

# Guidelines for Academic Standing

## TTU School of Veterinary Medicine

### Policy Statement:

*“The School of Veterinary Medicine (SVM) student who falls below a cumulative 2.0 GPA or who demonstrates unsatisfactory final performance (<70.0%) in one or more classes, may be required to appear before the Continuation of Study Committee. This committee is comprised of a cross section of faculty who holistically examine the student’s academic performance. The committee will consider all factors (personal and professional) in submitting a recommendation to the Dean for action. Actions may include but are not limited to: (1) remediation; (2) recession; (3) or dismissal (definitions of these terms are provided below). The final assignment of academic standing may consider student personal circumstances. Thus, the Continuation of Study Committee may conclude that the personal circumstances presented warrant a recommendation for an alternative outcome.*

### Grading Scale

|   |            |
|---|------------|
| A | 90 – 100%  |
| B | 80 – 89.9% |
| C | 70 – 79.9% |
| D | 60 – 69.9% |
| F | ≤ 59.9%    |

### Definition of Terms:

**Passing:** Successful course completion requires a grade of C (70.0%) or better. **Numeric scores are absolute (no rounding).** A D grade (60 – 69.9%) is considered unsatisfactory and must be elevated to ≥70.0%. An F grade (≤ 59.9%) is considered failing.

**Good Standing:** The student who has a GPA greater than or equal to 2.0, and who has passed all registered coursework.

**Continuation of Study Committee (CoSC):** SVM OP 10.57 defines the makeup and function of the Continuation of Study Committee.

**At-Risk Identification:** This serves as an early intervention for the student with academic difficulty. The student whose performance is below the minimum passing grade of C (70.0%) in one or more courses in a single a semester will be placed on an at-risk student list and will be required to follow specific procedures designed to help improve the student’s performance. In cases where a large portion of students fail an examination, the requirements below may be altered to accommodate the situation.

Requirements for the student identified as At-Risk:

1. The student will be required to meet with the Instructor of Record (IoR) to develop a written plan for improvement.
2. The student will be required to meet with their mentor and/or a representative from the Office of Academic and Student Affairs (OASA) to review their plan for improvement.



3. The student will be assigned a student tutor(s) (if available); the attendance at tutoring sessions will be reported to the OASA. Attendance at tutoring sessions is not mandatory, but it is highly recommended and encouraged.
4. The student will be counseled to meet with a learning specialist to review successful study practices and behavior that can contribute to academic success.

The student is only considered at-risk during the semester in which the academic difficulty is encountered.

**Remediation\***: The student with unsatisfactory (defined as <70.0% course average) performance in 1-2 courses in an academic year may be given the opportunity to remediate the course(s) during the summer unless an alternative pathway and timeframe is described in the syllabus, per the Guidelines for Academic Standing Table. The student will be charged a remediation fee per the “Other Educational Costs Document” on the TTU student business services website for tuition and fees.

*Remediation* is primarily self-directed and is generally completed by reviewing recorded lectures, meeting with the IoR, reviewing course notes, and creating / following a plan for future success. These activities are the student’s responsibility. **The IoR is not responsible for creating additional resources** (e.g., lectures, laboratory sessions, simulations), but may include additional material(s) to address individual deficiencies. Assessment formatting may differ than those previously administered (e.g., multiple choice, short answer, essay, practicum, etc.) Remediation structure and assessment is up to IoR and may differ between courses.

**Upon successful remediation of a course, the highest grade that will be recorded is a C (70.0%).** The student who is remediated will have an academic standing of Academic Warning.

**Academic Warning**: A student who completes one or more courses with <70.0% will be automatically placed on *academic warning* for the subsequent semester while they await remediation per the Guidelines for Academic Standing Table. The student who has remediated one or more courses will remain on Academic Warning for the semester following the remediation.

Requirements for the student on Academic Warning are:

1. The student will be required to schedule a meeting with the IoR of the course(s) with a score of <70.0%, so that arrangements may be made to complete remediation.
2. The student will be required to schedule a meeting to review an academic success plan with the Assistant Dean for Student Success.
3. The student may be required to meet with a representative from the OASA on a monthly basis to review the policy and procedures of the academic intervention. The student will be notified if this is required.
4. The student will be directed to use all available resources (including, but not limited to counselors, learning specialists, tutors, and study groups).
5. The student will not be permitted to hold office in a student organization, nor attend local or national meetings that interfere with class attendance or examination preparation (studying) while on academic warning.
6. Academic warning status may be removed once the student obtains greater than or equal to 75% average in subsequent semester coursework.



**Recession\***: A student who has not met the requirements described in the Guidelines for Academic Standing Table may be required to repeat all courses with the next year's class. The grade replacement policy is detailed at the end of this document. The student requiring recession will have an academic standing of Academic Probation. Students being recessed pay full tuition and fees. For recessed students, failure of a course(s) that the student had previously passed, per standards listed for remediation in the Academic Standing Policy and Process Table, the student may be placed on academic probation for the subsequent semester. The student will be required to remediate the course(s) with an unsatisfactory grade.

**Academic Probation**: Any student who is recessed will be automatically placed on academic probation upon their return. In addition, the student with an overall GPA below 2.0 will be placed on academic probation.

Requirements for the student on Academic Probation are:

1. The student will be required to schedule a meeting with the IoR of the course(s) failed, so that arrangements may be made for regular meetings throughout the semester to discuss course progress.
2. The student will be required to schedule a meeting to review an academic success plan with the Assistant Dean for Student Success.
3. The Assistant Dean for Student Success will monitor the student's academic record and may require subsequent meetings.
4. The student will be directed to use all available resources (including, but not limited to counselors, tutors, learning specialists, and study groups).
5. The student is not permitted to hold an office in a student organization, nor attend local or national meetings that interfere with class attendance or examination preparation (studying) while on academic probation.
6. The status of academic probation is removed once the student successfully completes the academic year they are required to repeat or at the determination of the OASA. They may be placed on academic warning if they have <75.0% in all coursework or at the determination of the OASA.

**Dismissal**: A student may be formally dismissed and not allowed to return to the institution per the Guidelines for Academic Standing Table. In such a case, academic standing would be indicated as Permanent Academic Dismissal, future enrollment cancelled, with the student's record inactivated.

**End of Semester Student Meetings:**

Students who fall into the category of recession or dismissal will be required to meet with the Continuation of Study Committee at the end of the semester. Students who fall into the category of remediation will be offered the optional opportunity to meet with the CoSC.

GENERAL Guidelines for Academic Standing assignment and Student Progression/Requirements are included below. Actual individual student academic standings will be determined following review of the student by the OASA.

### Guidelines for Academic Standing Table

| Year 1 of Curriculum   |  |   |                                   |
|--|--|---|-----------------------------------|
| Year/Term  | Student Outcome  | Academic Standing at END of term  | Student Progression / Requirement |
| Y1, S1<br>(Fall)   | All satisfactory grades (defined as 70.0% or S/C or above) | <b>Good Standing</b>  | Progress to Y1, Semester 2        |
|  | 1-2 D grades   | <b>Academic Warning</b><br>Progress to Y1, Semester 2, with remediation of course(s) in summer following Y1, Semester 2 |                                   |
|  | 1 F grade  |   |                                   |
|  | 1 D grade and 1 F grade                                    | <b>Academic Probation</b><br>Recessed to begin Y1, Semester 1   |                                   |
|  | 3 D grades   |   |                                   |
|  | 2 F grades   |   |                                   |
| Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b>                                 |   |                                   |

| Year 1 of Curriculum   |  |  |                                   |
|--|--|--|-----------------------------------|
| Year/Term  | Student Outcome  | Academic Standing at END of term   | Student Progression / Requirement |
| Y1, S2<br>(Spring)   | All satisfactory grades (defined as 70.0% or S/C or above) | <b>Good Standing</b>   | Progress to Y2, Semester 3        |
|  | 1-2 D grades, cumulative from Y1, T1                       | <b>Academic Warning</b><br>Remediates course(s) in summer following Year 1, Semester 2 |                                   |
|  | 1 F grade, cumulative from Y1, T1                          |  |                                   |
|  | 1 D grade and 1 F grade, cumulative from Y1, T1            | <b>Academic Probation</b><br>Recessed to begin Y1, Semester 1                          |                                   |
|  | 3 D grades, cumulative from Y1, T1                         |  |                                   |
|  | 2 F grades, cumulative from Y1, T1                         |  |                                   |
| Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b>                                 |  |                                   |

| Year/Term  | Student Outcome   | Academic Standing at END of term | Student Progression / Requirement       |
|--|---|----------------------------------|---|
| Y1,<br>Summer<br><i>*Applies to remediation only</i> | Satisfactory score ( $\geq 70\%$ ) on remediated courses (Fall and/or Spring) | <b>Academic Warning</b>          | Progress to Y2, Semester 1              |
|  | Unsatisfactory score ( $< 70\%$ ) on remediated courses                       |                                  | <b>Recessed to begin Y1, Semester 1</b> |

#### Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years

|             |                  |                   |             |
|-------------|------------------|-------------------|-------------|
| Maximum 4Ds | Maximum 3Ds & 1F | Maximum 2Ds & 2Fs | Maximum 3Fs |
|-------------|------------------|-------------------|-------------|

### Guidelines for Academic Standing Table

| Year 2 of Curriculum |
|----------------------|
|----------------------|



| Year/Term               | Student Outcome  | Academic Standing at END of term  | Student Progression / Requirement |
|-------------------------|--|---|-----------------------------------|
| <b>Y2, S3</b><br>(Fall) | All satisfactory grades (defined as 70.0% or S/C or above)                     | <b>Good Standing</b>  | Progress to Y2, Semester 4        |
|                         | 1-2 D grades   | <b>Academic Warning</b><br>Progress to Y2, Semester 4, with remediation of course(s) in summer following Y2, Semester 4 |                                   |
|                         | 1 F grade  |   |                                   |
|                         | 1 D grade and 1 F grade  | <b>Academic Probation</b><br>Recessed to begin Y2, Semester 3   |                                   |
|                         | 3 D grades   |   |                                   |
|                         | 2 F grades   |   |                                   |
|                         | Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b>  |                                   |

**Year 2 of Curriculum**

| Year/Term                 | Student Outcome  | Academic Standing at END of term   | Student Progression / Requirement |
|---------------------------|--|--|-----------------------------------|
| <b>Y2, S4</b><br>(Spring) | All satisfactory grades (defined as 70.0% or S/C or above)                     | <b>Good Standing</b>   | Progress to Y3, Semester 5        |
|                           | 1-2 D grades, cumulative from Y1, T1   | <b>Academic Warning</b><br>Remediates course(s) in summer following Year 2, Semester 4 |                                   |
|                           | 1 F grade, cumulative from Y1, T1  |  |                                   |
|                           | 1 D grade and 1 F grade, cumulative from Y1, T1                                | <b>Academic Probation</b><br>Recessed to begin Y2, Semester 3                          |                                   |
|                           | 3 D grades, cumulative from Y1, T1   |  |                                   |
|                           | 2 F grades, cumulative from Y1, T1   |  |                                   |
|                           | Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b>   |                                   |

| Year/Term  | Student Outcome   | Academic Standing at END of term        | Student Progression / Requirement |
|--|---|---|-----------------------------------|
| <b>Y2, Summer</b><br><i>*Applies to remediation only</i> | Satisfactory score ( $\geq 70\%$ ) on remediated courses (Fall and/or Spring) | <b>Academic Warning</b>                 | Progress to Y3, Semester 5        |
|  | Unsatisfactory score ( $< 70\%$ ) on remediated courses                       | <b>Recessed to begin Y2, Semester 3</b> |                                   |

**Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years**

|             |                  |                   |             |
|-------------|------------------|-------------------|-------------|
| Maximum 4Ds | Maximum 3Ds & 1F | Maximum 2Ds & 2Fs | Maximum 3Fs |
|-------------|------------------|-------------------|-------------|

**Guidelines for Academic Standing Table**

**Year 3 of Curriculum**

| Year/Term | Student Outcome  | Academic Standing at END of term | Student Progression / Requirement |
|-----------|--|----------------------------------|-----------------------------------|
|           | All satisfactory grades (defined as 70.0% or S/C or above) | <b>Good Standing</b>             | Progress to Y3, Semester 6        |

|  |                            |   |
|--|----------------------------|---|
| <b>Y3, S5</b><br>(Fall)  | 1-2 D grades               | <b>Academic Warning</b><br>Progress to Y3, Semester 6, with remediation of course(s) in summer following Y3, Semester 6 |
|  | 1 F grade                  |   |
|  | 1 D grade and 1 F grade    | <b>Academic Probation</b><br>Recessed to begin Y3, Semester 5   |
|  | 3 D grades                 |   |
|  | 2 F grades                 |   |
| Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b> |   |

| Year 3 of Curriculum   |  |  |                                   |
|--|--|--|-----------------------------------|
| Year/Term  | Student Outcome  | Academic Standing at END of term   | Student Progression / Requirement |
| <b>Y3, S6</b><br>(Spring)  | All satisfactory grades (defined as 70.0% or S/C or above) | <b>Good Standing</b>   | Progress to Y4, Semester 7        |
|  | 1-2 D grades, cumulative from Y1, T1                       | <b>Academic Warning</b><br>Remediates course(s) in summer following Year 3, Semester 6 |                                   |
|  | 1 F grade, cumulative from Y1, T1                          |  |                                   |
|  | 1 D grade and 1 F grade, cumulative from Y1, T1            | <b>Academic Probation</b><br>Recessed to begin Y3, Semester 6                          |                                   |
|  | 3 D grades, cumulative from Y1, T1                         |  |                                   |
|  | 2 F grades, cumulative from Y1, T1                         |  |                                   |
| Accumulation of $\geq 4$ Ds; $\geq 1$ D and 2 Fs; $\geq 2$ Ds and 1F; $> 2$ Fs | <b>Permanent Dismissal</b>                                 |  |                                   |

| Year/Term  | Student Outcome   | Academic Standing at END of term                      | Student Progression / Requirement |
|--|---|---|-----------------------------------|
| <b>Y3, Summer</b><br><i>*Applies to remediation only</i> | Satisfactory score ( $\geq 70\%$ ) on remediated courses (Fall and/or Spring) | <b>Academic Warning</b><br>Progress to Y4, Semester 7 |                                   |
|  | Unsatisfactory score ( $< 70\%$ ) on remediated courses                       | <b>Recessed to begin Y3, Semester 5</b>               |                                   |

| Permanent Dismissal Policy: Accumulation of Grades Across First 3 Academic Years |                  |                   |             |
|--|------------------|-------------------|-------------|
| Maximum 4Ds  | Maximum 3Ds & 1F | Maximum 2Ds & 2Fs | Maximum 3Fs |

**Factors that may result in Permanent Dismissal:**

- Refer to the Guidelines for Academic Standing table for the cumulative number of unsatisfactory and/or failing grades that may result in permanent dismissal.
- A semester may only be repeated once unless the COS Committee and the Dean have determined that the student has made significant academic progress.
- The student must complete the SVM curriculum within 6 years from the initial SVM Program start date.



- The student may be recommended for dismissal if an unsatisfactory grade (<70.0%) is recorded in any course in which the student had a previous unsatisfactory (<70.0%) grade.

#### **Grade effects:**

1. **Grade change (remediation):** Remediation of a course does not require the student to re-enroll in a course. The IoR will submit a grade change for the course upon successful remediation. The highest grade that will be recorded is a C. The original grade will be replaced with a 70.0 within the Office of Academic and Student Affairs.
2. **Grade replacement (recessed/repeat):** The student is enrolled to repeat coursework, pays associated fees/tuition, and receives new grades. If satisfactory, the original grade will be marked as “Grade Replaced”. The original and new grade are calculated in the student’s GPA.

Example: A student earns an F in Small Animal Medicine and Surgery in Fall 2023. The student retakes it as a repeated the course in Fall 2024 and earns a B+ course grade. The new course grade of B+ would also be reflected in the new term record and factor into the GPA totals, while the previous F grade for the course will also be retained and factored into GPA totals. Original grades will be used within the Office of Academic Affairs for purposes of calculating total unsatisfactory grades, class rank, honors, and other academic / professional distinctions.

3. **Pass/Fail courses:** Passing a course that is pass/fail will have no effect on student GPA. Failing a course that is pass/fail be factored into the student’s GPA.