There are three ways to use the Hazlewood exemption:

1. Texas Veteran, 2. Legacy and 3. Dependent and Spouse of a Texas Veteran who is rated by VA as 100% disabled for the purpose of employability, Missing in Action, Killed in Action, or Death related to service.

**Award Amount:** Eligible veterans, their children and spouses may receive an exemption from the payment of all tuition, dues, fees, and other required charges, including fees for one undergraduate degree, a graduate degree or law degree up to 150 credit hours maximum. All courses you register for must be on your degree plan or fulfill degree requirements. Awards may not be used to pay tuition and relevant fees for continuing education classes unless one of the following applies: (1) the college receives state tax support for the classes, or (2) the governing board has specifically approved this benefit. Distance Education students who are classified as non-resident are ineligible for Hazlewood as courses are considered self-supporting. **Excludes:** deposit fees, student service fees, study abroad fees, charges for books, application fee, orientation fee, IS 1100, PADR fees, Murdough Engineering fee, all enhanced and athletics, KIA and MIA.

**Application Process, Billing & Deadline:** There are four semesters within an academic year in which a student can apply for the exemption. The semesters are Fall, Spring, First Summer, and Second Summer. Immediately following registration each semester, a student must submit the appropriate completed Hazlewood application and supporting documents to MVP by mail or in person no later than the 12th class day (fall and spring) 4th class day (summer 1 and summer 2). Incomplete application are not reviewed or approved. Due to the volume of applications, allow 30 business days processing. **Billing:** If the application is approved, the exemption is posted to the student’s account summary on Raiderlink (no later than 3 business days before tuition payments are due if you submit the application and documents within the appropriate 30 Business Day processing time frame). Although applications will be accepted until the last class day of the current semester, MVP strongly encourages students to submit all required certification documents immediately following registration.

**DD214 Information:** Be sure you are submitting an official complete DD214. Permissible copies of DD214 are Member 4, Service 2, Veterans Administration 3, Dept. of Labor 5, State Dir. Of VA – 6, Service 7, and Service 8. If using prior service active duty time, the prior service DD214 with discharge is also required. A member 1 and 4 together on one page is not acceptable.) See the TVC advisory http://www.tvc.texas.gov/documents/2014-01%20Guidance%20on%20Determining%20Qualifying%20Service%20on%20DD%20Form%20214.pdf

1. **Veteran - Hazlewood Act Eligibility Requirements** (See TVC website for official rules, application and other documents). **(Receives up to 150 credit hours):** Who, at the time of entry into the U.S. Armed Forces was a Texas resident, OR designated Texas as Home of Record, OR place of entry shows Texas and served at least 181 days of active military duty (excluding all training) with honorable or under honorable conditions discharge, and you must not have federal veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31); for term or semester enrolled that do not exceed the value of Hazlewood benefits. You must currently physically reside in Texas during the time for which the exemption is claimed, not in default on a student loan made or guaranteed by the State of Texas (see application instructions) Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs), unless the college’s governing board has ruled to let veterans receive the benefit while taking non-funded courses. Must be meeting SAP excessive hours and GPA requirements. **Financial Aid Note:** The Hazlewood benefit will impact your financial aid award as Hazlewood is noted as a resource of funds. For information or questions regarding this information, contact your Financial Aid representative Johnny.Brown@ttu.edu, West Hall Room 301, 806 742 3681.

2. **Legacy Program - (Veterans shares hours with dependent)** Transfer Unused Hazlewood Hours to a dependent (See TVC website for official rules, application and other documents). Veteran who meet the Hazlewood requirements and currently physically resides in Texas may transfer unused hours to a dependent child who meets requirements. Veteran’s spouse or child’s guardian, conservator, custodian, or other legally designated caretaker to re-assign unused hours to an eligible child through Legacy on behalf of a veteran who died prior to requesting the transfer. **Important:** Only one person can utilize one veteran’s Hazlewood – Legacy at a time. Dependent will receive the amount of Hazlewood hours equal to the degree plan. Dependent must be the biological child, stepchild, or claimed as a dependent on the most recent tax return, AND Must be a Texas resident coded by the university admissions office AND 25 years old or younger, and Have federal veteran's education benefits, or have federal veterans education benefits dedicated to the payment of tuition and fees only - Chapter 33/Post 9/11, for the term or semester enrolled that do not exceed the value of Hazlewood benefits, and Be degree seeking, and Not in default of student loans, (see application instructions and requirements) and Meeting SAP excessive hours and GPA requirements. **Excludes:** Graduate Temporary – GTEMP and dual degree programs in excess hours. Veteran will be required to submit a revocation form to revoke benefits for one child and submit a complete application to begin an additional child for Hazlewood - http://www.tvc.texas.gov/documents/TVC-ED-5-Hazlewood_Legacy_Revocation_Form.pdf. **Financial Aid Note:** It is possible that your Hazlewood benefits will impact your financial aid award. For information or questions regarding this information, contact your Financial Aid representative Johnny.Brown@ttu.edu, West Hall Room 301, 806 742 3681.

3. **Children and Spouses of a Texas Veteran, who is totally and permanently disabled, missing in Action, Killed in Action or died as a result of service.** (Recipient receives up to 150 credit hours of their own) (See TVC website for official rules, application and other documents). Have a parent or is the spouse of a veteran who died as a result of service-related injury or illness, is missing in action, or became totally and permanently disabled as a result of service-related injury or illness, DD214 shows place of entry is Texas or Home of Record is Texas or proof veteran was a Texas resident at the time of entry or DD1300 with all required information. Have no federal veteran's education benefits, or have federal veterans education benefits dedicated to the payment of tuition and fees only; such as: Chapter 33/Post 9/11, for the term or semester enrolled that do not exceed the value of Hazlewood benefits. Recipient must be admitted by the university admissions office as a Texas resident, not in default of student loans (see application instructions and requirements). **Financial Aid Note:** The Hazlewood benefit will impact your financial aid award as Hazlewood is noted as a resource of funds. For information or questions regarding this information, contact your Financial Aid representative Johnny.Brown@ttu.edu, West Hall Room 301, 806 742 3681. Children and Spouses of Totally and permanently disabled veterans must meet SAP excessive hours and GPA requirements. Excluded from SAP excessive hours and GPA are Spouses and Dependents of Veteran’s service connected death, KIA and MIA.

MVP wants to ensure your application is complete and processed efficiently. Confirm you are submitting required items by printing and using the checklist. **Submit the application and supporting documents to MVP immediately following registration of classes. You can submit the documents via email: mvp.hazlewood@ttu.edu or in person. Audit Note:** TTU may perform an audit of your records at any time. If during an audit it is found you are not meeting a requirement, Hazlewood will be removed from your account and you will be responsible for all account balances.
1. Veteran applying to receive Hazlewood:

- Registration is complete. The student has registered for all classes at Texas Tech University with no expected changes.
- I have reviewed all application instructions, Hazlewood overview and understand what is required by TTU and TVC.
- I have printed clearly. All printed information is important so, print legibility.
- Sections A, C and D of the Hazlewood application are complete. If a question is not applicable, write N/A.
- I have signed the Hazlewood application in section D.
- Official DD214 showing place of entry as Texas or Home of record as Texas, 181 active days, with honorable or under honorable conditions discharge.
- If served after 9/11/2001 – Attach VA eligibility Award or Denial letter of federal educational benefits.
- I have attached proof that I currently physically reside in Texas: UTILITY or PHONE BILL with veteran’s name & address and is less than 30 days old.
- I have attached the Hazlewood Database verification page. Use this link [https://hazlewood.tvc.texas.gov/students/] create a username and password for yourself using your own information, log in, screen print the information being reported.
- Verify your Hazlewood classification via this link: [http://www.depts.ttu.edu/afism/AFISMAApplicationsv2/Hazlewood/]
- Write your R# in the right hand corner of each page you are submitting.
- I have retained a copy of all items for my records.

2. Legacy (Veteran transfers unused hours to a qualifying dependent child 25 years old or younger)

- Registration is complete. The student has registered for all classes at Texas Tech University with no expected change.
- I have reviewed all application instructions, Hazlewood overview and understand what is required by TTU and TVC.
- I have printed clearly. All printed information is important so, print legibility.
- Sections A, B, C and D of the Hazlewood application are complete. If a question is not applicable, write N/A.
- The veteran and dependent have signed the application in section E.
- DD214 showing place of entry as Texas or Home of record as Texas, 181 active days, with honorable or under honorable conditions discharge.
- If service after 08/01/2009 – Attach VA eligibility Award or Denial letter of educational benefits proving the child is eligible or ineligible for Post 9/11 GI bill. See the Hazlewood application instructions for more information.
- I have attached most recent tax return of veteran listing dependent child or child’s birth certificate listing veteran as parent or other court ordered document.
- I have attached proof the veteran currently physically reside in Texas: UTILITY or PHONE BILL with veteran’s name & address which is less than 30 days old.
- Deceased Veteran: Death not related to service: Death certificate required.
- The Veteran has attached the Hazlewood Database verification page. Use this link [https://hazlewood.tvc.texas.gov/students/] to create a username and password for yourself using your own information (your name and SSN), log in, screen print the information being reported.
- The dependent has attached the Hazlewood Database verification page. Use this link [https://www1.thecb.state.tx.us/apps/hsh/students/] create a username and password for yourself using your own information (your name and SSN), log in, screen print the information being reported.
- Verify your Hazlewood classification via this link: [http://www.depts.ttu.edu/afism/AFISMAApplicationsv2/Hazlewood/]
- Write your R# in the right hand corner of each page you are submitting.
- I have retained a copy of all items for my records.

3. Dependent or Spouse of a Veteran who is rated 100% disabled for the purpose of employability, KIA or MIA – no age limit for dependent

- Registration is complete. The student has registered for all classes at Texas Tech University with no expected change.
- I have reviewed all application instructions, Hazlewood overview and understand what is required by TTU and TVC.
- I have printed clearly. All printed information is important so, print legibility.
- Sections A, B, C and D of the Hazlewood application are complete. If a question is not applicable, write N/A.
- I signed the application in section D.
- DD214 showing place of entry as Texas or Home of record as Texas, 181 active days, with honorable or under honorable conditions discharge.
- 100% Disabled: VA disability rating letter showing 100% disabled or VA rating letter stating veteran is 100% totally and permanently disabled.
- KIA or MIA: VA FORM DD1300
- If service after 08/01/2009 – Attach VA eligibility Award or Denial letter of educational benefits proving the child or spouse is eligible or ineligible for Post 9/11 GI Bill. See the Hazlewood application instructions for more information.
- Attach most recent tax return of veteran listing dependent child or child’s birth certificate listing veteran as parent or other court ordered document.
- If spouse, marriage license.
- The dependent or spouse has attached the Hazlewood Database verification page. Use this link [https://hazlewood.tvc.texas.gov/students/] create a username and password for yourself using your own information (your name and SSN), log in, screen print the information being reported.
- Verify your Hazlewood classification via this link: [http://www.depts.ttu.edu/afism/AFISMAApplicationsv2/Hazlewood/]
- Write your R# in the right hand corner of each page you are submitting.
- I have retained a copy of all items for my records.

Previous recipients at Texas Tech University (Continuously receiving Hazlewood at Texas Tech University with no breaks in enrollment or receipt of Hazlewood).

NOTICE: If there is a break (excludes Summer 1 and Summer 2) in receiving Hazlewood, you must re-submit all required applications and supporting documents.

- The student has registered for all classes at Texas Tech University with no expected change.
- Confirm you’ve registered for and have logged into the Hazlewood database [https://hazlewood.tvc.texas.gov/students/]
- If using Federal benefits and Hazlewood you MUST submit the most recent letter from VA regarding federal benefits with your Hazlewood application.
- Veterans, Legacy and children and spouses of 100% disabled veterans must meet the Financial Aid Satisfactory Academic Progress Policy – SAP GPA.