Grade Replaced” with an E on the transcript record and will not factor into GPA totals. The new grade of B+ would also be reflected in the new term record and factor into the GPA totals. Original grades will be used within the Office of Academic Affairs for purposes of calculating total unsatisfactory grades, class rank, honors, and other academic / professional distinctions.

3. **Pass/Fail courses:** Passing a course that is pass/fail will have no effect on student GPA. Failing a course that is pass/fail will have a negative effect on student GPA.