Texas Tech University Upward Bound Programs

OVERNIGHT TRAVEL AGREEMENT

This form will serve as the ONLY form valid for ALL Upward Bound (UB) Program activities occurring September 1, 2015 through August 31, 2016

Student Name: ___________________________ Grade Level: ___________________________

Students are expected to follow the same rules of conduct established by your school district. This is to include:

- No alcohol, drugs, or smoking at any time during the trip.
- No profanity or horse play at any time during the trip.
- Disrespectful behavior toward others, including staff sponsors and tour guides, will not be tolerated.

- Students are to follow the instructions of Upward Bound staff and/or chaperones at all times. Chaperones should know where students are at all times during the trip. Students should dress to compensate for changes in temperature/weather conditions and wear comfortable, walking shoes (no flip-flops or high heels).

- Students must be willing to walk during each of the campus tours at a pace equal to the person leading the tour. The tour may take place in inclement weather including intense heat, rain, humidity, etc. and all students must be willing to participate in the walking tour regardless of the weather conditions. In addition, students should be respectful to the tour guide and should be polite in addressing the guide while asking appropriate questions. Students will be encouraged to thank each tour guide for their participation in the tour.

- Students may bring cell phones and personal digital equipment with headphones such as an MP3 player, camera or cell phone to be used ONLY during designated times. Students may not use the equipment during the walking tours or bus tours when a guest/college host is speaking to the students or when an Upward Bound staff or chaperone is speaking to the students. Students are responsible for securing personal items.

- Students must travel with photo identification and upon request must present their photo identification to Upward Bound staff.

- While in the hotel or other lodging accommodations, students should not:
  - Be outside of their room after “lights out” (curfew).
  - Leave the premises or switch room assignments without permission.
  - Play loud music in their room, disturb guests in any location of the facility or congregate in hallways.
  - Make telephone calls from the hotel room phone without permission from a UB staff or chaperone. Students who need to make a long-distance call should see their chaperone for assistance.
  - Remove any items from your hotel room (i.e. pillows, towels, etc.).
  - Vandalize or destroy property in any way.

- Students are ineligible to participate in an Upward Bound field trip without a signed travel agreement form, signed hold harmless agreement, and a completed medical/medication information form. All items should be received in the Upward Bound office before the student can travel by the date established by the Upward Bound Staff.

- Students who violate the rules of conduct may be sent home at expense to their parent(s) for transportation.

I have read the terms of agreement and agree to these guidelines.

________________________________________  ____________________________  __________
Student’s Printed Name  Student’s Signature  Date

________________________________________  ____________________________  __________
Parent or Legal Guardian’s Printed Name  Parent or Legal Guardian’s Signature  Date